



Parish Council
Central Swindon North Parish Council
Pinetrees Community Centre,
The Circle,
SWINDON SN2 1QR

LEISURE & RECREATION COMMITTEE MEETING MINUTES

Thursday 3rd October 2024 19.00

Present:	
Councillors:	Cllr Ian Edwards (Vice-Chair) Cllr Mick Lucas Cllr Paul Park Cllr James Yeowell
Clerk:	Mr Andrew Briggs (Head of Operations) Mr Neil Jackson
Member of the Public Present: Carron	
Apologies	Cllr John Ballman

		Action
LR364	Declarations of Interest Cllr Ian Edwards declared a non-pecuniary interest in The Leisure & Library Trust. Cllr Paul Park declared a non-pecuniary interest in The Leisure & Library Trust. RESOLVED: Item NOTED.	

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LR365	Public Questions & Public Correspondence Carron asked about the continued flooding and poor condition of Mannington Rec footpath, which is causing access issues for residents. Mr A Briggs confirmed that the matter was for the riparian owner SBC and the Environmental Agency to maintain. Carron was concerned about access along the street in the Rodbourne area which is continually blocked due to inconsiderate parking. Mr A Briggs explained that would be a highways issue. RESOLVED Councillors NOTED the Public Questions.	
LR366	Play Area A. To RECEIVE the associated report regarding various matters pertaining to play areas. Mr A Briggs presented the report. See Appendix 1. Councillors NOTED the report. B. To RECEIVE an update regarding the status of the Community Ownership Fund. Mr A Briggs presented a verbal update. Councillors NOTED the report.	
LR367	Allotments A. To NOTE an operational update from the Allotment Officer. Mr N Jackson presented a verbal update. Occupancy rate is at 96%, with a waiting list of 149 people. Mr A Briggs asked about the hops and compost during the winter period. Mr N Jackson explained it will continue over the winter period, however will be monitored to ensure that it is being used and not left to sit around which could cause issues..	

	Mr A Briggs explained that debtors will continue to be chased, and tenancies terminated if payment is not made. Cllr J Yeowell asked about tenants paying and then passing away and the transfer of plots to new tenants. Mr A Briggs explained that the community on allotment sites talk regularly with Mr N Jackson about tenants and plots not being used. Mr N Jackson supports new tenants with overgrown plots and the removal of waste from a new site. Councillors NOTED the update. B. To RECEIVE an up to date quotation for capital projects (water troughs & road repairs). Mr A Briggs presented an update re the entrance track repairs and trough repair. The whole track would be around £100,000. A quote to repair the entry road would be £9,054, to repair the entrance would be £7,032 and the troughs would be £3,612 per trough. There is £12,000 available in the Allotment Budget at the present time. Cllr P Park and Cllr M Lucas agreed the work needed to be done gradually. Mr A Briggs recommended that the entrance to Kiln Lane be completed at a cost of £7,032 and the one trough that needs repairing most at a cost of £3,612. RESOLVED Councillors APPROVED to the completion of the Kiln Lane entrance at a cost of £7,032 and the one trough that needs repairing most at a cost of £3,612. C. To RECEIVE an update regarding remedial works at Pickard's Field Allotment site. Mr A Briggs gave a verbal update on the remedial works at Pickard's Field Allotment Site. SALGA have agreed to cover 50% of the costs. RESOLVED Councillors NOTED the update. D. To RECEIVE an update regarding the status of the draft Lease & License for the Kiln Lane parking request.	
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	Mr A Briggs gave a verbal update on the draft Lease & License, the costs to create the License will be covered by the company. Cllr J Yeowell asked how long the lease would be for. Mr A Briggs explained that a similar lease that the Parish supplied for the other parking area along Kiln Lane was for 25 years, but that the length would be up to the Councillors to decide. RESOLVED Councillors NOTED the update. Mr N Jackson left the meeting.	
LR368	Parks & Open Spaces A. To NOTE an update following the Volunteer Day held at St Marks on 17th Sept 2024. Mr A Briggs gave a verbal update. See Appendix 2. RESOLVED Councillors NOTED the update and gave thanks to those volunteers in attendance.	
LR369	Trees for Climate A. To RECEIVE the responses from the online residential survey for the proposed 2024 planting sites. Mr A Briggs presented an update from a written report. See Appendix 3. Cllr J Yeowell asked what provision was made available for residents who do not have access to online surveys. Mr A Briggs explained that the survey was advertised on Parish noticeboards and was available at Pinetrees in written form. RESOLVED Councillors APPROVED the recommendations within the Officers report. B. To RECEIVE an update regarding the Allington Road project. Mr A Briggs presented a verbal update.	

	See Appendix 4. Cllr J Yeowell asked about lighting to reduce antisocial behaviour. Mr A Briggs said there was no current lighting in place. Councillors discussed location and Mr A Briggs advised members that consultation would take place with local residents and responses brought back to a future Committee for consideration. RESOLVED Councillors NOTED the update.	
LR370	Sports Pitches A. To NOTE the recently completed pitch improvement works. Mr A Briggs gave a verbal update. RESOLVED Councillors NOTED the update. B. To NOTE pending/upcoming works. Mr A Briggs presented a verbal update. RESOLVED Councillors NOTED the update.	
LR371	Penhill Bowls Club Project A. To RECEIVE a verbal update about the status of the refurbishment works. Mr A Briggs presented a verbal update. RESOLVED Councillors NOTED the update. B. To NOTE the process of renaming and registering the building with the Gazetteer. Mr A Briggs presented verbally the process of renaming and registering the building with the Gazetteer. RESOLVED Councillors NOTED the renaming and registering process.	
LR372	25/26 Budget Setting To NOTE the associated report. Mr A Briggs presented a written report.	

	See Appendix 5. Mr A Briggs recommended that additional meetings be arranged to discuss Committee budget settings for 25/26. RESOLVED Councillors NOTED the report and APPROVED additional meetings to discuss Committee budget settings for 25/26.	
	Meeting Closed 20:12	

Signed.....

Date...04/03/25.....