

Operational Update

Finance & General Purposes

Date: 1st July 2025

Author:	Andrew Briggs
Wards Affected:	All CSNPC Wards
CSNPC Priorities:	To provide a high standard of services & facilities.

1. Purpose and Reason

- 1.1 To provide Members with an update on completed and ongoing operational matters.

2. Recommendations

Members are recommended to:

- 2.1 To note the report.

3. Detail

Standing & New items:

3.1 Des Moffatt Western CC:

Non economical heating system – within capital project scope (PWLB).
Various matters identified by Centre (disabled toilet access / carpark) - ongoing.
New roof required (PWLB)

3.2 The Reading Rooms:

Remaining Internal redecoration (kitchen and toilets) – Outstanding
Flooring repairs.
Roof repairs – Outstanding. *Consideration may need to be given to completion within capital works programme.*
Replace windows (several blown).

3.3 JMH

Entrance auto door issue. Motor requires replacement – Circa **£1,000.00**
External Brickwork requires re-pointing.
Rear drain collapsed – under investigation
General redecoration
New kitchen fit out.

3.4 Even Swindon

Non economical heating system – within capital project scope (PWLB).
Adjustment needed to foyer lights (lowered)
Urinal Control – Faulty

Further information on the subject of this report can be obtained from Andrew Briggs on No. 01793 466499 or Email: Ops@centralswindonnorth-pc.gov.uk

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- 3.5 **Gorse Hill**
Non economical heating system – within capital project scope (PWLB).
Kitchenette Door, water ingress causing damage to flooring – ongoing
New Roof required (PWLB)
- 3.6 **Moredon CC**
Inadequate heating in the main hall (PWLB).
Main hall lights require repair – in progress.
Poss leak on lower roof – being monitored.
- 3.7 **Chippenham Close**
Inadequate heating system – within project scope (PWLB).
Metal security grills around windows require replacement
Damaged patio slabs – to be repaired (PWLB).
- 3.8 **Southbrook Pavilion:**
Uneven paving slabs – within project scope (PWLB).
Internal redecoration required.
Sports field drainage improvement works – under investigation.
- 3.9 **Mannington Pavilion:**
Internal & external redecoration – To be reviewed (external mural TBC)
Car park improvements required (surface, lights, gates).
Sports field drainage improvement works – under investigation.
- 3.10 **PTCC:**
LED replacement for light bulbs in café (no' bulbs not working) – Sourcing cost.
Carpark light upgrade (PWLB).
Rear auto door sensor issue – completed
Main hall sliding door, mechanism issue – Multiple repairs / possibly requires new door.
Main hall walls and floor deteriorating – require repair.
Reception carpet replacement – in progress.
- 3.11 **Chapel St**
Sharps bin installation – outstanding (supplier issues).
Redecoration.

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3.12 Seven Fields

Foul Drainage issue – Overflow, requires extraction. Initial assessment from Thames Water, suggests pump failure (likely historic / known by SBC).
Replace key locks with code locks.

3.13 Misc

1- ESS have completed fire door assessments – Reports prepared.

Total cost of works quoted - **£57,241.78** (PWLb)

2- Repairs following vandalism at PSH.

3- Repaired hole at Southbrook – From Fire Risk Assessment.

4- Watering Trees at Allington Rd

5- Install new litter bins.

6- Repair to flooring at Harcourt Play Area

7- Adjusted filling loop at Chapel St Toilets

8- Install new syphon at PTCC

9- Trimmed hedges at PTCC

10- Replaced toilet seat at MSH

11- Repair lock at Moredon Library

12- New lock fitted to meeting room at PTCC

13- New padlock fitted at Mannington Rec.

14- Replace missing lock at Penhill Park Bollard

15- Pruning to tree bases along Limes Ave.

16- Trimmed hedges at Southbrook entrance

17- De weed at Southbrook at Seven Fields

18- Cut off bolts at Churchward Play Area.

19- Removal of leaves from bowls club at St Marks

20- Green Waste removal at Penhill Haven

3.14 Key Identified Projects:

1- Fire Door programme.

2- MSH Cricket Pavilion refurb.

3- Pembroke Gardens Pavilion refurb.

4 – Sports pitch drainage upgrade

5- Salix delivery

6- CC Roof upgrades

7- Multi site redecoration or minor works.

See budget updates below.

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4. General Maintenance Budgets update:

25/26 Available Budget - £20,000

25/26 Running Total - £6,444.88

Date	Item / Job	Quote / Cost	Final Price	Comments	Running Balance
Apr-25	Even Swindon Roof Repair		£1,950.00		£6,444.88
May-25	JMH Urinal Repair		£371.00		
May-25	Even Swindon Urinal Repair		£318.00		
May-25	Pinetrees Toiler Repair		£155.00		
May-25	Even swindon - Install gas safety interlock system to main kitchen.		£1,445.00	Compliance	
May-25	JMH - Install gas safety interlock system to main kitchen.		£1,690.00	Compliance	
May-25	Stannah - PTCC		£360.88		
Apr-25	St Marks - Roller Shutter Repair		£155.00		

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4.1 General Compliance Budget Update:

25/26 Available Budget - £15,000

25/26 Running total - £8,612.14

Date	Item / Job	Quote / Cost	Final Price	Comments	Running Balance
Apr-25	GH - WF Emergency Lights		£707.31		£8,612.14
	Auto Door Service Contract		£1,800.00	Tarus Doors (Multi Sites)	
	WF - Annual Contract	£5,697.25			
	WF - Moredon CC		£531.20	Emergency Lights	
	WF - Chip Close		£339.31		
	WF - Chip Close		£239.70		
Apr-25	Asbestos Reports (Various)		£1,587.00		
Apr-25	Asbestos Reports (Various)		£324.00		
May-25	Graham - Water Hygiene Contract	£6,761.16			
May-25	Penhill Rec - LRA		£465.00		
May-25	JMH GSC		£320.00		
May-25	Fire Risk Assessments		£2,100.00		
May-25	Chip close - Walker fire		£198.62		

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