



+Parish Council

Central Swindon North Parish Council

Moredon Sporting Hub,

Cheney Manor Industrial Estate,

SWINDON SN2 1QR

FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES

Wednesday 15th April 2026 19.00

Present:

Councillors:

Cllr Dave Patey (Chair)
Cllr Paul Exell
Cllr Paul Park
Cllr Javes Rodrigues - virtually
Cllr James Yeowell - virtually

Clerk:

Mr Andy Reeves (Parish Clerk)

Officers:

Mr Andrew Briggs (Ops Manager)
Ms Emma Till (Finance Manager)
Mr Aaron Cripps (Marketing, Literacy and Digital
Services Manager) - virtually
Miss Rachel Westcott (Finance Administrator)
- virtually

Member of the Public Present: Mr Phil King (Dolphin Pub Landlord)

Apologies

Cllr Mick Lucas

		Action
FGP-2026.1	Declarations of Interest Cllr Paul Park declared an interest in the Library & Leisure Trust. RESOLVED to NOTE the Declarations of Interest.	
FGP-2026.2	Public Questions & Public Correspondence None RESOLVED to NOTE Cllr D Patey proposed suspending standing orders to move FGP-2026.11 to the beginning of the meeting. RESOLVED to APPROVE.	
FGP-2026.3	Minutes of the Meeting To NOTE the minutes of the previous meetings held on Wednesday 18th March 2026. RESOLVED to NOTE minutes of the previous meetings held on Wednesday 18th March 2026.	
FGP-2026.4	Grounds Maintenance Update Mr A Briggs presented an update from a written report. See attachment FGP-2026.4. Cllr D Patey requested additional bin data to allow Councillors to decide which bins needed repurposing. RESOLVED to NOTE update.	
FGP-2026.5	Transaction Logs Cllr M Lucas and Cllr D Patey to confirm REVIEW of March 2026 (£4,005.58) transaction logs. RESOLVED: Cllr M Lucas and Cllr D Patey confirmed the GPC transaction logs for March 2026 (£4,005.58).	
FGP-2026.6	Budget Report To NOTE the income and expenditure and forecast reports for March 2026. • Revenue • PWLB Mr A Reeves explained the yearly income and expenditure for 2025/26 and the final Year End will be on the 20th April 2026.	

	RESOLVED to NOTE the income and expenditure and forecast reports for March 2026.	
FGP-2026.7	Payments List To REVIEW and APPROVE March 2026 Payments Lists. Cllr D Patey enquired about the Thermal Cameras. Mr A Cripps explained that they have been purchased now and once training was completed, they will be available for residents to borrow. RESOLVED to APPROVE March 2026 Payments Lists.	
FGP-2026.8	Debtors Lists To REVIEW Debtors Lists for March 2026. • Sales Ledger • Allotment RESOLVED to NOTE Debtors Lists for March 2026.	
FGP-2026.9	Ear Marked Reserves To NOTE the balances of the Ear Marked Reserves as at the 31st March 2026. Cllr D Patey requested the CIL money approved for spending be moved to individual EMR's. Ms E Till explained that they would be completed at Year End. Mr A Reeves requested the MSH Admin Staff money be returned to General Reserve and that staffing costs not be placed in an EMR in the future. Cllr J Yeowell requested the remaining funds from the Ferndale Rec EMR after it is completed be returned to General Reserve. RESOLVED to NOTE the Ear Marked Reserves as at the 31st March 2026. Cllr P Exell requested that any remaining funds in the Bus Stop Budget line be moved into an EMR at Year End. RESOLVED to APPROVE	Officers to communicate with Cllr K Small re EMR406.

	Mr A Reeves explained that once EMR's have not been spent within a time limit Councillors should consider moving remaining balances back into the General Reserves. Councillors discussed the EMR's. Cllr D Patey requested Officer write to Cllr K Small re unspent Ward Allowances in EMR's and be asked to provide details to transfer the funds within two months or it will be returned to the General Reserve. RESOLVED to APPROVE moving unused EMR's funds presented on the spreadsheet to Councillors to the General Reserves.	
FGP-2026.10	Ward Allowance To NOTE the current balances of Ward Allowances. RESOLVED to NOTE	
FGP-2026.11	Grant Requests To NOTE final spend of 2025/26 Community Grant Fund of £13,450.60. RESOLVED to NOTE To NOTE balance of the Grant Fund. RESOLVED to NOTE Penhill Walking Group request £470.00 to cover room rental at JMH. RESOLVED to APPROVE Penhill Walking Group request of £470.00 to cover room rental at JMH. Dolphin Coffee Morning request £950.00 to cover refreshments and room hire. Mr P King explained the provision of the Dolphin Coffee Morning. Cllr D Patey explained that self-claiming for room rental is not normally allowed, but if he wanted to include extra trips on this or a future application this would be acceptable. He suggested the application be adjusted to £430.00.	

	RESOLVED to APPROVE Dolphin Coffee Morning adjusted request of £430.00 to cover refreshments and day trips.	
FGP-2026.12	Policy Review None. RESOLVED to NOTE	
FGP-2026.13	CIL Requests Gorse Hill Ward Councillors request £2,111.54 towards repairs and play equipment at Edinburgh Street Play Park. Even Swindon Ward Councillors request £4,249.65 towards improvements at Mannington Recreation Ground, specifically for improvements to footpaths, new benches, bins and any additional new equipment. RESOLVED to APPROVE	
FGP-2026.14	Sports Pitch Remedial Works Mr A Briggs presented an update from a written report. See attachment FGP-2026.14. Councillors are recommended to: 1. Approve the allocation of funding for pitch renovation works comprising: • Scarifying • Grass seed application • Fertilisation 2. Approve utilisation of Football Foundation funding (circa £15,000) to support delivery of these works. 3. Approve recommendation of overall cost to Full Council for formal approval. 4. Note that Verti-Drain works have been completed and Verti-Quake works are scheduled for Autumn 2026 as part of the approved programme. 5. Note that the proposed works represent the next stage of a structured pitch improvement programme, aligned with Football Foundation and FA guidance. RESOLVED to APPROVE recommendations 1, 2, 4 & 5.	
FGP-2026.15	Occupational Lease Arrangements	

	Mr A Briggs presented an update from a written report. See attachment FGP-2026.15. Councillors are recommended to: 1. APPROVE the principle of standardising the occupational lease arrangements across the community centre portfolio. 2. NOTE that there is no current budget provision for full legal implantation. 3. RECOMMEND that budget provision is considered by the new Council as part of the 2027/28 financial planning process; 4. APPROVE consultation and preparatory work during 2026/27 5. NOTE that a further report will be brought back to Committee with refined scope and costings prior to implementation. RESOLVED to APPROVE recommendations 1, 2, 3, 4 & 5.	
FGP-2026.16	Vehicle Report Mr A Briggs presented an update from a written report. See attachment FGP-2026.16. Councillors are asked to: 1. NOTE the current status of the Council's operational fleet and the relevant contract end dates. 2. NOTE the requirement to undertake a procurement exercise for replacement vehicles during the 2026/27 municipal year. 3. NOTE the link between future fleet requirements and the renewal of the Ground Maintenance Contract. 4. NOTE that a further report will be presented in due course seeking approval to commence the formal procurement exercise once future operational requirements have been confirmed. Cllr D Patey enquired about electric charging at Moredon Sporting Hub. Mr A Reeves explained the progress and that it is expected to be up and running soon.	

	Cllr D Patey wondered if vehicles are stored at Pinetrees overnight and if the Parish went to electric where would the Parish fleet be located. Mr A Reeves explained there are several locations that are secure, Pinetrees is one. Cllr P Exell requested all Parish vehicles have CCTV cameras fitted, and this be included in the future planning. RESOLVED to NOTE	
FGP-2026.17	Ground Maintenance Contract Mr A Briggs presented an update from a written report. See attachment FGP-2026.17. Councillors are asked to NOTE: 1. the forthcoming contract renewal timetable for July 2027; and 2. the need for the updated options appraisal and procurement route to be presented to the new Council from June 2026 onwards. Cllr D Patey noted that the decisions would need making before the next budget is approved. Mr A Reeves mentioned that depending on future Councillors requirements there is scope to utilise the Parishes buildings large roof space to navigate across to more solar power to reduce Parish heating and lighting costs. RESOLVED to NOTE	
FGP-2026.18	Salix Update Mr A Briggs presented an update from a written report. See attachment FGP-2026.18. Cllr D Patey enquired if costs would remain the same. Mr A Briggs explained that costs will probably remain the same. RESOLVED to NOTE	
FGP-2026.19	Capital Works Mr A Briggs presented an update from a written report.	

	See attachment FGP-2026.19. Councillors are requested to: 1. NOTE progress of the Capital Works Programme. 2. NOTE commencement of the Fire Door Programme and mobilisation of patio works. 3. NOTE that intrusive survey and strip-out works at both pavilion sites will commence in April 2026. 4. NOTE that further reports will be brought forward as the programme progresses. RESOLVED to NOTE	
FGP-2026.20	GPC Return System Mr A Cripps presented an update from a written report. See attachment FGP-2026.20. Mr A Cripps presented a demonstration. Councillors are recommended to; 1. The Parish to implement the Avensure expenses module for management of GPC returns and approvals, with a launch date of 1st May 2026. 2. Officers to continue conversations with Rialtas and Barclays to ascertain if either may provide a solution that more fully meets our requirements. RESOLVED to APPROVE recommendations 1 & 2.	
FGP-2026.21	Actions Noted To NOTE actions. • FGP573 – continuing • FGP578 – completed • FGP587 - completed RESOLVED to NOTE <i>Exclusion of Press and Public to RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded</i>	

	<i>during consideration of the following item due to confidentiality reasons.</i>	
FGP-2026.22	Honorarium To APPROVE the recommendations of the Staffing Panel. Mr A Reeves presented a report to Councillors. RESOLVED to APPROVE recommendations.	
FGP-2026.23	LGPS Death in Service Cllr D Patey presented a request from Mr A Reeves. RESOLVED to APPROVE request.	
	Meeting Closed 20:50	

Signed.....

Date.....