



Central Swindon North Parish Council

Clerk: Mr. Andy Reeves

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Parish Council

23rd May 2025

To Councillors:

- Cllr Kevin Small (Chair)
- Cllr Ian Edwards (Vice Chair)
- Cllr John Ballman
- Cllr Vanessa Bentley
- Cllr Paul Exell
- Cllr Ana Fernandes
- Cllr Joy Grotzinger
- Cllr Muhammad Khan
- Cllr Mick Lucas
- Cllr Paul Park
- Cllr Raj Patel
- Cllr Dave Patey
- Cllr Javes Rodrigues
- Cllr Tom Smith
- Cllr James Yeowell

You are formally summoned to attend a **face to face ANNUAL GENERAL MEETING** of the **CENTRAL SWINDON NORTH PARISH COUNCIL** on the **28th MAY 2025** at **7.15pm** in Moredon Sporting Hub, Leisure Room, Cheney Manor Industrial Estate, Swindon. SN2 2QJ.

Andy Reeves
Parish Clerk

AGENDA

1. **Election of Chair 2025/26**
To receive self-nomination papers.
2. **Election of Vice Chair for 2025/26**
To receive self-nomination papers
3. **Declarations of Acceptance of Office (To be signed and witnessed by the Clerk at meeting conclusion)**

4. **Apologies and Declarations of Interests**
*To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
5. **Public Question Time & Correspondence (maximum 10 Minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence.
6. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Annual General Meeting held on the 29th May 2024.
7. **Terms of Reference and Delegation Scheme**
To consider the draft terms of reference and delegation scheme for 2025/26.
8. **Election of Chair and Vice Chair for Finance & General Purposes Committee 2025/26**
To receive self-nomination papers.
9. **Election of Chair and Vice Chair for Leisure & Recreation Committee 2025/26**
To receive self-nomination papers.
10. **Election of Chair and Vice Chair for Community Development Committee 2025/26**
To receive self-nomination papers.
11. **Election of Chair and Vice Chair for Environment & Planning Committee 2025/26**
To receive self-nomination papers.
12. **Election of Chair and Vice Chair for Moredon Sporting Hub Committee 2025/26**
To receive self-nomination papers.
13. **Appointment of Leading Members of Central Swindon North Library & Leisure Trust 2025/26**
14. **Appointment of Lead Members for Working Parties**
15. **Approve Membership of Other Bodies**
16. **Appointment of Representatives on Other Bodies**
17. **Calendar of Meetings**
To consider and approve the draft calendar of meetings for 2025/26

18. **Review of Standing Orders**

To review and adopt standing orders for 2025/26.

19. **Review of Financial Regulations**

To review and adopt the Financial Regulations for 2025/26.

20. **Review of Policies**

To review the following policies in accordance with Standing Orders:

Complaints Procedure

Freedom of Information Procedure

Press and Media Policy

21. **Review of Asset Register**

To note the review of the Asset Register for 2025/26.

22. **Review of Risk Register**

To review and approve the risk register for 2025/26.