



**Parish Council**

**Central Swindon North Parish Council**

**Moredon Sporting Hub,**

**Cheney Manor**

**Industrial Estate**

**SWINDON SN2 2QJ**

**ENVIRONMENT & PLANNING COMMITTEE MEETING MINUTES**

**Wednesday 20th August 2025 18.00hrs**

|                                                |                                                                                         |
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| <b>Present: This meeting was held on Teams</b> |                                                                                         |
| <b>Councillors:</b>                            | Cllr Paul Exell (Chair)<br>Cllr Joy Grotzinger<br>Cllr Dave Patey<br>Cllr James Yeowell |
| <b>Officers:</b>                               | Mr Andy Reeves<br>Miss Rachel Westcott                                                  |
| <b>Members of the Public Present:</b> none     |                                                                                         |
| <b>Apologies</b>                               | Cllr Paul Park<br>Cllr Javes Rodrigues                                                  |

| <b>Min Ref</b> | <b>Minutes</b>                                                  | <b>Action</b> |
|----------------|-----------------------------------------------------------------|---------------|
| EP397          | AG1 - <b>Declarations of Interests.</b><br>None.                |               |
| EP398          | AG2 – <b>Public Question Time &amp; Correspondence.</b><br>None |               |

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|       | <b>AG3 – Planning Applications to be Examined.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| EP399 | <p>AG3.1<br/> <b>S/TPO/25/0961</b> – Works to Tree under TPO.</p> <p>Fish Brothers<br/> Elgin Drive<br/> Swindon<br/> SN2 8DP</p> <p><b>RESOLVED – NO OBJECTION</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| EP400 | <p>AG3.2<br/> <b>S/HOU/25/0967</b> – Erection of freestanding pergola style gazebo with a retractable canopy on the tarmac drive.</p> <p>17 Raybrook Crescent<br/> Rodbourn<br/> Swindon<br/> SN2 2HR</p> <p>Councillors discussed the application.</p> <p>Cllr P Exell explained this will not affect parking ability and will be bolted in, no foundations needed.</p> <p><b>RESOLVED – NO OBJECTION</b></p>                                                                                                                                                                                                                                                                                                                                                     |  |
| EP401 | <p>AG3.3<br/> <b>S/HOU25/0975</b> – Erection of two storey and single storey rear extension.</p> <p>Willow Haven<br/> 285 Cricklade Road<br/> Swindon<br/> SN2 1AG</p> <p>Cllr P Exell explained this is one of 2 applications and that each application must be taken as a separate application.</p> <p>Councillors discussed the application.</p> <p>Councillors were concerned about the windows moving closer to the boundary line and effecting the privacy and amenity for neighbours. They agreed that is was not an overdevelopment but could affect neighbours with light reduction and the repositioning of the windows</p> <p>Cllr P Exell proposed Councillors object due to loss of light and privacy amenity to neighbouring properties from the</p> |  |

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|       | relocation of windows and extension of footprint.<br><b>RESOLVED – OBJECTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                              |
| EP402 | <p>AG3.4<br/><b>S/LDP/25/0976</b> – Erection of rear dormer windows and outbuilding</p> <p>Willow Haven<br/>285 Cricklade Road<br/>Swindon<br/>SN2 1AG</p> <p>Cllr P Exell explained that this application is separate to the previous application but shows the current floorplan not the proposed new floorplan if the previous application is approved.</p> <p>Councillors discussed the application.</p> <p>Cllr P Exell proposed Councillors object due to loss of privacy amenity for neighbouring properties and lack of parking provision.</p> <p><b>RESOLVED – OBJECTION</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                              |
| EP403 | <p>AG4 – <b>Street Furniture</b></p> <ul style="list-style-type: none"> <li>Resident request for bins around Penzance Drive/Paddington Drive/Bassett Rd.</li> </ul> <p>Cllr P Exell requests Mr A Briggs to assess proposed locations along that route and to check the bin policy and bin need, then provide a report at a future meeting.</p> <p><b>RESOLVED to APPROVE</b> further assessment of the route with possible bin locations, and a report to be presented at a future meeting.</p> <ul style="list-style-type: none"> <li>Retail outlets that sell vapes responsibility to cover expense of cleaning vape sticker rubbish.</li> </ul> <p>Cllr D Patey asked if there was anything the Parish could do to remove the vape stickers from bins outside local retail units. Would it be possible to charge retail units to clean the bins or encourage them to clean them.</p> <p>Mr A Reeves explained that the Parish is unable to charge retail suppliers, but the Parish could write to retailers asking them to put up a sign asking customers to dispose of the packaging correctly.</p> <p>Cllr P Exell proposed that the Parish write to local retailers</p> | <p>Mr A Briggs to create a report to bring to a future meeting on the request for bins around Penzance drive/Paddington Drive/Bassett Road.</p> <p>Mr A Reeves to write to local retailers requesting their support in encouraging their customers to not stick vape stickers to bins and requesting Idverde to remove the stickers when</p> |

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|       | <p>requesting them to assist in encouraging their customers not to stick vape stickers to the outside of bins and asking Idverde to remove stickers when they see them.</p> <p><b>RESOLVED to APPROVE</b> writing to local retailers requesting them to assist in encouraging their customers not to stick vape stickers to the outside of bins and asking Idverde to remove stickers when they see them.</p> <ul style="list-style-type: none"> <li>Resident request for bin behind Downton Road/Ramsbury Ave</li> </ul> <p>Cllr P Exell requests Mr A Briggs to assess proposed location at Downton Road/Ramsbury Avenue and to check the bin policy and bin need as well as access to empty the bin, then provide a report at a future meeting.</p> <p><b>RESOLVED to APPROVE</b> further assessment of the location, and a report to be presented at a future meeting.</p> <p>Cllr P Exell noted that he has requested Mr A Briggs to recommend a bin order as stock is low.</p> <p><b>RESOLVED to NOTE</b> update.</p> <ul style="list-style-type: none"> <li>Benches – Cllr P Park has communicated with Cllr T Smith around using some of his Ward Allowance to fund the memorial bench request at Penhill Park and he is awaiting a response.</li> </ul> | <p>they see them.</p> <p>Mr A Briggs to create a report for bin placement at Downton Road &amp; Ramsbury Avenue and bring to a future meeting.</p> |
| EP404 | <p><b>AG5 – Floral (Bulb Planting)</b></p> <p>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                    |
| EP405 | <p><b>AG6 – Street Trees</b></p> <ul style="list-style-type: none"> <li>Downton Road &amp; Ramsbury Avenue</li> </ul> <p>Cllr P Exell explained that Cllr P Park volunteered to speak to the street reps and they were concerned the new tree may not grow from the roots of the old tree and proposed placing one in the legacy forest. Cllr P Exell noted that the residents wanted a tree placing in the same location for aesthetics and maybe placing on the opposite side of the road is an option.</p> <p>Cllr T Smith has been contacted re use of his Ward Allowance.</p> <p><b>RESOLVED to NOTE</b> update.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                    |
| EP406 | <p><b>AG7 – Actions Log Review</b></p> <ul style="list-style-type: none"> <li>EP286 – awaiting response</li> <li>EP294 – awaiting response</li> <li>EP368 – Mr A Reeves explained no objections from</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                    |

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|  | <p>residents and Cllr P Exell requested costings for sarsen stones to be placed around grass open space.</p> <ul style="list-style-type: none"><li>• EP369 – completed</li><li>• EP378 – ongoing</li><li>• EP392 – SBC checked and have said it is fine, monitor in the future.</li><li>• EP393 – Communication completed and just an agreement on species to be completed.</li><li>• EP392 – ongoing, correct names to Downton Road/Ramsbury Avenue.</li><li>• EP393 – ongoing, no objections at present.</li></ul> <p><b>RESOLVED – NOTED</b></p> <p>Mr A Reeves explained that bailing at Moredon has been completed, but Raybrook Meadow has not been bailed since 2022 due to access issues and provision will need to be discussed and agreed for future years.</p> <p><b>RESOLVED</b> to <b>NOTE</b> the update.</p> |  |
|  | <b>Meeting Closed 18:42</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |

Signed.......... Date.....26.11.25.....

Chair of E & P