



Parish Council

Central Swindon North Parish Council

Moredon Sporting Hub,

Cheney Manor

Industrial Estate

SWINDON SN2 2QJ

ENVIRONMENT & PLANNING COMMITTEE MEETING MINUTES

Wednesday 2nd July 2025 18.00hrs

Present:	
Councillors:	Cllr Paul Exell (Chair) Cllr Paul Park (Vice Chair) Cllr Joy Grotzinger Cllr Dave Patey Cllr J Rodrigues (virtually) Cllr James Yeowell
Officers:	Mr Andy Reeves Miss Rachel Westcott (virtually)
Members of the Public Present: none	

Min Ref	Minutes	Action
EP360	AG1 - Apologies and Declarations of Interests. None	

EP361	AG2 – Public Question Time & Correspondence. None	
	AG3 – Planning Applications to be Examined.	
EP362	AG3.1 S/AMEND/25/0707 – Non-Material Amendment from previous application S/HOU/24/1058 relating to a change of external materials. 32 Hughes Street Rodbourne Swindon SN2 2HG RESOLVED – NO OBJECTION	
EP363	AG3.2 S/ADV/25/0720 – Display of 1 no. fascia sign. 198 Rodbourne Road Swindon SN2 2AA RESOLVED – NO OBJECTION	
EP364	AG3.3 S/HOU/25/0750 – Conversion of loft with rear dormer window and Juliette balcony (retrospective). 44 Montagu Street Rodbourne Swindon SN2 2HW Cllr P Exell explained this is retrospective. It is a 3 bed going to a 4 bed, with limited parking on and off street. The property is already built but did not apply for planning permission beforehand. If the Parish disagree it is up to SBC to decide if they reinforce it. Cllr D Patey noted that although they have space at the back for a garage, this is not enough space for 3 car parking spaces. There is no parking at the front. Cllr P Exell proposed that the Parish should object due to insufficient parking for the increase in bedrooms and the	

	loss of privacy amenity of neighbouring properties caused by the Juliette balcony being in the roof of the extension. RESOLVED – OBJECTION	
EP365	AG3.4 S/ADV/25/0755 – Installation of 2no. digital 75" LCD display screens, one on each side of the Street Hub unit. Pavement Outside of Iceland 55-67 Cricklade Road Gorsehill Swindon SN2 1AA Cllr D Patey expressed concerns about the size, and it is blocking the pavement. Cllr P Exell was concerned about visibility issues for drivers. Cllr P Exell proposed objection due to it being overly large and causing obstruction to pedestrians and visibility issues to drivers. RESOLVED – OBJECTION	
EP366	AG3.5 S/PHOU/25/0788 – Prior Approval Notification for the erection of a single storey rear extension measuring 6.00m (from existing rear wall), 3.40m (maximum height) and 3.00m (height to eaves). 18 Harcourt Road Ferndale Swindon SN2 1DR RESOLVED – NO OBJECTION	
EP367	AG4 – Update on previously examined applications RESOLVED – NOTED	
EP368	AG5 – Grass Verges Cllr P Exell explained the issues with residents parking on verges at Mulberry Grove and now parking on the public open spaces between the houses and pavement. This is a danger to the pedestrians as they cross the pavement to park there, means children cannot play there anymore and it is being churned up and damaged. Mr A Reeves said large stones could be placed there but a services analysis would need completing first. Mr A Reeves noted the hazard of the large pole that could be	Officers to complete a land survey, consultation and costing to place stones at Mulberry Grove and bring to a future meeting.



	hit and it would require at least 10 large stones to block it off. Cllr J Rodrigues asked if this needed passing to SBC to be dealt with. Mr A Reeves explained that this is SBC land, but the Parish has a maintenance deed for it. SBC has been contacted, and no strategies have been forthcoming. The Parish will need to deal with this issue. Cllr J Rodrigues was concerned about the Parish being asked to provide these measures at more locations. Cllr P Exell noted that this is not the verge area, which would be a Highways responsibility, but a Parish Public Area that was in need of protection. Cllr P Exell proposed that a survey be completed to see what needed doing there, a consultation with local residents and a proposed costing be prepared and brought to a future meeting for Councillors to inspect the report and budget to ascertain if anything can be done. RESOLVED – APPROVED that a survey be completed to see what needed doing there, a consultation with local residents and a proposed costing be prepared and brought to a future meeting for Councillors to inspect the report and budget to ascertain if anything can be done.	
EP369	AG6 – Parking Related Issues Mr A Reeves presented an update on the parking issues at St Marks. The car park is provided for visitors to St Marks to use, but unfortunately various other people are taking advantage of the free parking leaving visitors to the site unable to park. In 2022 this issue was first noticed and a proposal brought to Councillors to mitigate the issue, but Councillors at that time chose to not proceed. Since then, the issue has become decidedly worse and a solution needs to be found. The proposal was for NTA and the Parish to contract out to an AMPR to manage the site, allowing a 3hr free parking window, and free parking for staff, and a fee for people parking there for more than 3hrs, plus fines for those parking there over 3hrs without paying. The Parish would receive a small % of the fees and there would be no outlay as the fees would cover the costs. Cllr P Exell explained that when this originally was brought to Council it was decided to see how it goes and see if people are sensible, it looks like this has not happened and the situation needs revisiting, L&R consulted, and a solution found. Cllr J Yeowell asked about disabled users. Mr A Reeves replied that it would be free for blue badge holders.	Mr A Reeves to update 2022 St Marks parking proposal and bring to August 2025 E&P meeting.

	Cllr P Exell proposed Mr A Reeves update the proposal from 2022 and bring it to the first August 2025 E&P meeting for review. Cllr J Rodrigues supports the proposed solution. Cllr J Yeowell asked if a height barrier could be an option. Mr A Reeves said it could be implemented but large vans need access to manage the grounds. Cllr D Patey asked if the AMPR by a third party went in would there be any charge to the Parish. Mr A Reeves said no. Cllr D Patey asked Councillors are the Parish here for the tennis courts players or the precept payers. Cllr P Exell said the Parish is provided for the users of St Marks, not the residents of the flats. Cllr J Grotzinger asked if the café staff would be charged. Cllr P Exell said no, their cars would be registered so they would not be required to pay. Cllr J Rodrigues asked how the revenue the Parish receives would be invested. Mr A Reeves explained it would probably be ringfenced to provide maintenance for the car park itself. RESOLVED – APPROVED for Mr A Reeves updating the proposal from 2022 and bring it to the first August 2025 E&P meeting for review.	
EP370	AG7 – CIL None to review. RESOLVED – NOTED	
EP371	AG8 – Actions Log Review • EP286 – SBC communicated asking when the Councillors would be available, the Parish responded and have received no communication since. Cllr P Exell asked to keep that there but could more explanation be added. • EP294 – No response from SBC yet, Cllr P Exell asked to leave that one open. • EP314 – Completed. • EP357 – Created, completed. • EP357 – Contacted but not received yet. Cllr P Exell requested Mr M Ware be chased for those statistics and them be brought to E&P not FGP. Quarterly statistics requested. • EP359 – Added, completed. RESOLVED – NOTED	

	Cllr P Exell requested a new agenda item in the first meeting of the month about annual budgets and remaining balances. RESOLVED – APPROVED a new agenda item in the first meeting of the month about annual budgets and remaining balances.	
	Meeting Closed 18:51	

Signed.......... Date.....23.7.25.....

Chair of E & P