



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

LEISURE & RECREATION COMMITTEE MEETING MINUTES

Thursday 7th November 2024 19.00

Present:

Councillors:

Cllr Ian Edwards (Vice-Chair)
Cllr Muhammad Khan (virtually)
Cllr Mick Lucas
Cllr Paul Park
Cllr James Yeowell

Clerk:

Mr Andrew Briggs (Head of Operations)
Mr Andy Reeves

Member of the Public Present: Andy Bentley (HBUF)

Apologies

Cllr John Ballman

		Action
LR373	Declarations of Interest Cllr Ian Edwards declared a non-pecuniary interest in The Leisure & Library Trust. Cllr Paul Park declared a non-pecuniary interest in The Leisure & Library Trust. RESOLVED: Item NOTED.	1 ✓

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LR374	Public Questions & Public Correspondence None	
LR375	Minutes of Previous Meeting To NOTE the minutes of the meeting held on the 03.10.2024. RESOLVED Councillors NOTED the minutes of the meeting held on the 03.10.2024.	
LR376	Herod Burna Urban Forest A. To APPROVE a review of the current lease arrangements between HBUF and CSNPC. Mr A Briggs presented an update. RESOLVED Councillors APPROVED a review of the current lease arrangements between HBUF and CSNPC. B. To APPROVE the creation of a draft Management Plan for the woodlands. Mr A Briggs explained the desire to create a Management Plan for the woodlands. Mr A Bentley presented an update on the work HBUF had done since the start of their lease. They have many volunteers that offer time to help manage and maintain the land including local schools and scout groups. Tree coverage and animal variation have both increased during their lease time. Mr A Briggs recommended that CSNPC and HBUF collaborate in the creation of the new lease and Management Plan. RESOLVED Councillors APPROVED the creation of a draft Management Plan for the woodlands. C. To CONSIDER necessary action required to repair the tractor. Mr A Briggs explained that the repairs to the tractor could be in excess of £5,000.00. Mr A Briggs recommended that HBUF contribute towards the repair costs, and the HBUF staff have additional training to reduce possible human error for future repairs.	CSNPC & HBUF to create a Management Plan and the land lease to be reviewed. A decision on the tractor repair to go to FGP in December.

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	Mr A Briggs recommended that a final monetary decision be taken to FGP in December 2024 for a final decision. Cllr I Edwards recommended that Mr A Bentley go away and consider a contribution which will be taken to FGP in December 2024 for a final decision. RESOLVED Councillors APPROVED Mr A Bentley go away and consider a contribution which will be taken to FGP in December 2024 for a final decision. Mr A Bentley noted that the idea that the repair was caused by human error was speculation as the tractor was second hand when purchased. Any contribution from HBUF would be a good will gesture.	
LR377	Play Area To RECEIVE an update regarding play area remedials. Mr A Briggs presented an update. - Medlar court - 2 no. gates need repairing, neither gate self closes – Installation of 2 monhinge complete closer set and damper kits £1,425.00 - Alton Close - Gate not fully closing – Installation of x1 prosafe repair kit £555.00 - St Marks - To fit 1 no. self closing gate spring £48.75 - Churchward -To fit spring assisted gate spring £51.00 - Mannington - Gate is closing too slowly. Installation of Easy gate repair kit £331.50 The cost to have the above items installed will be £2,139.55 combined total for materials and labour will be £4550.80 +VAT Additional items identified through Marks inspections, price includes fitting - X2 Pendulum seat sets (chains and covers included, these are for Inglesham Road and Medlar Court zip lines) £270.69 - X2 Curve flat seats (Inglesham Road Swings) £148.79	

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	- X4 Oilite Bush – Wickstead type (Mannington junior swings) £72.00 - X1 blank HDPE panel (replace damaged board at Alton close) £223.77 Cllr J Yeowell asked about the PWLB. Mr A Briggs explained that they require a certain resolution within our minutes before the loan can be processed and that will be completed at the next Full Council meeting. RESOLVED Councillors NOTED the update.	
LR378	Allotments A. To NOTE a verbal update from the Allotment Officer and Head of Ops. Mr A Briggs presented a verbal update. There was an allotment working group recently and the minutes will be available for the next meeting. We have a 96% occupancy rate. Current waiting list number is 196 people. 42 new tenants over the summer and 12 eviction notices have been hand delivered recently. Plot maintenance continues, there have been a few thefts. Crop drop and compost going well. The gully at Rodbourne Farm has been investigated and there is no blockage. The skips over the summer have reduced fly tipping and were well used. Tree maintenance and padlocks are being managed and maintained well. Councillors discussed encouraging tenants to join the working group and encouraging bio-diversity with the allotment growers. RESOLVED Councillors NOTED the update. B. To RECEIVE a verbal update on the proposed works to improve the entrance at the Kiln Lane Allotment site. Mr A Briggs presented a verbal update. See Appendix 1. The proposed work is progressing. To resurface the entire area would be around £100,000, so The Parish is	

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	focusing on the entrance gate area and a damaged trough initially. Permission from SBC has been acquired and the works will commence soon. RESOLVED Councillors NOTED the update. C. To RECEIVE an update regarding remedial works at Pickard's Field Allotment site. Mr A Briggs presented a verbal update. The works at Pickards Field is now complete. Photos were shown to the Councillors who were happy with the work. RESOLVED Councillors NOTED the update.	
LR379	Redlynch Backland To CONSIDER the allocation of use of a current disused backland site within Penhill. Mr A Briggs presented an update. A request for information on who owns the land and what SBC would like to do with it has been researched. SBC have said it was an old allotment site that has been unused for over 15 years. The area of land is quite significant and would require a lot of work to clear. SBC have offered The Parish the land but cannot commit any money to aid in the clearance of it. Until SBC provide a formal offer the Parish cannot progress, but Councillors are being made aware of the situation to discuss possible directions. Councillors discussed usage of the land as a nature area or returning to use as an allotment. Cllr I Edwards noted that a survey amongst residents would be necessary before any future plans were decided. Mr A Reeves explained that if we take on the land it will have to be used as an allotment. Cllr P Park asked if a section was used as an allotment by the school could the rest be used for a nature area. Mr A Reeves confirmed this could be possible.	

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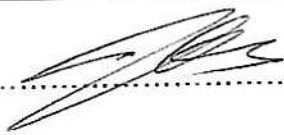
	RESOLVED Councillors NOTED the update.	
LR380	Parks & Open Spaces A. To RECEIVE the proposed winter maintenance programme for parks and open spaces. Mr A Briggs presented the winter maintenance program. RESOLVED Councillors NOTED the winter maintenance program. B. To RECEIVE an update on wildflower planting programme. Mr A Briggs presented a verbal update. RESOLVED Councillors NOTED the update.	
LR381	Trees for Climate A. To RECEIVE an update on proposed 2024 planting sites. Mr A Briggs presented an update, Mike Wares from Idverde will provide cost figures for next years planting by the end of the week, this will be hopefully signed off by the end of November. This will be brought to committee in December to be agreed, and hopefully The Parish can start planting in January 2025. RESOLVED Councillors NOTED the update. B. To NOTE an update regarding the Allington Road project and planned community consultation. Mr A Briggs presented an update. Cllr P Park was invited to join him for a community consultation around the Allington Road project. Once the consultation is completed the project will be brought to committee for a decision to be made. RESOLVED Councillors NOTED the update.	
LR382	Sports Pitches A. To RECEIVE an update on current pitch conditions. Mr A Briggs gave a verbal update. Pitches have been in good condition so far as the weather has been mainly dry. There has been some vandalism to a pitch, the pitch was left to rest since, and the Parish hope it will be playable in a few weeks' time.	

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	Cllr J Yeowell asked about securing the pitches. Mr A Briggs explained that securing the pitches completely would be a costly and not really viable situation due to access rights. The Football Foundation is funding a large amount of the work, but the amount the Parish will need to contribute next year will be increasing. RESOLVED Councillors NOTED the update. B. To RECEIVE an update on the Football Foundation grant funding. Mr A Briggs presented an update on the Football Foundation grant funding. RESOLVED Councillors NOTED the update. C. To NOTE pending/upcoming works. Mr A Briggs presented a verbal update. RESOLVED Councillors NOTED the update.	
LR383	Penhill Bowls Club Project A. To RECEIVE a update about the status of the refurbishment works. Mr A Briggs presented a verbal update and provided pictures showing the progression of the project. The damage has been cleaned up and the building made structurally sound. The walls are now boarded, and electric wiring is being put in. RESOLVED Councillors NOTED the update. B. To NOTE the status of registering the building with the Gazatteer. Mr A Briggs explained that the registering has been paid for and a new name is required for it to complete. Cllr P Park suggested Sevenfields not be used as it is already used a lot in the area already. C. To CONSIDER suggestions for the name of the site.	

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	Mr A Briggs presented a verbal update from the consultation with local residents on a potential name. Cllr P Parks said he liked Penhill Park Hub. Councillors discussed the different names. Mr A Briggs suggested the names be taken to Full Council for approval. RESOLVED Councillors APPROVED taking the names to Full Council.	
LR384	25/26 Budget Setting To NOTE the date of the Leisure & Recreation Committee Budget setting review meeting. The budget setting meeting will be on Wednesday 13th November 2024 at 18:00. RESOLVED Councillors NOTED the date of the Leisure & Recreation Committee budget setting review meeting.	
Meeting Closed 20:32		

Signed.....

Date.....04/03/25.....