

Operational Update

Finance & General Purposes

Date: 3rd June 2025

Author:	Andrew Briggs
Wards Affected:	All CSNPC Wards
CSNPC Priorities:	To provide a high standard of services & facilities.

1. Purpose and Reason

- 1.1 To provide Members with an update on completed and ongoing operational matters.

2. Recommendations

Members are recommended to:

- 2.1 To note the report.

3. Detail

Standing & New items:

3.1 Des Moffatt Western CC:

Non economical heating system – within capital project scope (PWLB).
Various matters identified by Centre (disabled toilet access / carpark) - ongoing.
New roof required (PWLB)

3.2 The Reading Rooms:

Remaining Internal redecoration (kitchen and toilets) – Outstanding
Flooring repairs.
Roof repairs – Outstanding. *Consideration may need to be given to completion within capital works programme.*
Replace windows (several blown).

3.3 JMH

Entrance auto door issue. Motor requires replacement – Circa **£1,000.00**
External Brickwork requires re-pointing.
Rear drain collapsed – under investigation
General redecoration
New kitchen fit out.

3.4 Even Swindon

Non economical heating system – within capital project scope (PWLB).
Adjustment needed to foyer lights (lowered)

Further information on the subject of this report can be obtained from Andrew Briggs on No. 01793 466499 or Email: Ops@centralswindonnorth-pc.gov.uk

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Gas cooker safety mechanism being looked at due to updated regulations – complete.

Library light replacements required – complete (replaced with LED)

3.5 Gorse Hill

Non economical heating system – within capital project scope (PWLB).

Kitchenette Door, water ingress causing damage to flooring – ongoing

New Roof required (PWLB)

3.6 Moredon CC

Inadequate heating in the main hall (PWLB).

Main hall lights require repair – in progress.

Poss leak on lower roof – being monitored.

3.7 Chippenham Close

Inadequate heating system – within project scope (PWLB).

Metal security grills around windows require replacement

Damaged patio slabs – to be repaired (PWLB).

3.8 Southbrook Pavilion:

Uneven paving slabs – within project scope (PWLB).

Internal redecoration required.

Sports field drainage improvement works – under investigation.

3.9 Mannington Pavilion:

Internal & external redecoration – To be reviewed (external mural TBC)

Car park improvements required (surface, lights, gates).

Sports field drainage improvement works – under investigation.

3.10 PTCC:

LED replacement for light bulbs in café (no' bulbs not working) – Sourcing cost.

Carpark light upgrade (PWLB).

Rear auto door sensor issue.

Main hall sliding door, mechanism issue – Multiple repairs / possibly requires new door.

Main hall walls and floor deteriorating – require repair.

3.11 Chapel St

Sharps bin installation – outstanding (supplier issues).

Redecoration.

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3.12 Seven Fields

Foul Drainage issue – Overflow, requires extraction. Initial assessment from Thames Water, suggests pump failure (likely historic / known by SBC).

3.13 Misc

- 1- ESS have completed fire door assessments – Reports prepared.
Total cost of works quoted - **£57,241.78** (PWLB)
- 2- Asbestos reinspection's & management survey – completed.
- 3- PTCC – baby change unit, wall damaged - replaced.
- 4- Painting the external of Parkside Hub.
- 5- De-weeding of St Marks Tennis courts.
- 6- PTCC grounds clean up.
- 7- Repairs to MUGA Fence at St Marks
- 8- Install Table Tennis at PSH.
- 9- Prep for Green Flag assessments.
- 10- Watering Trees at Allington Rd
- 11- Install new litter bins.
- 12- Install vents in door at JMH (extraction).
- 13- Seven Fields Changing rooms grounds clean up.
- 14- Southbrook Changing rooms grounds clean up.
- 15- Mannington Changing rooms grounds clean up.
- 16- Trim hedge at The Reading Rooms.
- 17- Trim shrubs at Chapel St Toilets.
- 18- Trim Shrubs at JMH.
- 19- Repairs to footbridge at Mannington Rec.

3.14 Key Identified Projects:

- 1- Fire Door programme.
- 2- MSH Cricket Pavilion refurb.
- 3- Pembroke Gardens Pavilion refurb.
- 4 – Sports pitch drainage upgrade
- 5- Salix delivery
- 6- CC Roof upgrades
- 7- Multi site redecoration or minor works.

See budget updates below.

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4. General Maintenance Budgets update:

25/26 Available Budget - £20,000

25/26 Running Total - £6,444.88

Date	Item / Job	Quote / Cost	Final Price	Comments	Running Balance
Apr-25	Even Swindon Roof Repair		£1,950.00		£6,444.88
May-25	JMH Urinal Repair		£371.00		
May-25	Even Swindon Urinal Repair		£318.00		
May-25	Pinetrees Toiler Repair		£155.00		
May-25	Even swindon - Install gas safety interlock system to main kitchen.		£1,445.00	Compliance	
May-25	JMH - Install gas safety interlock system to main kitchen.		£1,690.00	Compliance	
May-25	Stannah - PTCC		£360.88		
Apr-25	St Marks - Roller Shutter Repair		£155.00		

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4.1 General Compliance Budget Update:

25/26 Available Budget - £15,000

25/26 Running total - £8,612.14

Date	Item / Job	Quote / Cost	Final Price	Comments	Running Balance
Apr-25	GH - WF Emergency Lights		£707.31		£8,612.14
	Auto Door Service Contract		£1,800.00	Tarus Doors (Multi Sites)	
	WF - Annual Contract	£5,697.25			
	WF - Moredon CC		£531.20	Emergency Lights	
	WF - Chip Close		£339.31		
	WF - Chip Close		£239.70		
Apr-25	Asbestos Reports (Various)		£1,587.00		
Apr-25	Asbestos Reports (Various)		£324.00		
May-25	Graham - Water Hygiene Contract	£6,761.16			
May-25	Penhill Rec - LRA		£465.00		
May-25	JMH GSC		£320.00		
May-25	Fire Risk Assessments		£2,100.00		
May-25	Chip close - Walker fire		£198.62		

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