



Central Swindon North Parish Council

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Parish Council

22nd Dec 2025

To Councillors: Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr Paul Exell
Cllr Muhammad Khan
Cllr Raj Patel
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr James Yeowell

You are summoned to a **face-to-face** Meeting of the **FINANCIAL & GENERAL PURPOSES Committee** on **Tuesday the 6th January 2026** at 19.00 in Pinetrees Community Centre, The Circle, SWINDON SN2 1QR.

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
*To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence (maximum 10 minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting**
To **NOTE** the minutes of the previous meeting held on Tuesday 2nd December 2025.
4. **Grounds Maintenance Update**
To **RECEIVE** the associated report from Mike Ware.

5. **Transaction Logs**

Cllr M Lucas and Cllr D Patey to confirm **REVIEW** of November 2025 transaction logs.

6. **Budget Report**

To **NOTE** the income and expenditure and forecast reports for November 2025.

- Revenue
- PWLB

7. **Payments List**

To **REVIEW** and **APPROVE** November 2025 Payments List.

8. **Debtors Lists**

To **REVIEW** Debtors Lists for November 2025.

- Sales Ledger
- Allotment

9. **Ear Marked Reserves**

To **NOTE** the balances of the Ear Marked Reserves as at the 30th November 2025.

10. **Ward Allowance Update**

To **NOTE** the current balances of Ward Allowances.

To **RATIFY** - Cllr Vanessa Bentley requests £200.00 from her Ward Allowance towards children's away day food.

Cllr Kevin Small and Cllr Muhammad Khan request £1,035.00 each (£2,070.00 total) from their Ward Allowance towards Christmas lights.

Cllr Javes Rodrigues requests £250.00 from his Ward Allowance to replace a vandalised oak tree at the Venny.

Cllr Muhammad Khan to present a Ward Allowance request at the meeting.

Cllr Ana Fernandes requests £2,500.00 and Cllr Raj Patel requests £1,000.00 from their Ward Allowance towards the completion of the Ferndale outdoor gym.

11. **Grant Requests**

Balance of Grant Fund £7,003.00.

To **NOTE** balance of the Grant Fund.

12. **Policy Review**

To **REVIEW** and **ADOPT** the following policies and procedures.

- Tree Planting Policy

13. **Ops & Project Update**

To **NOTE** update.

14. **CIL Request**

To **APPROVE** E&P request to transfer £10,845.16 from reserves to be placed in EMR's for use by specific Ward Councillors.

15. **Community Developer Funding 26/27**

To **APPROVE** future funding for Community Developer and Community Cycling Programs.

16. **Distribution Group Emails**

To **REVIEW** Councillor block email groups.

17. **Budget Review 26/27**

To **REVIEW** and **APPROVE** the 26/27 Budget Recommendations.

- **EP500** - E&P proposed that the budget for 4605 – Signage (£1,000.00), 5700 – Floral Planters (£2,500.00), 5705 – Highways/Verges/Bollards (£1,000.00) and 5777 – Bus Stop (£0.00) be combined with and placed in the new budget code for Street Furniture (£5,000.00) to create a total budget of £9,500.00 to give Councillors more flexibility in spending.
- **CD261** - CD proposed that for the 26/27 budget 5540 – Pop-Up Shop (£1,500.00) be moved to 5435 – Youth Council.
- **CD261** - CD requested that for the 26/27 budget 5425 – Youth – Breakfast/Lunch Club be increased from £600 to £1,000 and 5430 – Youth – Excursions be increased from £1,150 to £1,500.
- **LR490** - L&R noted the following budget line omissions/adjustments; -
 - 4235/100 Reinstate clothing budget
 - 4640/125 no budget line for Moredon Sporting Hub (MSH) water rates.
 - Moredon Community Centre (MCC) has no budget line for water rates, hygiene services and business rates.
 - Parkside Hub (PSH) has no budget line for business rates. Reinstate café operational budget from £5,000 to £10,000. Confirm all income at PSH ringfenced to support ongoing operation.
 - The Pavillion and Pembroke Gardens once in operation will have day to day operational costs during 26/27.
 - Reinstate Tree Works budget from £8,000 to £12,000. All tree related grant income EMR'd to support ongoing tree maintenance.
 - Increase staff training budget.
 - Reinstate sports line marking budget to connect with line marking income streams.
 - Increase Additional Grounds Maintenance budget from £5,000 to £8,000.

18. **Actions Noted**
To **NOTE** to actions.

That the public and press be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, Schedule 12A, paragraph 1, as the item relates to confidential information concerning an individual.

19. **Allotments**
To **APPROVE** recommendations.