



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

LEISURE & RECREATION COMMITTEE MEETING MINUTES

Tuesday 7th March 2024 19.00

Present:

Councillors:

Cllr John Ballman (Chair)
Cllr Ian Edwards
Cllr Mick Lucas

Clerk:

Mr Andrew Briggs (Head of Operations)
Mr Andy Reeves (Parish Clerk) (virtually)

Member of the Public Present: None.

Apologies

Cllr James Yeowell

		Action
LR322	Declarations of Interest Cllr John Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF), the Royal Society for the Protection of Birds (RSPB) and The Leisure & Library Trust. RESOLVED: Item NOTED. The Chair NOTED the meeting was not quorate.	

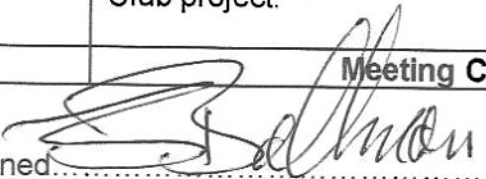
LR323	Public Questions & Public Correspondence None.	
LR324	Allotments A. To NOTE the notes of the Allotment Working Group meeting held on 15.02.2024. Cllr J Ballman asked how the occupation rate was calculated. Mr A Briggs explained it is how many tenants have paid their bill, and that we have an Allotment Officer who monitors the plots for those not being used. Councillors NOTED the notes of the Allotment Working Group meeting held on 15.02.2024. B. To CONSIDER & APPROVE the rental review proposal for the 24/25 billing period. Mr A Briggs gave a verbal report on recommendations to increase allotment fees for the 24/25 budget year. The proposed Allotment fee increase is as follows; 4.2.1 Quarter - £22.00 (£2.00 increase) 4.2.2 Half - £35.00 (£2.50 increase) 4.2.3 Full - £68.00 (£3.00 increase) 4.2.4 Large - £75.00 (£5.00 increase) RESOLVED Councillors APPROVED the increased Allotment fees for the 24/25 budget year of; 4.2.1 Quarter - £22.00 (£2.00 increase) 4.2.2 Half - £35.00 (£2.50 increase) 4.2.3 Full - £68.00 (£3.00 increase) 4.2.4 Large - £75.00 (£5.00 increase) C. To CONSIDER the proposal for a 'best in show' Parish Allotment competition. Mr A Briggs gave a verbal presentation on the proposal for a Parish Allotment 'best in show'. Cllr I Edwards asked what 'best kept' meant. A discussion was held by the Councillors around how an Allotment should look and who should decide the criteria. RESOLVED Councillors APPROVED the proposal for a 'best in show' Parish Allotment competition following further work on the criteria.	

	D. To NOTE an update on compost collection from Shrivenham Defence Academy. Councillors NOTED the update on compost collection from Shrivenham Defence Academy.	
LR325	Parks A. To CONSIDER the proposal for wildflower planting in conjunction with the support of the charitable organization 'Bugs Life'. Mr A Briggs gave a report on the proposal for wildflower planting in support of the charitable organization 'Bugs Life'. Councillors held a discussion about maintenance and locations. RESOLVED Councillors APPROVED the proposal with the considered locations, and instructed officers to undertake a community consultation to seek resident's views, and to bring the survey responses to the April 2024 L&R Committee meeting for review along with proposed maintenance plans.	Officers to undertake a community consultation to seek resident's views on the wildflower planting and maintenance plans.
LR326	Green Flag A. To NOTE an associated report regarding works to the entrance gate & columns at Penhill Park. Councillors NOTED the associated report regarding works to the entrance gate and columns at Penhill Park. B. To CONSIDER a request to commence a review to relocate and repurpose the low-level fenced area within St Marks Park. Mr A Briggs requested Councillors consider the commencement of a review to relocate and repurpose the low-level fenced area within St Marks Park. Councillors discussed possible alternative locations. Councillors AGREED to the commencement of a review to relocate and repurpose the low-level fenced area within St Marks Park. C. To CONSIDER the quotation for production of 2 interpretations boards.	

	Mr A Briggs gave a verbal presentation for the purchase two interpretation boards from Acorn. RESOLVED Councillors APPROVED the purchase of two interpretation boards from Acorn. D. To APPROVE the officers request to conduct a parking restriction review on it's leased assets. Mr A Briggs gave a verbal presentation in reference to conducting a parking restriction review on The Parishes leased assets and returning to a future L&R Committee meeting to review options. A discussion was held on the parking area assets the Parish holds and the importance of dealing with the issue. RESOLVED Councillors APPROVED the conducting of a parking restriction review on the Parishes' leased assets and returning to a future L&R Committee meeting to review options.	
LR327	Play Areas A. To NOTE the notes of the Play Area Working Group meeting held on 29.02.2024. Councillors NOTED the notes of the Play Area Working Group meeting held on 29.02.2024. B. To CONSIDER & APPROVE the amendments to the Play Area Strategy and associated report. Mr A Briggs gave a verbal update, with amendments, to the Play Area Strategy. Councillors discussed which parks need the most funding and improvement. Cllr M Lucas explained the need to vary the different inclusive equipment placed in each park renovated. <u>Recommendation</u> 1.1 To Approve the Officers to conduct an 'approach to market' procurement exercise, in order to receive interest from Play Contractors for the play areas outlined in 4.2 & 4.3 	

	1.2 To Request the Officers seek concept designs that can be used to conduct community consultation with local residents for the play areas outlined in 4.2 & 4.3. 1.2.1 That designs are specified to PiPA play standards and in conjunction with the pending DAP (Disability Action Plan 2024) – see 5.0 1.2.2 The consultation takes place with PiPA Play, MOAM and local schools within each area. 1.3 To Request the officers contact SBC to inform of the intention to complete play area projects on the land(s) as outlined in 4.2 & 4.3. 1.4 To Request Officers seek information from the Planning Authority to determine what (if any) planning requirements are necessary. RESOLVED Councillors APPROVED the recommendations 1.1, 1.2, 1.3 & 1.4. Councillors NOTED the amendments to the Play Area Strategy.	
LR328	Sports Pitches A. To RECEIVE an update on the ongoing Football Foundation 'Pitch Improvement' grant funding. Mr A Briggs gave a verbal update on the ongoing Football Foundation 'Pitch Improvement' grant funding. Councillors NOTED the update on the ongoing Football Foundation 'Pitch Improvement' grant funding. B. To NOTE photos of the current pitch conditions & NOTE a verbal update on sourcing of costs for drainage improvements to the sport pitches. Mr A Briggs gave a verbal report on the current state of pitches and on sourcing of costs for drainage improvements to sport pitches. Councillors NOTED the photos of the current pitch conditions and NOTED a verbal update on sourcing of costs for drainage improvements to the sport pitches. 	

	The Council is asked to consider whether, under Section 100A(4) of the Local Government Act, 1972, it considers that the public and press should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act, 1972. RESOLVED Councillors APPROVED the exclusion of public and press under Section 100A(4) of the Local Government Act, 1972, as defined in the appropriate paragraph of Part 1, of Schedule 12A to the Local Government Act, 1972.	
LR329	Penhill Bowl Club Project To NOTE an update regarding the Penhill Bowls Club project. Mr A Briggs gave a verbal update regarding Penhill Bowls Club project. Councillors NOTED the update regarding Penhill Bowls Club project.	
	Meeting Closed 20:34	

Signed.....

Date.....1-10-2024