



Central Swindon North Parish Council

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Parish Council

28th Aug 2025

To Councillors: Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr Paul Exell
Cllr Muhammad Khan
Cllr Raj Patel
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr James Yeowell

You are summoned to a **face to face** Meeting of the **FINANCIAL & GENERAL PURPOSES Committee** on **Tuesday** the **2nd SEPTEMBER 2025** at 19.15 in Pinetrees Community Centre, The Circle, SWINDON SN2 1QR.

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
*To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence (maximum 10 minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting**
To **NOTE** the minutes of the previous meeting held on Tuesday 5th August 2025.
4. **Grounds Maintenance Update**
To **RECEIVE** the associated report from Mike Ware.
5. **Transaction Logs**
Cllr M Lucas and Cllr D Patey to confirm **REVIEW** of July 2025 transaction logs.

6. **Budget Report**

To **NOTE** the income and expenditure and forecast reports for July 2025. To investigate separation of the Capital Works budget from the report.

7. **Payments List**

To **REVIEW** and **APPROVE** July 2025 Payments List.

8. **Debtors List**

To **REVIEW** the debtors list for July 2025.

9. **Ear Marked Reserves**

To **NOTE** the balances of the Ear Marked Reserves as at the 31st July 2025.

10. **Ward Allowance Update**

To **NOTE** the current balances of Ward Allowances.

Cllr Dave Patey requests £750.00 towards the Baptist Church Christmas lights.

Cllr Kevin Small and Cllr Muhammad Khan request £2,600.00 (£3,120.00 Gross) be split 50/50 from their Ward Allowance for Christmas lights.

Cllr Muhammad Khan requests £200.00 from his Ward Allowance towards Chairs At Even Swindon Community Centre which will be combined with his approved £1,000.00 from his 24/25 Ward Allowance.

Cllr Kevin Small requests £491.63 from his Ward Allowance to fix damage to Mannington cricket strip with a proviso that future repairs be met by the council Rec budget.

11. **Grant Requests**

Balance of Grant Fund £12,000.00.

To **NOTE** balance of the Grant Fund.

The Phoenix Enterprises requests £1,235.00 to purchase a defibrillator and provide training for two members of staff.

Voluntary Action Swindon requests £1,190.00 to create a central database.

12. **Policy Review**

To **REVIEW** and **ADOPT** the following policies and procedures.

- Memorial Policy
- Discretions Policy
- Health & Safety Policy

13. **Ops Update**

To **NOTE** the update.

14. **PWLB Meeting Notes and Recommendations**

To **NOTE** and **APPROVE** Recommendations.

15. **Ian Irwin Memorial Donation**

To **REVIEW** and **ACCEPT** the memorial donation from Mr Ian Irwin and to approve creation of an EMR and usage of funds.

Section 139(1), Local Government Act 1972 – "A local authority may accept, hold and administer any gifts of property, whether real or personal, for the purposes of any of their functions, or for the benefit of the inhabitants of their area or of some part of it."

16. **Internal Auditor Appointment**

To **APPROVE** the Internal Auditor appointment.

17. **Upgrade to Pinetrees IT Infrastructure**

To **REVIEW** and **APPROVE** the upgrade to Pinetrees IT infrastructure.

18. **Parkside Hub**

To **APPROVE** the recommendations in the report.

19. **Actions Noted**

To **NOTE** actions

20. **Moredon Community Centre**

To **NOTE** the emergency expenditure and **APPROVE** unbudgeted spend at the recently acquired Moredon Community Centre. To **APPROVE** creation of an Moredon Community Centre budget line.

The Council is asked to consider whether, under Section 100A(4) of the local Government Act, 1972, it considers that the public and press should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act, 1972.

21. **MCC Financial Update**

To **REVIEW** and **APPROVE** actions.