



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

MOREDON SPORTING HUB COMMITTEE MEETING MINUTES

Monday 19th January 2026 19.00

Present:

Councillors:

Cllr Kevin Small (Chair)
Cllr Paul Park (Vice Chair)
Cllr John Ballman
Cllr Paul Exell
Cllr Mick Lucas
Cllr Dave Patey
Cllr James Yeowell

Clerk:

Mr Matt Gleed (Leisure Manager)

Officers:

Mr Andy Reeves (Parish Clerk)
Mr Andrew Briggs (Ops Manager)
Mr Aaron Webb (Community Youth Manager)

Member of the Public Present: none

Apologies

none

		Action
MSH046	Declarations of Interest Cllr Paul Park declared an interest in The Library & Leisure Trust. Cllr John Ballman declared an interest in The Library & Leisure Trust, HBUF and RSPB. Cllr Mick Lucas declared an interest in The Library & Leisure Trust. RESOLVED to NOTE declarations of interest.	
MSH047	Public Questions & Public Correspondence None	
MSH048	Minutes of the Previous Meeting To APPROVE the minutes of the Moredon Sporting Hub Committee held on 10th November 2025. RESOLVED Councillors APPROVED the minutes of the Moredon Sporting Hub Committee held on 10th November 2025.	
MSH049	MSH YTD Revenue Update Mr M Gleed presented a verbal update. Mr M Gleed provided an overview on income lines and informed Councillors that all income lines were projected to meet or exceed budget targets by year end. Cllr J Ballman asked about the café income and how the budget figure was decided. Mr A Reeves explained that he and Cllr K Small review income data from the previous year and decided on projected income for the next year from that information. Mr M Gleed explained that staffing costs have exceeded budget already and will be higher by year end. This has been due to Moredon Sporting Hub (MSH) being a new business and navigating staffing needs has been challenging. Adjustments to staff are being made life removing the cleaner role and delegating that responsibility to Duty Managers. Café hours have been adjusted as well to reduce café staff requirements. Mr A Reeves mentioned that Green Card administration and Chapel Street toilet cleaning costs have also been removed and delegated to existing staff.	

Cllr P Exell asked if the café hours would change during the summer.

Mr M Gleed responded that this would be re-assessed in April.

Mr A Reeves mentioned the Agency Staff excel tracker that will be used from April 2026 to monitor costs so that Councillors can see on a month-by-month basis what is being spent and where the budget stands.

Cllr J Ballman queried if the housing estate being built next door would help MSH elevate the issues with costs that MSH is having.

Mr A Reeves explained that MSH is extremely busy, but the expenditure has been higher than the income.

Cllr M Lucas mentioned the café during the day and how busy it can get after exercise classes. He wondered if it would be possible to get another coffee machine.

Mr M Gleed explained that a request for an additional coffee machine has been made but there are no funds for it at present.

Mr A Reeves noted that a new machine would be between £5,000-£7,000 and could be something to budget for in 26/27 or be paid for with Ward Allowance money.

Mr M Gleed explained that adjustments have had to be made to manage staff more efficiently, including employing less trainees as these involve more managing.

Mr M Gleed mentioned the extra charges from payment systems like Sum Up which once replaced with systems like XN will reduce overheads.

Cllr K Small enquired why MSH was still using Sum Up.

Mr A Reeves explained that the infrastructure had not been in place.

Cllr K Small wondered why the charges were so high and if they could be reduced.

Mr A Reeves responded that he would investigate.

Mr M Gleed mentioned how he would like to see future income and expenditure information presented in a more detailed way as the figures he receives at present are just totals and are 30-60 days behind.

Cllr K Small responded that this situation is being managed by finance at the moment.

Mr M Gleed mentioned negotiations with suppliers and moving to different suppliers to reduce expenditure costs.

Councillors discussed the accounting system and how reports are provided.

Mr M Gleed talked about the various events held at MSH and the staffing needed to manage these.

RESOLVED to **NOTE** update.

Mr M Gleed mentioned that all supplier prices have increased and he requested Councillors approve increasing the prices across all café items.

Cllr J Ballman asked how pricing was decided and how does it compare to other providers.

Mr M Gleed explained the system used.

Cllr K Small requested a list of meal price increases to be approved.

Mr M Gleed responded he would bring to a future meeting.

Mr A Reeves suggested approving price rises during budget setting.

Mr A Webb suggested putting the prices up higher and then providing Parish residents holding Green Cards a discount.

Cllr K Small suggested looking at this at another time and proposed adjustments to some of the pricing suggestions.

Councillors discussed café pricing.

	Cllr K Small proposed APPROVING the price increases presented with adjustments recommended. RESOLVED to APPROVE the price increases with proposed adjustments. Mr M Gleed proposed increasing room hire from £20 to £26. RESOLVED to APPROVE increasing room hire from £20 to £26. Mr A Reeves suggested adding an extra MSH Committee meeting on Tuesday 24th February 2026 to focus on the budget. Cllr K Small agreed. RESOLVED to APPROVE adding an extra MSH Committee meeting on Tuesday the 24th February 2026.	
MSH050	British Cycling Partnership (March 2026) Mr A Briggs presented an update explaining that FGP January 2026 APPROVED ending the British Cycling Partnership in March 2026 and that this would be included at Full Council for ratification. Cllr K Small proposed approving FGP547 recommendation to end the British Cycling Partnership. RESOLVED to APPROVE ending the British Cycling Partnership. Mr A Reeves explained that there is a dispute re the sums previously agreed for the Parish to pay British Cycling and a report will be provided at Full Council for Councillors to REVIEW.	
MSH051	Site Development Mr A Briggs presented an update on the Pavilion tenders. The Parish will receive tenders by the end of the month, and the project is progressing well. Cllr M Lucas queried what will happen to the offices being used by Officers once the Pavilion is built. Mr A Reeves explained that the rooms would be rented out. He mentioned that a possible use of the café would be to create a worker's friendly table space around the	

	edge of the café with power and usb points to free up tables for café users. RESOLVED to NOTE update.	
MSH052	Car Park Charging Mr M Gleed presented a verbal update on car parking charging at MSH. He explained that with the future housing being built he would like to have charging in place before residents move in. Cllr K Small mentioned that approval to discuss the item was given at the last meeting and recommended Mr M Gleed create a report with recommendations to present to the Councillors at a future meeting. RESOLVED to NOTE the update.	
Meeting Closed 19:45		

Signed.....



Date.....

28/1/26