Parish Council

Central Swindon North Parish Council

Princess Elizabeth Pavilion,

Moredon Sporting Hub,

Cheney Manor

SWINDON SN2 2QJ

FULL COUNCIL MEETING MINUTES

Wednesday 30th September 2026 19.00

Present:	
Councillors:	Cllr Kevin Small (Chair) Cllr Paul Exell (Vice Chair) - virtually Cllr Sandra Absalom Cllr Ian Edwards Cllr Ana Fernandes Cllr Tony Fernandes Cllr Joy Grotzinger Cllr Muhammad Khan Cllr Dave Patey Cllr Javes Rodrigues Cllr Josh Woods - virtually
Clerk:	Mr Andy Reeves (Parish Clerk)
Officers:	Mr Aaron Webb (Youth & Community Manager) Miss Rachel Westcott (Committee and Finance Administrator) - virtually
Member of the Public Present: None	
Apologies	Cllr Caitlin Pinks Cllr Roderick Hebden Cllr Vanessa Bentley

		Action
FC-2026.32	**Declarations of Interest** None. **RESOLVED** to **NOTE**	
FC-2026.33	**Public Question Time & Correspondence** None **RESOLVED** to **NOTE**	
FC-2026.34	**Minutes of the Previous Meeting** The Chair presented the minutes of the meeting held on the 29th July 2026 to be approved as a true and accurate record. **RESOLVED** to **APPROVE** the minutes of the meeting held on the 29th July 2026 to be approved as a true and accurate record.	
FC-2026.35	**Environment & Planning Committee** The Chair presented the minutes, on behalf of Cllr P Exell who was online, of the Environment & Planning Committee meetings held on the 5th August 2026, 19th August 2026, 2nd September 2026 & 16th September 2026 to be approved as a true and accurate record. **RESOLVED** to **APPROVE** the minutes of the Environment & Planning Committee meetings held on 5th August 2026, 19th August 2026, 2nd September 2026 and 16th September 2026 as a true and accurate record.	
FC-2026.36	**Finance & General Purposes Committee** Cllr D Patey presented the minutes of the Finance & General Purposes Committee meetings held on the 15th September 2026 & the Extraordinary Finance & General Purposes Committee meeting held on the 5th August 2026 to be approved as a true and accurate record. **RESOLVED** to **APPROVE** the minutes of the Finance & General Purposes Committee meetings held on the 15th September 2026 & the Extraordinary Finance & General Purposes Committee meeting held on the 5th August 2026 as a true and accurate record.	
FC-2026.37	**Community Development Committee** Cllr J Grotzinger presented the minutes of the Community Development Committee meetings held on the 2nd September 2026 to be approved as a true and accurate record.	

	RESOLVED to **APPROVE** the minutes of the Community Development Committee meetings held on the 2nd September 2026 as a true and accurate record.	
FC-2026.38	**Leisure & Recreation Committee** The Chair presented the minutes of the Leisure & Recreation Committee meetings held on the 3rd September 2026 to be approved as a true and accurate record. **RESOLVED** to **APPROVE** the minutes of the Leisure & Recreation Committee meetings held on the 3rd September 2026 as a true and accurate record.	
FC-2026.39	**Moredon Sporting Hub Committee** The Chair presented the minutes of the Moredon Sporting Hub Committee meeting held on the 14th September 2026 to be approved as a true and accurate record. **RESOLVED** to **APPROVE** the minutes of the Leisure & Recreation Committee meetings held on the 14th September 2026 as a true and accurate record.	
FC-2026.40	**Policy Renewal** To **ADOPT** the following Policies; • Business Continuity Policy • Grants Policy • Habitual Vexatious Complaints Policy • Records Management Policy • Co-Option Policy Mr A Reeves presented a verbal update on the four policies for adoption and the adjustments. • Business Continuity Policy Cllr K Small requested the names within the policy be generic. Mr A Reeves explained that using names means the policy gets reviewed when critical members leave, but that he would make the names generic. Cllr J Rodrigues enquired if by including these items in the policy it would transfer responsibility from Swindon Borough Council (SBC) to the Parish. Mr A Reeves explained that this policy is just to ensure the Parish has a plan and does not transfer responsibility.	

	Councillors discussed the policy. **RESOLVED** to **ADOPT** the Business Continuity Policy. • Grants Policy Councillors discussed the policy. **RESOLVED** to **ADOPT** the Grants Policy. • Habitual Vexatious Complaints Policy **RESOLVED** to **ADOPT** the Habitual Vexatious Complaints Policy. • Records Management Policy **RESOLVED** to **ADOPT** the Records Management Policy. • Co-Option Policy **RESOLVED** to **ADOPT** the Co-Option Policy.	
FC-2026.41	**CIL** To **APPROVE** CIL requests; • Pinehurst Ward Councillors request £4,901.66 CIL be moved to EMR348 – Wilcox Close play area. **RESOLVED** to **APPROVE** CIL request.	
FC-2026.42	**Trowbridge Close Play Area** Mr A Reeves presented an update from a written report. See attachment FC-2026.42. Cllr P Exell queried why the Trowbridge Close Play Area build has not come through the Play Area Working Group. Mr A Reeves explained that there were no Leisure & Recreation (L&R) Councillors here tonight to explain. Councillors discussed the request. Cllr K Small proposed approving the request but ask that Officers communicate with L&R to ensure the procedure is followed for all play area requests and a report on the situation, including future play areas be brought to Finance & General Purposes Committee (FGP).	

	Recommendation. Full Council is asked to: 1. **APPROVE** the refurbishment of Trowbridge Close Play Area; 2. **APPROVE** the appointment of Bidder B at a total cost of £16,658.10 excluding VAT. 3. **APPROVE** the allocation of the expenditure against the Council's existing PWLB funding for play-area improvements; Eight For, One Against. **RESOLVED** to **APPROVE** all recommendations.	
FC-2026.43	**JMH Kitchen & PTCC Extraction** Mr A Reeves presented an update from a written report. See attachment FC-2026.43. The Chair noted that the work does need completing but requested that a simplified report be presented at a future meeting with comparison tables. Councillors discussed the request. The Chair proposed Councillors **NOTE** recommendation 7.5 and defer the further requests to a future meeting. **RESOLVED** to **NOTE** recommendation 7.5 and defer the further requests to a future meeting.	
FC-2026.44	**MCC, SBC Community Funding** Mr A Reeves presented an update from a written report. See attachment FC-2026.44. Cllr D Patey enquired if transferring the gas cooker from JMH to MCC was still possible while Councillors decide on JMH. Mr A Reeves responded yes. Recommendation. Full Council is asked to: 1. **APPROVE** the kitchen and toilet refurbishment works at £39,761 excluding VAT, funded through £16,000 SBC Social Value funding and the balance from the existing approved Moredon/PWLB allocation; and	

	2. **AUTHORIZE** officers to agree and issue the necessary contract variation, subject to final confirmation of scope and contract documentation. **RESOLVED** to **APPROVE** recommendations.	
FC-2026.45	**Environment & Planning Committee Reform** Cllr P Exell explained that due to Government legislation changes in planning changes to the Environment & Planning Committee will be required. Cllr P Exell mentioned he supports the recommended changes. Mr A Reeves presented an update from a written report. See attachment FC-2026.45. Councillors discussed the request. Cllr K Small proposed Councillors **NOTE** recommendations 1, 2 & 3, the Environment & Planning Committee be retained and request the Clerk create a Terms of Reference with any suggested Working Groups be brought to a future meeting for approval. Recommendations. Full Council is recommended to: 1. **NOTE** the introduction of the National Scheme of Delegation of Planning Functions, which comes into force on 31 October 2026. 2. **NOTE** that the national scheme applies to the decision-making arrangements of SBC and does not remove the Parish Council's role as a consultee on planning applications. 3. **NOTE** that reform is likely to affect the practical influence of CSNPC because a greater and nationally prescribed range of applications will be determined by planning officers directly without any SBC members of the Planning Committee. 4. **RETAIN** the Parish Council's Environment & Planning Committee, but review and broaden its role so that it concentrates on applications but primarily on strategic planning, major development, planning conditions, developer contributions and planning enforcement matters as a working group. 5. **REVIEW** the Planning Committee's Terms of Reference and Scheme of Delegation so that routine applications can, where appropriate, be dealt with through an agreed delegated procedure while applications raising significant local or policy issues continue to receive member consideration.	

	CSNPC can also continue to act as advocate to SBC Ward Members on such issues. 6. **APPROVE** the Clerk to prepare revised Planning Committee Terms of Reference for FGP and a proposed parish planning delegation procedure for consideration by Council, with the revised arrangements to take effect from 31 October 2026 or such later date as Council determines. **RESOLVED** to **APPROVE** Cllr K Smalls proposed recommendations. ***The Council is asked to consider whether, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this item due to the confidential nature of the business to be transacted, namely contractual and staffing matters.*** **RESOLVED** to **APPROVE** under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this item due to the confidential nature of the business to be transacted, namely contractual and staffing matters.	
FC-2026.46	**British Cycling Settlement** Mr A Reeves presented an update from a written report. Councillors discussed the recommendations. Cllr D Patey proposed a 50% offer. **RESOLVED** to **APPROVE** recommendations including Cllr D Pateys proposed 50% offer.	
	Meeting Closed 20:21	

Signed..... Date..24 NOV 26.....