



## Parish Council

### Central Swindon North Parish Council

Moredon Sporting Hub,

Cheney Manor

Industrial Estate

SWINDON SN2 2QJ

## ENVIRONMENT & PLANNING COMMITTEE MEETING MINUTES

Wednesday 29th October 2025 18.00hrs

### Present:

#### Councillors:

Cllr Paul Exell (Chair)  
Cllr Paul Park (Vice Chair)  
Cllr Vanessa Bentley  
Cllr Ana Fernades  
Cllr Mick Lucas  
Cllr Javes Rodrigues - virtually  
Cllr Dave Patey  
Cllr James Yeowell

#### Officers:

Mr Andy Reeves  
Mr Matt Gleed - virtually

**Members of the Public Present:** none

#### Apologies

Cllr Joy Grotzinger

| Min Ref | Minutes                                          | Action |
|---------|--------------------------------------------------|--------|
| EP460   | AG1 - <b>Declarations of Interests.</b><br>None. |        |

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| EP461 | <p><b>AG2 – Public Question Time &amp; Correspondence.</b></p> <p>None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|       | <p><b>AG3 – Planning Applications to be Examined.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| EP462 | <p><b>AG3.1</b><br/> <b>S/25/1271 – Erection of 1 no. Dwelling</b></p> <p>Land Rear of<br/> 162 Whitworth Road<br/> Swindon<br/> SN25 3BJ</p> <p>Councillors discussed the application and previous applications for this area of land.</p> <p>Councillors reiterated their previous concerns and proposed objecting for the same reasons as before.</p> <ul style="list-style-type: none"> <li>- Overdevelopment of the site</li> <li>- Overbearing impact on the neighbours due to its location</li> <li>- Access &amp; safety concerns over vehicles &amp; pedestrians sharing the backway which lacks footpaths for pedestrians to safely walk on.</li> <li>- Concerns on the impact of the proposed dwelling &amp; parking on access to the rear of existing properties.</li> </ul> <p><b>RESOLVED – OBJECTION</b></p> |  |
| EP463 | <p><b>AG3.2</b><br/> <b>S/HOU/25/1292 – Construction of a drop kerb.</b></p> <p>14 Milston Avenue<br/> Penhill<br/> Swindon<br/> SN2 1HA</p> <p><b>RESOLVED – NO OBJECTION</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| EP464 | <p><b>AG3.3</b><br/> <b>S/HOU/25/1327 – Erection of single storey store to rear (Retrospective)</b></p> <p>57 Omdurman Street<br/> Gorse Hill<br/> Swindon<br/> SN2 1HA</p> <p><b>RESOLVED – NO OBJECTION</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |

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| EP465 | <p>AG3.4<br/> <b>S/ADV/25/1367</b> – Proposed double-sided digital bus shelter advertising displays to replace existing double-sided internally illuminated 6-sheet bus shelter advertising displays. Proposed digital displays to portray static advertising images that change every 10 seconds, in sequence.</p> <p>Land Fronting<br/> 4 Cricklade Road<br/> Gorse Hill<br/> Swindon<br/> SN2 8NZ</p> <p><b>RESOLVED – NO OBJECTION</b></p>                                                                                                                                                                                                 |                                                   |
| EP466 | <p>AG3.5<br/> <b>S/ADV/25/1368</b> - Proposed double-sided digital bus shelter advertising displays to replace existing double-sided internally illuminated 6-sheet bus shelter advertising displays. Proposed digital displays to portray static advertising images that change every 10 seconds, in sequence.</p> <p>Land Fronting<br/> 132 Cricklade Road<br/> Swindon<br/> SN2 8AG</p> <p><b>RESOLVED – NO OBJECTION</b></p>                                                                                                                                                                                                               |                                                   |
| EP467 | <p>AG4 - Update on Previously Examined Applications</p> <p><b>RESOLVED – NOTED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |
| EP468 | <p>AG5 – Grass Verges</p> <ul style="list-style-type: none"> <li>To <b>APPROVE</b> purchasing more litter picking equipment.</li> </ul> <p><b>RESOLVED – APPROVED</b></p> <ul style="list-style-type: none"> <li>Sarsen stones for Mulberry Grove <ol style="list-style-type: none"> <li>Approx £200 - £300 per stone (+ transport costs)</li> <li>Weight over 200kg each, 5-6 required</li> <li>Possibility to repurpose stones currently on Pembroke Gardens (+ transport cost)</li> </ol> </li> </ul> <p>Cllr P Exell proposed to <b>APPROVE</b> the purchase of -6 stones from the available budget.</p> <p><b>RESOLVED – APPROVED</b></p> |                                                   |
| EP469 | <p>AG6 – <b>Parking Related Issues</b></p> <ul style="list-style-type: none"> <li>Broadway Parking issues raised by resident</li> </ul> <p>Cllr M Lucas presented an update on the Broadway parking</p>                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>Mr A Reeves to write to SBC around parking</p> |

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|       | <p>issues brought to the Parishes attention since two bungalows at the end of the road have been purchased and are being used for a business.</p> <p>Cllr P Exell explained that the law says that the road is a public space and anyone can park there, the law doesn't cover people being able to park outside their house.</p> <p>Cllr D Patey asked about people parking on junctions, is that a police situation.</p> <p>Mr A Reeves explained that unless a car is blocking a main junction the police will not come out.</p> <p>Cllr V Bentley asked if they have been communicated with and parking explained to them.</p> <p>Cllr M Lucas explained that a comment was placed in a recent ward newsletter about the Highway code and the rules and etiquette on street parking.</p> <p>Cllr P Exell requested Mr A Reeves communicate with Swindon Borough Council (SBC) around this issue.</p> <p><b>RESOLVED - NOTED</b></p> <ul style="list-style-type: none"> <li>• Kiln Lane update</li> </ul> <p>Cllr P Exell presented a verbal update on the access issues along Kiln Lane due to the bad state of the road.</p> <p>Mr A Reeves explained that the road is labelled as 'Manageable at public expense' by the Street Director, which usually means that it is the Highways Department of the local council to maintain it. SBC were contacted and they declared they had a responsibility as a right of way but don't have a responsibility as a highway. Due to this it would usually be the case that all lease holders with access to this road, the Parish being one of those, would create a sinking fund to pay for the maintenance of the road when needed.</p> <p>Mr A Reeves continued to explain that the Parish is legally not allowed to invest public money on highways, but the Parish are allowed to invest money into rights of way. The allotments can only be accessed from this right of way. There is a possibility that future Councillors may decide to use a large CIL funding towards maintenance.</p> <p>Councillors discussed the situation.</p> <p>Cllr P Exell proposed that once Mr A Reeves hears back from SBC that he communicates with the businesses that use this right of way on the situation, and what the Parish can and can't do to help.</p> <p><b>RESOLVED - NOTED</b></p> | <p>issues at Broadway.</p> <p>MR A Reeves to communicate with Kiln Lane businesses re right of way maintenance.</p> |
| EP470 | <p>AG7 – CIL</p> <p>Cllr P Exell presented an update on this years CIL. The Parish</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <p>Mr A Reeves to post CIL notes on website.</p>                                                                    |

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|       | <p>has received two £750 CIL awards (total £1,500) for Pinehurst which Cllr J Ballman and Cllr J Rodrigues will be asked how they would like to spend, and £253.19 for Penhill which Cllr P Park and Cllr T Smith will be asked how they would like to spend.</p> <p>Mr A Reeves explained that the money will be provided once the Parish has harmonised our policies. As the amount is quite low the Parish will post the following if approved by Councillors.</p> <p><b>How CIL Funds Are Allocated &amp; Public Bidding</b><br/> <i>Some councils run public bidding rounds for CIL funding. While this is encouraged, it is not a legal requirement. Swindon Borough Council supports public involvement, but Central Swindon North Parish Council currently allocates CIL funding through an internal parish decision-making. This is because the sums this Parish Council receives is relatively small and there are sufficient directly managed services to widely allocate spend. CIL projects are reviewed and approved during formal Parish Council Environment &amp; Planning meetings, ensuring that funds are directed toward projects that deliver demonstrable community benefit. Meeting agendas and minutes where CIL allocations are discussed are publicly available, allowing residents to see how funds from local developments are being reinvested into the parish.</i></p> <p>Cllr P Exell proposed Councillors <b>APPROVE</b>.</p> <p><b>RESOLVED – APPROVED</b></p> <p>Cllr J Rodrigues left the meeting.</p> |  |
| EP471 | <p>AG8 – <b>Budget Review</b></p> <ul style="list-style-type: none"> <li>• 25/26 Budget Review</li> </ul> <p><b>RESOLVED - NOTED</b></p> <ul style="list-style-type: none"> <li>• 26/27 Budget Setting<br/>New budget line Cycle Racks</li> </ul> <p>Cllr P Exell proposed increasing the street furniture budget line to include funding for cycle racks.</p> <p>Councillors agreed.</p> <p>Cllr P Exell proposed Councillors <b>AGREE</b> on the 26/27 budget proposal.</p> <p><b>RESOLVED – AGREE</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| EP472 | <p>AG9 – <b>Actions Log Review</b></p> <p>Cllr P Exell reminded Councillors to supply officers with recommendations for grit bin locations within their ward.</p> <p>EP457 – completed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |

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|  | <p><b>RESOLVED – NOTED</b></p> <p>Mr A Reeves presented an update from a written report.</p> <p>See Appendix 1.</p> <p>Cllr P Exell proposed Councillors approve the recommendations within the report.</p> <p><b>RESOLVED – APPROVED</b></p> |  |
|  | <b>Meeting Closed 18:44</b>                                                                                                                                                                                                                   |  |

Signed.......... Date.....26.11.25.....

Chair of E & P