

Operational Update

Finance & General Purposes

Date: 7th October 2025

Author: Andrew Briggs
Wards Affected: All CSNPC Wards
CSNPC Priorities: To provide a high standard of services & facilities.

1. Purpose and Reason

- 1.1 To provide Members with an update on completed and ongoing operational matters.

2. Recommendations

Members are recommended to:

- 2.1 To note the report.

3. Detail

Standing & New items:

3.1 Des Moffatt Western CC:

Non economical heating system – within Salix programme.
Various matters identified by Centre (disabled toilet access / carpark) – ongoing – within MMP
Roof works – With MMP

3.2 The Reading Rooms:

Remaining Internal redecoration (kitchen and toilets) – Outstanding
Flooring repairs.
Roof repairs – Outstanding. *Consideration may need to be given to completion within capital works programme.*
Replace windows (several blown).

3.3 JMH

Entrance auto door issue – works in progress.
External Brickwork requires re-pointing.
Rear drain collapsed – under investigation
General redecoration – within MMP
New kitchen fit out – within MMP

3.4 Even Swindon

Non economical heating system – within Salix programme.
Adjustment required to foyer lights (lowered)

Operational Update

Finance & General Purposes

Date: 7th October 2025

- 3.5 **Gorse Hill**
Non economical heating system – within Salix programme.
Kitchenette Door, water ingress causing damage to flooring – ongoing
Roof works - within Salix programme.
- 3.6 **Moredon CC**
Inadequate heating in the main hall - within MMP programme.
Main hall lights have changed to LED – Complete
Poss leak on lower roof – being monitored.
- 3.7 **Chippenham Close**
Inadequate heating system – within MMP programme.
Metal security grills around windows require replacement – Within MMP
Damaged patio slabs – Within MMP
- 3.8 **Southbrook Pavilion:**
Uneven paving slabs – Within MMP
Internal redecoration required – Within MMP
Sports field drainage improvement works – under investigation.
- 3.9 **Mannington Pavilion:**
Internal & external redecoration – Within MMP
Car park improvements required (surface, lights, gates) – Within MMP
Sports field drainage improvement works – under investigation.
- 3.10 **PTCC:**
LED replacement for light bulbs in café (no' bulbs not working) – Complete. Circa £2,200.00
Carpark light upgrade (PWLb) – Within MMP
Main hall sliding door, mechanism issue – Multiple repairs / possibly requires new door.
Main hall walls and floor deteriorating – Within MMP
- 3.11 **Chapel St**
Sharps bin installation – outstanding (supplier issues).
Redecoration – Within MMP
- 3.12 **Seven Fields**
Foul Drainage issue – Overflow, requires extraction. Initial assessment from Thames Water, suggests pump failure (likely historic / known by SBC).
Replace key locks with code locks – to be reviewed.

Operational Update

Finance & General Purposes

Date: 7th October 2025

3.13 Misc

- 1- ESS have completed fire door assessments – Reports prepared.
Total cost of works quoted - **£57,241.78** (PWLB)
- 2- Change bottle trap filters at PTCC
- 3- Replace flags within changing rooms
- 4- Complete repair of shutter at PSH
- 5- Install memorial bench at Penhill Park
- 6- Trim shrubs around JMH
- 7- Repair side door lock at JMH
- 8- Install parking barrier at Moredon & RC Library
- 9- Install 3 x benches at the Venny
- 10- Clearance & Prep work at Moredon CC
- 11- Repair play area fence at PTCC
- 12- Install chalk board at PSH
- 13- Investigate drainage at Moredon CC
- 14- Repair to Gorse Hill CC toilet door lock
- 15- Repair Even Swindon toilet door lock
- 16- Rubbish removal from Southbrook
- 17- Replace padlock on main gate at Southbrook
- 18- Replace snapped key at Chapel St
- 19- Adjust lock on main door at Seven Fields Change

3.14 Key Identified Projects:

- 1- Fire Door programme.
- 2- MSH Cricket Pavilion refurb.
- 3- Pembroke Gardens Pavilion refurb.
- 4- Sports pitch drainage upgrade
- 5- Salix delivery
- 6- CC Roof upgrades
- 7- Multi site redecoration or minor works.

See budget updates below.

Operational Update

Finance & General Purposes

Date: 7th October 2025

4. General Maintenance Budgets update:

25/26 Available Budget - £20,000

25/26 Running Total - £19,085.00

4.1 General Compliance Budget Update:

25/26 Available Budget - £15,000

25/26 Running total - £16,676.11