



Parish Council

Central Swindon North Parish Council

Moredon Sporting Hub,

Cheney Manor Industrial Estate,

SWINDON SN2 1QR

FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES

Tuesday 21st July 2026 19.00

Present:

Councillors:

Cllr Dave Patey (Chair)
Cllr Muhammad Khan (Vice Chair)
Cllr John Ballman
Cllr Paul Exell
Cllr Kevin Small

Clerk:

Mr Andy Reeves (Parish Clerk)

Officers:

Mr Andrew Briggs (Ops Manager)
Ms Emma Till (Finance Manager)

Member of the Public Present: Mrs Tracy Cox (POP)

Apologies

none

		Action
FGP-2026.46	Declarations of Interest Cllr John Ballman declared an interest in The Library & Leisure Trust, HBUf and RSPB.	

	RESOLVED to NOTE the Declarations of Interest.	
FGP-2026.47	Public Questions & Public Correspondence None RESOLVED to NOTE Cllr D Patey proposed suspending standing orders to move FGP-2026.57 to the beginning of the meeting. RESOLVED to APPROVE.	
FGP-2026.48	Minutes of the Meeting To NOTE the minutes of the previous meetings held on Wednesday 16th June 2026. RESOLVED to NOTE minutes of the previous meetings held on Wednesday 16th June 2026.	
FGP-2026.49	Grounds Maintenance Update Mr A Briggs presented a verbal update from a written report provided by Mike Ware from Idverde. Cllr J Ballman noted that both St Marks and Penhill parks were looking immaculate when he visited recently. Cllr D Patey mentioned that the graffiti removal had affected the paint on the bins and suggested looking into an alternative style. Mr A Briggs explained that the Parish is exploring this at the present time. Mr A Reeves suggested Councillors look at how grass cutting crews are utilized during long dry seasons as this at present isn't specified within the current contract the Parish has with Idverde but could be incorporated into future contracts. Mr A Reeves mentioned Swindon Borough Council (SBC) has requested support from the Parishes to help clean up the city centre at the end of August. Councillors were asked if the Parish has any resources or funding that could be used to support the initiative. Councillors discussed the request.	

	Cllr K Small proposed contributing 4-5 hours from Idverde towards supporting the initiative especially along the Parish boundary line if they have time. RESOLVED to APPROVE	
FGP-2026.50	Transaction Logs Cllr D Patey and Cllr M Khan to confirm REVIEW of June 2026 (£6,161.91) transaction logs. RESOLVED: Cllr D Patey confirmed the GPC transaction logs for June 2026 (£6,161.91). Cllr D Patey thanked Mr A Cripps for organising the new review system. Mr A Reeves noted that he would be reviewing the officer's transaction logs going forward and Cllr D Patey or Cllr M Khan would review his. RESOLVED to APPROVE	
FGP-2026.51	Budget Report To NOTE the income and expenditure and forecast reports for June 2026. • Revenue • PWLB • Forecast Cllr D Patey enquired if officers felt there would be enough funds to complete all the projects. Mr A Briggs responded yes, the roof repairs may need to be done in an alternative way. Cllr K Small wondered if the alternatives would last. The mentioned that the PWLB funding was to bring all the buildings up to a good standard so repairs would not be needed for a long time. Councillors discussed the Forecast. RESOLVED to NOTE the income and expenditure and forecast reports for June 2026.	
FGP-2026.52	Payments List To REVIEW and APPROVE June 2026 Payments Lists. RESOLVED to APPROVE June 2026 Payments Lists.	

FGP-2026.53	Debtors Lists To REVIEW Debtors Lists for June 2026. • Sales Ledger • Allotment Councillors discussed the debtors' lists. Cllr D Patey requested that debtors that are not due for payment yet be removed from the list, as well as those paying in monthly instalments. RESOLVED to NOTE Debtors Lists for June 2026.	
FGP-2026.54	Ear Marked Reserves To NOTE the balances of the Ear Marked Reserves as at the 30th June 2026. Cllr P Exell recommended that EMR328 be moved into E&P Artwork budget line for use on art projects and rename EMR369 to Cllr P Exell. RESOLVED to APPROVE moving EMR328 to the E&P Artwork budget line and rename EMR369 to Cllr P Exell name. Councillors discussed the Election Budget. RESOLVED to NOTE the Ear Marked Reserves as at the 30th June 2026.	Mr A Reeves to create an Election Budget report.
FGP-2026.55	Ward Allowance To NOTE the current balances of Ward Allowances. RESOLVED to NOTE	Officers to contact Councillors about Ward Allowance.
FGP-2026.57	Grant Requests To NOTE balance of the Grant Fund £12,100.00. RESOLVED to NOTE People of Penhill request £1,000.00 towards their summer and Xmas events. Mr A Reeves mentioned that as they are not a registered charity, he recommends that the Councillors approve the Community Grant but the Parish will pay the invoices rather than give them the money directly. Councillors agreed.	

	RESOLVED to APPROVE the People of Penhill request for £1,000.00 towards their summer and Xmas events with invoices being paid by the Parish.	
FGP-2026.57	Policy Review To REVIEW and ADOPT the following policies and procedures. None.	
FGP-2026.58	CIL Requests To APPROVE CIL spending request. • Gorse Hill Councillors request £2,311.34 CIL be placed in EMR438. • Ferndale Ward Councillors request £5,685.70 CIL be moved to EMR386 Ferndale Rec Play Area for use on refurbishing play equipment, benches and possibly installation of goal posts. RESOLVED to APPROVE	
FGP-2026.59	Ops & Project Update Mr A Briggs presented an update from a written report. See attachment FGP-2026.59. Cllr J Ballman mentioned the damaged trees on The Venny and if they will be replaced. Mr A Briggs explained that there is a small pot available for replacement from the original funding. Cllr D Patey enquired if the Salix project was for heating and cooling. Mr A Brigg noted it is mainly heating, but it can provide some cooling. It is not a specific AC unit though. Councillors discussed the new Salix system. RESOLVED to NOTE Cllr K Small left the meeting.	
FGP-2026.60	Idverde Fuel Supplement Request Mr A Reeves presented a verbal update from a written report. See attachment FGP-2026.60.	

	Councillors discussed the request. Recommendation to Members: 1. APPROVE the contractor's request for a temporary fuel cost adjustment with effect from 1 April 2026 of £548.91 per month. 2. Confirm that the adjustment is temporary and relates solely to the exceptional increase in fuel costs arising from current international market conditions. 3. Make provision for £4,391.28 against the ID Verde code and review the temporary arrangement in November 2026 to determine whether the adjustment remains justified in light of prevailing fuel prices and market conditions. 4. Delegate authority to the Clerk to monitor the arrangement and report back to Council with recommendations following the November 2026 review. 5. The contractor has advised they will provide flowers & planters for the new Council Pavilion free of charge. RESOLVED to APPROVE recommendations.	
FGP-2026.61	Road and Footway Sweeper Mr A Reeves presented a verbal update from a written report. See attachment FGP-2026.61. Councillors discussed the recommendations. Recommendation to Members: That the Parish Council APPROVES the purchase of one Hako Citymaster sweeper for the sum of £8,000, or two if a good price can be negotiated, to be stored at Pinetrees and operated by ID Verde, and that provision be made within future budgets for annual replacement brush and pad costs estimated at £3,870 per annum (£7,740 if two are purchased). RESOLVED to APPROVE recommendation.	
FGP-2026.62	MCC Refurbishment Mr A Briggs presented a verbal update from a written report. See attachment FGP-2026.62.	

	Councillors discussed the recommendations. Recommendations to Members: 1) NOTE the Sport England Place Capital award position, including the Award Agreement /Acceptance documentation recording £81,400 grant support toward an approved project cost of £118,500, and the need to clarify the covering letter reference to £80,144 before drawdown. 2) NOTE the procurement process undertaken for the Moredon Community Centre refurbishment project. 3) NOTE the anonymised tender evaluation and re-moderation set out in this report. 4) NOTE that Tenderer A is the highest ranked tenderer and is recommended as the Most Advantageous Tender. 5) NOTE that Tenderer E was invited to interview but did not attend, leaving unresolved pricing and technical clarification risks. 6) NOTE that the Clerk has written to Sport England to request additional funding support for the full capital costs identified through tender and grant review. 7) RECOMMEND to Full Council that the Council awards the JCT Design and Build contract to Tenderer A, subject to sufficient funding being confirmed, Sport England requirements, due diligence and finalisation of contract documentation. 8) RECOMMEND that any short fall is covered by existing PWLB Capital project allocation. 9) RECOMMEND a 3% contingency is applied. RESOLVED to APPROVE recommendations.	
FGP-2026.63	CiLCA Qualification Expansion Cllr D Patey presented a verbal update on an application. See attachment FGP-2026.63. Councillors voted, one for and three against. RESOLVED to NOT APPROVE	
FGP-2026.64	Actions Noted To NOTE actions.	

	• FGP573 – completed • FGP-2026.29 – completed • FGP-2026.32 – completed • FGP-2026.33 – in communication • FGP-2026.44 – Cllr D Patey proposed starting with Pinetrees Community Centre. RESOLVED to NOTE	
	Meeting Closed 21:01	

Signed.....

Date.....