

This payment schedule aligns with the staged delivery of the procurement project and provides a transparent link between project milestones, deliverables, and payments and will allow CSNPC to budget accordingly

Payment Schedule

Month	Stage	Key Deliverables	% of Contract Value	Payment (£)
August 2026	Stage 1 – Procurement Strategy	Procurement Strategy Report, Procurement Route, Lot Structure, Procurement Timetable, Governance Documentation, TUPE Review	18%	£2,880
September 2026	Stage 2 – Tender Documentation (Part 1)	Invitation to Tender, Specification, Pricing Schedule, Contract Particulars, Conditions of Contract	16%	£2,560
October 2026	Stage 2 – Tender Documentation (Part 2)	Quality Questions, Evaluation Methodology, Social Value, Carbon Reduction Requirements, KPIs, Mobilisation Requirements, Final Tender Documentation	14%	£2,240
November 2026	Stage 3 – Tender Publication	Tender Publication, Supplier Communications, Clarifications, Addenda, Tender Management	10%	£1,600
December 2026	Stage 3 – Ongoing Support	Clarifications and Project Management	7%	£1,120
January 2027	Stage 4 – Evaluation Support	Evaluation of Tenders, Moderation Meetings, Financial Evaluation, Quality Moderation, Consensus Scoring	12%	£1,920
February 2027	Stage 4 – Evaluation Completion	Clarification Interviews (if required) and Evaluation Records	7%	£1,120
March 2027	Stage 5 – Comparative Business Case	Comparative Business Case including Financial Analysis, Risk Assessment and Sensitivity Analysis	7%	£1,120
April 2027	Stage 6 – Award Report	Evaluation Report, Award Recommendation, Governance Report, Award & Standstill Documentation	7%	£1,120
May 2027	Stage 7 – Mobilisation	Mobilisation Support, TUPE Transition, KPI Framework, Contract Commencement	2%	£320

Summary

Description	Value
Total Consultancy Fee £16,000.00	
Project Duration	August 2026 – May 2027
Payment Basis	Monthly, upon completion of agreed deliverables
Payment Terms	28 days from receipt of a valid invoice

Payment Terms

Invoices will be submitted monthly. Payment shall be made within **28 days** of receipt of a valid invoice. Any additional work requested outside the agreed scope will only be undertaken following written approval and will be charged at the agreed consultancy day rate.