



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

ANNUAL GENERAL MEETING MINUTES

Wednesday 28th May 2025 19.15

Present:

Councillors:

Cllr Kevin Small (Chair)
Cllr Paul Park (Vice Chair)
Cllr John Ballman
Cllr Vanessa Bentley
Cllr Ian Edwards
Cllr Paul Exell
Cllr Ana Fernandes
Cllr Joy Grotzinger
Cllr Muhammad Khan
Cllr Mick Lucas
Cllr Raj Patel
Cllr Dave Patey
Cllr Javes Rodrigues
Cllr Tom Smith
Cllr James Yeowell

Clerk:

Mr Andy Reeves
Mr Aaron Webb
Miss Rachel Westcott

Member of the Public Present: None

Apologies	None
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		Action
AGM046	Election of Chair for 2025/26 Self-Nominations for the role of Chair were received from Cllr K Small. & Cllr I Edwards. Cllr I Edwards removed his nomination. Cllr K Small presented an update on the three years he has been chair, what has been accomplished during this time, and his desire to continue supporting the Parish within this role. RESOLVED that Cllr K Small be elected Chair for the 2025/26 municipal year.	
AGM047	Election of Vice Chair for 2025/26 Self-Nominations for the role of Vice Chair were received from Cllr M Lucas and Cllr P Park. Cllr P Park and Cllr M Lucas provided a presentation on why they would like to be Vice Chair for 2025/26. A secret ballot was held. RESOLVED that Cllr P Park be elected Vice Chair for the 2025/26 municipal year.	
AGM048	Declarations of Acceptance of Office Mr A Reeves explained that the book was located at Pinetrees still and he would be in contact with all councillors to sign it at a later date. RESOLVED Councillors AGREED to sign the Declarations of Acceptance of Office at a later date.	
AGM049	Declarations of interest Cllr J Ballman declared an interest in HBUF, L&LT and RSPB. Cllr P Park declared an interest in L&LT. Cllr I Edwards declared an interest in L&LT. RESOLVED Councillors NOTED the declarations.	
AGM050	Public Question Time & Correspondence None.	
AGM051	Minutes of the Previous Meeting	

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	The Chair presented the minutes of the Annual General Meeting held on the 29th May 2024 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the Annual General Meeting held on the 29th May 2024 as a true and accurate record.	
AGM052	Terms of Reference and Delegation Scheme The councillors CONSIDERED the draft Terms of Reference and Delegation Scheme for 2025/26. RESOLVED to ACCEPT the Terms of Reference and Delegation Scheme for 2025/26.	
AGM053	Election of Chair and Vice Chair for Finance & General Purpose Committee 2025/26 Self-Nomination for Chair was received from Cllr D Patey. RESOLVED that Cllr D Patey be elected Chair of the Finance & General Purpose Committee for the 2025/26 municipal year. Self-Nomination for Vice Chair was received from Cllr M Lucas. RESOLVED that Cllr M Lucas be elected Vice Chair of the Finance & General Purpose Committee for the 2025/26 municipal year.	
AGM054	Election of Chair and Vice Chair for Leisure & Recreation Committee 2025/26 Self-Nomination for Chair was received from Cllr P Park and Cllr J Ballman. Cllr K Small explained that as Vice Chair Cllr P Park would not normally Chair a subcommittee. Cllr P Parks responded ok. RESOLVED that Cllr J Ballman be elected Chair of the Leisure & Recreation Committee for the 2025/26 municipal year. Self-Nomination for Vice Chair was received from Cllr I Edwards.	

	RESOLVED that Cllr I Edwards be elected Vice Chair of the Environment & Planning Committee for the 2025/26 municipal year.	
AGM055	Election of Chair and Vice Chair for Community Development Committee 2025/26 Self-Nomination for Chair was received from Cllr J Yeowell and Cllr V Bentley. Cllr V Bentley and Cllr J Yeowell provided a presentation on why they wanted to be Chair of Community Development Committee in 2025/26. A secret ballot was held. RESOLVED that Cllr J Yeowell be elected Chair of the Community Development Committee for the 2025/26 municipal year. Self-Nomination for Vice Chair was received from Cllr V Bentley. RESOLVED that Cllr V Bentley be elected Vice Chair of the Community Development Committee for the 2025/26 municipal year.	
AGM056	Election of Chair and Vice Chair for Environment & Planning Committee 2025/26 Self-Nomination for Chair was received from Cllr P Exell. RESOLVED that Cllr P Exell be elected Chair of the Leisure & Recreation Committee for the 2025/26 municipal year. Self-Nomination for Vice Chair was received from Cllr P Park. RESOLVED that Cllr P Park be elected Vice Chair of the Environment & Planning Committee for the 2025/26 municipal year.	
AGM057	Election of Chair and Vice Chair for Moredon Sporting Hub Committee 2024/25 Self-Nomination for Chair was received from Cllr K Small. RESOLVED that Cllr K Small be elected Chair of the Moredon Sporting Hub Committee for the 2025/26 municipal year.	

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	Self-Nominations for Vice Chair were received from Cllr P Park. RESOLVED that Cllr P Park be elected Vice Chair of the Moredon Sporting Hub Committee for the 2024/25 municipal year.	
AGM058	Appointment of Leading Members of Central Swindon North Library & Leisure Trust 2024/25 Cllr J Ballman was CONFIRMED as Lead Member for Pinehurst. Cllr M Khan was CONFIRMED as Lead Member for Even Swindon Area. Cllr M Lucas was CONFIRMED as Lead Member for Rodbourne Cheney Area. Cllr P Park was CONFIRMED as Lead Member for Penhill Area. Cllr I Edwards was CONFIRMED as Lead Member for the Moredon Area.	
AGM059	Appointment of Leading Members for Working Parties Cllr M Lucas was CONFIRMED as Lead of the Allotments Working Party. Cllr J Yeowell was CONFIRMED as Lead of the Play Area Working Party. Cllr P Exell was CONFIRMED as Lead of the Neighbourhood Plan Working Party.	
AGM060	Approve Membership of Other Bodies To APPROVE membership of Wiltshire Association of Local Councils, National Association of Local Councils, Swindon Borough Council Joint Working Partnership and Sport England Strategic Partnership Network. RESOLVED to APPROVE membership of Wiltshire Association of Local Councils, National Association of Local Councils, Swindon Borough Council Joint Working Partnership and Sport England Strategic Partnership Network.	
AGM061	Appointment of Representatives on Other Bodies APPROVED Cllr P Park as representative of the Wiltshire Association of Local Councils.	

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	APPROVED Cllr K Small as representative of the National Association of Local Councils. APPROVED Cllr M Lucas as representative of the Swindon Borough Council Joint Working Partnership. APPROVED Cllr J Yeowell as representative of the Sport England Strategic Partnership Network.	
AGM062	Calendar of Meetings To CONSIDER and APPROVE the draft calendar of meetings for 2025/26. RESOLVED to APPROVE the calendar of meetings for 2025/26.	
AGM063	Review of Standing Orders To review and adopt the Standing Orders for 2025/26. RESOLVED to ADOPT the Standing Orders for 2025/26.	
AGM064	Review of Financial Regulations To review and adopt the Financial Regulations for 2025/26. RESOLVED to ADOPT the Financial Regulations for 2025/26.	
AGM065	Review Policies To review and agree to adopt for the 2025/26 municipal year the Complaints Procedure, Freedom of Information Procedure and the Press and Media Policy. RESOLVED to ADOPT the Complaints Procedure, Freedom of Information Procedure and Press and Media Policy for 2025/26.	
AGM066	Review of Asset Register To note the review of the Asset Register for 2025/26. RESOLVED Councillors NOTED the review of the Asset Register for 2025/26.	
AGM067	Review of Risk Register To review and approve the risk register for 2025/26. RESOLVED to APPROVE the risk register for 2025/26.	

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	Meeting Closed 19:43	
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Signed.....*Keri Pull*.....

Date.....*23/7/25*.....

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