

Finance & General Purposes Committee
Internal Auditor Appointment

1.0 Introduction

The council must appoint an Internal Auditor for the current financial year.

2.0 Report Detail

2.1 The Finance Manager has sought quotations from three providers as follows (quotations attached to this report as Appendices A-C respectively:

<u>Internal Auditors</u>			
	Total Quoted	Audit Time	per day
Contractor A	£2,040.00	4 days	£510.00
Contractor B	£850.00	10 hrs	£595.00
Contractor C	£790.00	2 days	£395.00

2.2 All suppliers approached:

2.2.1 Hold accounting qualifications and membership to professional bodies.

2.2.2 Have experience of performing internal audit functions for local authorities of the same size and complexity as CSNPC.

2.2.3 Work to the requirements for the internal audit of parish councils as set out in the practitioner's guide issued by JPAG.

2.2.4 Have supplied either references or contacts for references.

3.0 Recommendation

That Contractor B be appointed as Internal Auditor for financial year 2025/26.