



Parish Council
Central Swindon North Parish Council
Pinetrees Community Centre,
The Circle,
SWINDON SN2 1QR

FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES

Tuesday 1st April 2025 19.15

Present:

Councillors:

Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr Paul Exell
Cllr Muhammad Khan
Cllr Raj Patel
Cllr Javes Rodrigues (virtually)
Cllr James Yeowell

Clerk:

Mr Andy Reeves

Officers:

Mr Andrew Briggs
Mrs Emma Till

Member of the Public Present: Mr Mike Ware (Idverde)

Apologies

Cllr Kevin Small

		Action
FGP373	Declarations of Interest Cllr John Ballman declared a non-pecuniary interest in The Leisure & Library Trust, HBuF and RSPB.	

	RESOLVED Councillor's NOTED the declaration.	
FGP374	Public Questions & Public Correspondence None	
FGP375	Minutes of the Previous Meeting The Chair presented the minutes of the meeting held on the 4th March 2025 to be approved as a true and accurate record. Cllr J Ballman noted FGP360 and the increase of fly tipping in the area. RESOLVED to APPROVE the minutes of the meeting held on the 4th March 2025 as a true and accurate record.	
FGP376	Grounds Maintenance Update Mr M Ware presented a verbal update from a written report. See Appendix 1. Cllr J Yeowell asked about the fly tipping pictures, and if the fly tipping has returned since SBC came out to remove it. Mr M Ware explained that the roads around Stockton Road, Inglesham Road and Leigh Road has always had issues, and it needs constant clearance. Cllr J Ballman noted that some areas are looking amazing, and he is really impressed with the work done. There have been around 90 reports he has made this year about specific fly tipping areas which SBC have not prosecuted as far as he is aware. Cllr D Patey asked if Mr M Ware thought extra bins there would help. Mr M Ware said no, he believes education is what is needed in those areas. Cllr D Patey asked if there was anything else The Parish could do to support Idverde and the Borough about enforcement. Mr A Reeves explained that 150 letters were delivered before Christmas to Beatrice Street which has made a	Mr A Reeves to pass CSNPC fly tipping data to PCC.

	difference. The Parish also reiterates The Parishes desire to support SBC in enforcement of prosecutions for people fly tipping. Cllr J Ballman confirmed that fly tipping has been a consistent issue in Swindon for many years, with the same people committing the offenses. He feels that until people are penalised with fines and prosecutions this will not change. Mr M Ware explained that fly tipping and litter issues are a problem all over Wiltshire at the present time. Councillors discussed the enforcement officers and the locations they cover. Cllr D Patey asked Mr A Reeves if he could pass the data for The Parish on to SBC and the PCC. Cllr J Yeowell thanked Mr M Ware for the teams hard work and good job in getting the grass cut well. RESOLVED Councillor NOTED the Grounds Maintenance Update.	
FGP377	Transaction Logs Cllr M Lucas to confirm review of February 2025 (£14,254.54) transaction logs. RESOLVED: Cllr M Lucas confirmed the GPC transaction logs for January 2025 (£14,254.54) Cllr D Patey asked if it was the Transaction Logs the Auditor wanted the Committee to review and approve. Mr A Reeves explained it was the payments list that needed to be review and approved at the FGP Committee meetings. Cllr D Patey asked that the Payments list review be added to the FGP Agenda in future.	Payments List review Agenda Item to be added to all future FGP committee meetings.
FGP378	Budget Report & Forecast To NOTE the summary of income and expenditure and Forecast against the budget report for February 2025. RESOLVED to NOTE the summary of income and expenditure and Forecast against the budget report for February 2025.	

FGP379	Debtor List To REVIEW the Debtor lists for February 2025. RESOLVED to NOTE the Debtor lists for February 2025.	
FGP380	Ear Marked Reserves To NOTE the balances of Ear Marked Reserves as of 25th March 2025. RESOLVED to NOTE the balances of Ear Marked Reserves as at 25th March 2025.	
FGP381	Policy Review To REVIEW and ADOPT the following policies and procedures 1) Information Security Policy Mr A Reeves explained what the Information Security Policy covers and why The Parish required one. RESOLVED Councillors APPROVED the Information Security Policy and to send to Full Council for ratification.	Information Security Policy to go to FC for ratification.
FGP382	Ward Allowance Update To NOTE the current balances of Ward Allowances. RESOLVED Councillors NOTED the Ward Allowance balances. Cllr Ana Fernandes requests £2,500.00 of her Ward Allowance for the Summer Fete Event at St Marks on the 14th June 2025. RESOLVED Councillors APPROVED Cllr Ana Fernandes request for £2,500.00 of her Ward Allowance for the Summer Fete Event at St Marks on the 14th June. Cllr Joy Grotzinger requests £300.00 of her Ward Allowance towards Keep Swindon Tidy for their litter pickers equipment. RESOLVED Councillors APPROVED Cllr Joy Grotzinger request for £300.00 of her Ward Allowance towards Keep Swindon Tidy for their litter pickers equipment.	

	Cllr Dave Patey, Cllr Paul Park, Cllr Vanessa Bentley and Cllr James Yeowell request £1,014.00 split between them from their Ward Allowance to supplement the All Yours Period Box Community Grant request. RESOLVED Councillors APPROVED Cllr Dave Patey, Cllr Paul Park, Cllr Vanessa Bentley and Cllr James Yeowell request for £1,014.00 split between them from their Ward Allowance to supplement the All Yours Period Box Community Grant request.	
FGP383	Grant Requests Balance of Grant Fund £15,000.00 RESOLVED Balance of Grant Fund NOTED. All Yours Period Box request £2,014.00 towards period supply boxes for people in the CSNPC area who could not afford to purchase otherwise. Cllr J Yeowell asked if The Parish could support the charity to supply boxes at Moredon Sporting Hub and Even Swindon CC. Cllr D Patey said the request would be passed on to the charity. RESOLVED Councillors APPROVED All Yours Period Box request of £1,000.00 towards period supply boxes for people in the CSNPC area who could not afford to purchase otherwise	Officers to pass on the request for boxes to be supplied to Moredon Sporting Hub and Even Swindon CC.
FGP384	Ops Update Mr A Briggs presented an update from a written report. See Appendix 2. Cllr J Ballman asked about who decided that Gorse Hill CC heating system was not economical and what plans were in place to correct this. Mr A Briggs explained that a funding bid with Salex has been put in for around £320,000 which The Parish will need to match fund with about £100,000. Technical specifications have already been completed. Cllr M Lucas asked about The Parishes cooperation with Moredon CC.	

	Mr A Reeves explained that the issues around conflicts of interest have not been resolved yet, and The Parish is only handling maintenance issues at this time. RESOLVED Councillors NOTED the update.	
FGP385	PWLB Working Group To APPROVE the creation of a PWLB Working Group to manage the Capital Works Loan in reference to building repairs. Mr A Reeves explained that the loan is approved and the money should arrive this month and if The Parish can find a company to cover all the projects needed they can provide a project manager. Cllr J Ballman agreed that if the company employed provided the Project Manager, then The Parish could save money from having its own Project Manager. Mr A Reeves reiterated that £250,000.00 would be decided and guided by the Leisure & Recreation Committee, and the PWLB Working Group would decide and approve the Capital Works from the £1,000,000.00. RESOLVED Councillors APPROVED the creation of a PWLB Working Group to manage the £1,000,000.00 Capital Works part of the PWLB Loan.	
Meeting Closed 20:05		

Signed.....

Date.....