



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

FULL COUNCIL MEETING MINUTES

Wednesday 24th September 2025 19.15

Present:

Councillors:

Cllr Kevin Small (Chair)
Cllr Paul Park (Vice Chair)
Cllr John Ballman
Cllr Vanessa Bentley
Cllr Ian Edwards
Cllr Ana Fernandes
Cllr Joy Grotzinger
Cllr Muhammad Khan
Cllr Mick Lucas
Cllr Raj Patel
Cllr Dave Patey
Cllr James Yeowell

Clerk:

Mr Andy Reeves

Officers:

Mr Andrew Briggs

Member of the Public Present: none

Apologies

Cllr Paul Exell
Cllr Javes Rodrigues

		Action
FC494	Declarations of Interest Cllr Paul Park declared an interest in The Library & Leisure Trust. Cllr John Ballman declared an interest in The Library & Leisure Trust, HBuF and RSPB. Cllr Mick Lucas declared an interest in The Library & Leisure Trust. RESOLVED Councillors NOTED the declarations.	
FC495	Public Question Time & Correspondence None	
FC496	Minutes of the Previous Meeting The Chair presented the minutes of the meeting held on the 23rd July 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the meeting held on the 23rd July 2025 as a true and accurate record.	
FC497	Environment & Planning Committee The Chair presented the minutes of the Environment & Planning Committee meetings held on 6th August 2025, 20th August 2025, 3rd September 2025 and the 17th September 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the Environment & Planning Committee meetings held on the 6th August 2025, 20th August 2025, 3rd September 2025 and the 17th September 2025 as a true and accurate record.	
FC498	Finance & General Purposes Committee The Vice Chair presented the minutes of the Finance & General Purposes Committee meetings held on the 5th August 2025 and the 2nd September 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the Finance & General Purposes Committee meetings held on the 5th August 2025 and the 2nd September 2025 as a true and accurate record.	
FC499	Community Development Committee The Chair presented the minutes of the Community Development Committee meetings held on the 6th August	

	2025 and the 3rd September 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the Community Development Committee meetings held on the 6th August 2025 and the 3rd September 2025 as a true and accurate record.	
FC500	Leisure & Recreation Committee The Vice Chair presented the minutes of the Leisure & Recreation Committee meetings held on the 4th September 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the Leisure & Recreation Committee meetings held on the 4th September 2025 as a true and accurate record. Cllr J Ballman mentioned item LR465 C from Owens World for a summer fete on the 1st of August 2026 at Seven Fields. He noted that at an event this organisation had put on recently there was a lot of local support and publicity, and he felt it was important that the Parish have a strong presence at this event and could look into supporting them in some way. Cllr K Small explained that this would be something for the Community Development Committee to discuss. Cllr J Ballman asked that this be brought up at the next Community Development Committee meeting. RESOLVED to APPROVE placing the item for discussion on the next Community Development Agenda.	
FC501	Moredon Sporting Hub Committee The Chair presented the minutes of the Moredon Sporting Hub Committee meeting held on the 15th September 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the Leisure & Recreation Committee meetings held on the 15th September 2025 as a true and accurate record.	
FC502	St Marks Car Park Mr A Reeves presented an update from a written report. See Appendix 1.	

Mr A Reeves explained that it would be a cashless machine/app and payment would be by card only.

Cllr Muhammad Khan joined the meeting.

Mr A Reeves requested the recommendations in the report be approved by Full Council.

Cllr K Small noted he had spoken to the Chair of Environment & Planning who fully approves these recommendations. He explained that the only adjustment he would like is that the income be split 80/20. 80% for car park maintenance and upkeep and 20% for upkeep of St Marks grounds, i.e flowers, trees etc.

Cllr D Patey said the 6–8 hour charge of £12.00 was not high enough to be a deterrent to those looking to use the car park for work purposes. He noted that when the car park was not in use for Tennis or park users overnight it would be better to have it free for residents to use.

Cllr A Fernandes asked what times that would be.

Cllr D Patey responded 8pm until 8am.

Cllr J Ballman mentioned that Tennis players use the courts until up to 10pm, and the prices can be adjusted once the tenders come in. He fully supported this proposal.

Cllr P Park noted the college is also nearby and students will shop around for free/cheap parking options. He also mentioned that companies may not want to have the evenings free.

Cllr K Small mentioned the 6-8 hour fee may penalise weekend users.

Cllr J Grotzinger asked about the café and some residents using the café for longer than 2 hours, how much would they pay.

Cllr K Small responded £1 - £2.50.

Cllr V Bentley is concerned about parking in this area as the roads are being used by visitors which makes it very hard for residents to park near their homes. It is good we are managing this issue with our car park but she would like to see more being done to support residents on their residential roads.

	Cllr J Ballman noted that parking is an issue across Swindon and should be something brought up with Swindon Borough Council directly. St Marks does receive a lot of visitors every year and it is important we protect the car park so that it is available for those that want/need to use it. Cllr I Edwards agreed that this area has a terrible parking issue, and something needs to be done. He asked if research was done and consultations to see what issues the residents were having in their areas beforehand. Cllr K Small responded no. This was purely about managing the issues the car park itself was having with excessive amounts of non-park users filling up the limited car parking spaces making it impossible for those wanting to use St Marks from using the car park. Cllr R Patel explained that parking is a real issue across the Parish. Cllr D Patey requested that a the tender companies be asked if they can provide free parking for residents between 10pm and 8am. Cllr K Small proposed to approve the recommendations including a possible provision to allow free parking from 10pm – 8am for residents. RESOLVED to APPROVE the recommendations including a possible provision to allow free parking from 10pm – 8am for residents.	
FC503	Policies to be Adopted To ADOPT the following policies. • Memorial Policy RESOLVED to ADOPT the Memorial Policy. • Discretions Policy RESOLVED to ADOPT the Discretions Policy. • Health & Safety Policy RESOLVED to ADOPT the Health & Safety Policy.	

FC504	SBC Code of Conduct That Council adopts the Swindon Borough Council Code of Conduct (effective 1 September 2025) as its Councillor Code of Conduct with immediate effect and authorises the Clerk to publish/notify SBCs Monitoring Officer accordingly. RESOLVED to ADOPT the Swindon Borough Council Code of Conduct.	
FC505	PWLB Working Group To APPROVE Consultancy recommendations. RESOLVED to APPROVE the Consultancy recommendations.	
FC506	Internal Auditor To APPROVE the recommendation to appoint Contractor B. RESOLVED to APPROVE the recommendation to appoint Contractor B.	
FC507	Parkside Hub To APPROVE the recommendation to allow Swindon Tuition Centre to rent the Parkside Hub from 9am-3pm Monday to Friday term time for £1,200.00 per month. RESOLVED to APPROVE the recommendation to allow Swindon Tuition Centre to rent the Parkside Hub from 9am-3pm Monday to Friday term time for £1,200.00 per month.	
FC508	Seven Fields Containers To APPROVE the Penhill United Storage Container request approved at the Leisure & Recreation Committee meeting on the 4th September 2025. RESOLVED to APPROVE Penhill United Storage Container request approved at the Leisure & Recreation Committee meeting on the 4th September 2025.	
Meeting Closed 19:49		

Signed.....



Date.....

26 Nov 25