

# Operational Update

Finance & General Purposes

Date: 2<sup>nd</sup> September 2025

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Author: Andrew Briggs  
Wards Affected: All CSNPC Wards  
CSNPC Priorities: To provide a high standard of services & facilities.

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## 1. Purpose and Reason

- 1.1 To provide Members with an update on completed and ongoing operational matters.

## 2. Recommendations

Members are recommended to:

- 2.1 To note the report.

## 3. Detail

### Standing & New items:

#### 3.1 Des Moffatt Western CC:

Non economical heating system – within Salix programme.  
Various matters identified by Centre (disabled toilet access / carpark) – ongoing – within MMP  
Roof works – With MMP

#### 3.2 The Reading Rooms:

Remaining Internal redecoration (kitchen and toilets) – Outstanding  
Flooring repairs.  
Roof repairs – Outstanding. *Consideration may need to be given to completion within capital works programme.*  
Replace windows (several blown).

#### 3.3 JMH

Entrance auto door issue – works in progress.  
External Brickwork requires re-pointing.  
Rear drain collapsed – under investigation  
General redecoration – within MMP  
New kitchen fit out – within MMP

#### 3.4 Even Swindon

Non economical heating system – within Salix programme.  
Adjustment required to foyer lights (lowered)  
Urinal Control – fixed

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- 3.5 **Gorse Hill**  
Non economical heating system – within Salix programme.  
Kitchenette Door, water ingress causing damage to flooring – ongoing  
Roof works - within Salix programme.
- 3.6 **Moredon CC**  
Inadequate heating in the main hall - within MMP programme.  
Main hall lights require repair – quote provided.  
Poss leak on lower roof – being monitored.
- 3.7 **Chippenham Close**  
Inadequate heating system – within MMP programme.  
Metal security grills around windows require replacement – Within MMP  
Damaged patio slabs – Within MMP
- 3.8 **Southbrook Pavilion:**  
Uneven paving slabs – Within MMP  
Internal redecoration required – Within MMP  
Sports field drainage improvement works – under investigation.
- 3.9 **Mannington Pavilion:**  
Internal & external redecoration – Within MMP  
Car park improvements required (surface, lights, gates) – Within MMP  
Sports field drainage improvement works – under investigation.
- 3.10 **PTCC:**  
LED replacement for light bulbs in café (no' bulbs not working) – Within MMP  
Carpark light upgrade (PWLb) – Within MMP  
Main hall sliding door, mechanism issue – Multiple repairs / possibly requires new door.  
Main hall walls and floor deteriorating – Within MMP  
Reception carpet replacement – completed.
- 3.11 **Chapel St**  
Sharps bin installation – outstanding (supplier issues).  
Redecoration – Within MMP
- 3.12 **Seven Fields**  
Foul Drainage issue – Overflow, requires extraction. Initial assessment from Thames Water, suggests pump failure (likely historic / known by SBC).  
Replace key locks with code locks – to be reviewed.

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### 3.13 Misc

- 1- ESS have completed fire door assessments – Reports prepared.  
Total cost of works quoted - **£57,241.78** (PWLB)
- 2- Watering Trees at Allington Rd
- 3- Install new litter bins.
- 4- Install interpretation sign at Penhill Park.
- 5- Repairs to satellite bike repair stations.
- 6- Weed removal at Chapel st toilets.
- 7- Weed removal from PTCC
- 8- New hose pipe fitted to outside tap at PTCC.
- 9- Fence repairs at Southbrook
- 10-Replaced faulty hand dryers at JMH
- 11-Stuck loose carpet back down at PTCC rear entrance
- 12-Removal of waste from M&RC library garden
- 13- Fencing erected for kid's club at MSH.
- 14-Repaired oven door at MSH
- 15-Leaf clearance at Seven Fields changing rooms
- 16-Trimmed Pinetrees hedge
- 17-Waste removal from PSH following community clear up.
- 18-Changing room prep ahead of new season.
- 19-Clearance of detritus from Muga.
- 20-Installation of barrier outside M&RC plant room.
- 21- Waste clearance from MCC
- 22- Repair fence damage at Alton Close play area
- 23-Remedial works within MCC
- 24-Clear overhanging branches at Mannington Rec carpark entrance.
- 25-Remove and install new bench opposite St Marys Church.
- 26-Repair to sinks at Even Swindon.
- 27- Repaired damage plug socket at door closer at PSH.
- 28-Repairs to Penhill Gym equipment.

### 3.14 Key Identified Projects:

- 1- Fire Door programme.
- 2- MSH Cricket Pavilion refurb.
- 3- Pembroke Gardens Pavilion refurb.
- 4 – Sports pitch drainage upgrade
- 5- Salix delivery
- 6- CC Roof upgrades
- 7- Multi site redecoration or minor works.

**See budget updates below.**

Further information on the subject of this report can be obtained from Andrew Briggs on No. 01793 466499 or Email: [Ops@centralswindonnorth-pc.gov.uk](mailto:Ops@centralswindonnorth-pc.gov.uk)

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### **4. General Maintenance Budgets update:**

**25/26 Available Budget - £20,000**

**25/26 Running Total - £18,545.45**

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|        |                                                                                                                                                         |  |           |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------|
| Jul-25 | Even Swindon - Urinals                                                                                                                                  |  | £203.00   |
|        | Mannington - replaced faulty inlet valve to large storage tank in roof space that was over flowing                                                      |  | £246.50   |
| Jul-25 | JMH - JMH - call out for no gas. Filter had been removed & locking out the newly installed safety system. Cleaned filter, re fitted & checked operation |  | £75.00    |
| Jul-25 | Pinetrees - office upstairs Labour Various jobs, hang TV Bracket, put up signage & mirrors as requested                                                 |  | £120.00   |
| Jul-25 | Walker Fire - Fire System Works                                                                                                                         |  | £3,585.33 |
| Aug-25 | MCC - Asbestos                                                                                                                                          |  | £360.00   |
| Aug-25 | Gorse Hill - Electrical / Lights Work                                                                                                                   |  | £420.00   |
| Jun-25 | Air con - Call out PTCC June                                                                                                                            |  | £60.00    |
| Mar-25 | Toilet Syphone                                                                                                                                          |  | £18.32    |
| Mar-25 | Light Bulbs                                                                                                                                             |  | £45.40    |
| Apr-25 | Electrical Works                                                                                                                                        |  | £650.00   |
|        | Cashbook / GPC - Ap - Aug                                                                                                                               |  | £337.25   |

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### 4.1 General Compliance Budget Update:

**25/26 Available Budget - £15,000**

**25/26 Running total - £15,323.00**

|        |                                                                    |  |         |     |
|--------|--------------------------------------------------------------------|--|---------|-----|
| Jul-25 | Gorse Hill CC - Fire Service                                       |  | £274.00 | CIA |
| Jul-25 | Moredon CC - Fire Service                                          |  | £274.00 | CIA |
| Jul-25 | MRC Lib - Walker Fire                                              |  | £756.22 |     |
| Jul-25 | 32 The Cirlce - Labour Carry out<br>service of boiler & issue cert |  | £80.00  |     |
| Jul-25 | EICR - Even Swindon                                                |  | £960.00 |     |
|        |                                                                    |  |         |     |
|        |                                                                    |  |         |     |

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