



Parish Council
Central Swindon North Parish Council
Pinetrees Community Centre,
The Circle,
SWINDON SN2 1QR

FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES

Tuesday 2nd December 2025 19.15

Present:	
Councillors:	Cllr Dave Patey (Chair) Cllr Mick Lucas (Vice Chair) Cllr Paul Exell Cllr James Yeowell
Clerk:	Mr Andrew Briggs
Officers:	
Member of the Public Present: none	
Apologies	Cllr Muhammad Khan Cllr Javes Rodrigues Cllr John Ballman Cllr Kevin Small

		Action
FGP513	Declarations of Interest Cllr Mick Lucas declared an interest in the Library & Leisure Trust.	

	RESOLVED to NOTE the Declarations of Interest.	
FGP514	Public Questions & Public Correspondence None	
FGP515	Minutes of the Previous Meeting The Chair presented the minutes of the meeting held on the 4 th November 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the meeting held on the 4 th November 2025 as a true and accurate record.	
FGP516	Grounds Maintenance Update Mr A Briggs presented an update from a written report provided by Mr Mike Ware from Idverde. See Appendix 1. Cllr J Yeowell asked about the rain that has started, has this affected anything. Mr A Briggs responded that as the grass cutting has been almost completed the rain hasn't affected it, and at present the pitches are doing well. Cllr P Exell mentioned he had to go out recently and help a resident with leaves that had pooled around their front door. Cllr D Patey asked about the possibility to put up CCTV around areas that suffer with fly tipping. Mr A Briggs explained that the information is being passed on but nothing is being done with it at the moment, so CCTV would be an unnecessary expense at this time. It is something that the Parish could look into for the future once enforcement starts. Cllr D Patey asked if the 54 incidents were they across the area or just the Parish. Mr A Briggs replied that the 54 incidents were for all areas Idverde cover. Cllr D Patey requested an update on bin usage data. Mr A Briggs said he would investigate.	Mr A Briggs to investigate bin usage data.

	RESOLVED to NOTE the Grounds Maintenance Update.	
FGP517	Transaction Logs Cllr M Lucas and Cllr D Patey to confirm review of October 2025 transaction logs. (£7,885.79) RESOLVED: Cllr M Lucas and Cllr D Patey confirmed the GPC transaction logs for October 2025. (£7,885.79)	
FGP518	Budget Report & Forecast To NOTE the summary of income and expenditure and Forecast against the budget report for October 2025. • Revenue • PWLB Cllr D Patey requested all the Managers to provide data to the Finance Manager so an end of year projection can be provided on the budget report for next month's meeting. RESOLVED to NOTE the summary of income and expenditure and Forecast against the budget report for October 2025.	
FGP519	Payments List To REVIEW and APPROVE October 2025 Payments List. RESOLVED to APPROVE October 2025 Payments List.	
FGP520	Debtor List To REVIEW the Debtor lists for October 2025. • Sales Ledger • Allotment Mr A Briggs explained that the allotment list should be cleared soon as the last few will be terminated. RESOLVED to NOTE the Debtor lists for October 2025.	
FGP521	Ear Marked Reserves To NOTE the balances of Ear Marked Reserves as of 31 st October 2025.	Mr A Briggs to chase All Saints Roof Ward Allowance EMR.

	Cllr J Yeowell asked about progression of the gym at Ferndale Rec. Mr A Briggs responded that this is progressing and should be in place soon. Cllr D Patey noted that the All Saints Roof money was still there. Mr A Briggs said he would chase this. RESOLVED to NOTE the balances of Ear Marked Reserves as of 31st October 2025.	
FGP522	Ward Allowance Update To NOTE the current balances of Ward Allowances. RESOLVED Councillors NOTED the Ward Allowance balances. Cllr John Ballman requests £500.00 from his Ward Allowance towards People of Penhill (POP) for residents Christmas party, food, drinks and decorations. Cllr P Exell mentioned that Cllr J Ballman is not a Ward Councillor for Penhill. Two Councillors for two Councillors abstained. Chair passed vote. RESOLVED to APPROVE Cllr John Ballman request of £500.00 from his Ward Allowance towards People of Penhill (POP) for residents Christmas party, food, drinks and decorations. Cllr John Ballman requests £500.00 from his Ward Allowance towards Little Angels to help towards room hire for their nursery sessions. Two Councillors for two Councillors abstained. Chair passed vote. RESOLVED to APPROVE Cllr John Ballman request of £500.00 from his Ward Allowance towards Little Angels to help towards room hire for their nursery sessions.	

	Cllr Paul Park requests £200 from his Ward Allowance for selection boxes for the Penhill street reps Jr Christmas party. RESOLVED to APPROVE Cllr Paul Park requests £200 from his Ward Allowance for selection boxes for the Penhill street reps Jr Christmas party.	
FGP523	Grant Requests Balance of Grant Fund £9,003.00 RESOLVED Balance of Grant Fund NOTED. Phoenix Enterprises request £2,000 (£1,000 match-funded) towards the cost of an energy efficient heater. Cllr P Exell queried if the match funding was being paid for themselves or from other grant funding. Cllr D Patey explained that the request does not confirm this and proposed approving the £1,000 and approving the match funded £1,000 on the proviso they confirm they will be paying the match funded £1,000.00 themselves and not from a third party. RESOLVED to APPROVE Phoenix Enterprises request £2,000 (£1,000 match-funded) towards the cost of an energy efficient heater on the proviso they confirm the £1,000 match funded will be paid for by themselves not a third party.	
FGP524	Policy Review To REVIEW and ADOPT the following policies and procedures. • Tree Planting Policy Cllr D Patey asked if there were any changes. Mr A Briggs responded that the policy may need to be checked for any Government or statutory changes, but at present there are no changes this was just a review. Cllr P Exell noted that it may be prudent to spread the policies out over the year and do the same policies each month each year, so Officers were aware of which policies needed checking ready for the relevant meetings.	Mr A Briggs to review the Tree Planting Policy and bring it back to January FGP.

December 2, 2025

	• FGP500 – Provide predicted spend for January • FGP505 – completed RESOLVED to NOTE the Actions Noted.	
	Meeting Closed 20:18	

Signed.....



Date.....

28/1/26..