



Central Swindon North Parish Council

Clerk: Mr. Andy Reeves
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Parish Council

2nd Oct 2025

To Councillors: Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr Paul Exell
Cllr Muhammad Khan
Cllr Raj Patel
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr James Yeowell

You are summoned to a **face to face** Meeting of the **FINANCIAL & GENERAL PURPOSES Committee** on **Tuesday** the **7th OCTOBER 2025** at 19.15 in Pinetrees Community Centre, The Circle, SWINDON SN2 1QR.

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
*To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence (maximum 10 minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting**
To **NOTE** the minutes of the previous meeting held on Tuesday 2nd September 2025.
4. **Grounds Maintenance Update**
To **RECEIVE** the associated report from Mike Ware.
5. **Transaction Logs**
Cllr M Lucas and Cllr D Patey to confirm **REVIEW** of August 2025 transaction logs.

6. **Budget Report**
To **NOTE** the income and expenditure and forecast reports for August 2025. To investigate separation of the Capital Works budget from the report.
7. **Payments List**
To **REVIEW** and **APPROVE** August 2025 Payments List.
8. **Debtors List**
To **REVIEW** the debtors list for August 2025.
9. **Ear Marked Reserves**
To **NOTE** the balances of the Ear Marked Reserves as at the 31st August 2025.
10. **Ward Allowance Update**
To **NOTE** the current balances of Ward Allowances.
11. **Grant Requests**
Balance of Grant Fund £11,000.00.

To **NOTE** balance of the Grant Fund.

Swindon Softball League request £1,997.00 towards new equipment.
12. **Policy Review**
To **REVIEW** and **ADOPT** the following policies and procedures.
 - Employees Handbook – SSP & NJC adjustment
 - Lone Workers Policy
 - Environment Policy
13. **Ops Update**
To **NOTE** the update.
14. **PWLB Meeting Notes and Recommendations**
To **NOTE** and **APPROVE** Recommendations.
15. **External Auditors Report**
To **NOTE** the report.
16. **Budget Analysis Review**
To **REVIEW** and **APPROVE** recommendations.
17. **Budget Setting Timeline**
To **NOTE** 26/27 Budget Setting timeline.
18. **The Over 60's Program**
To **REVIEW** and **APPROVE** recommendations.
19. **Community First Responder Appeal**
To **REVIEW** grant funding options.

20. **Actions Noted**
To **NOTE** actions.

The Council is asked to consider whether, under Section 100A(4) of the Local Government Act, 1972, it considers that the public and press should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act, 1972.

21. **Allotment Tenancy Decision**
To **AGREE** the recommendations of the Allotment Working Group.