



Parish Council
Central Swindon North Parish Council
Pinetrees Community Centre,
The Circle,
SWINDON SN2 1QR

FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES

Tuesday 4th February 2025 19.15

Present:

Councillors:

Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr P Exell
Cllr Muhammad Khan (virtually)
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr James Yeowell
Cllr Joy Grotzinger

Clerk:

Mr Andy Reeves

Officers:

Mr Andrew Briggs
Mrs Emma Till

Member of the Public Present: Mr Mike Ware (Idverde)

Apologies

Cllr Javes Rodrigues.

		Action
FGP344	Declarations of Interest None	

FGP345	Public Questions & Public Correspondence None	
FGP346	Minutes of the Previous Meeting The Chair presented the minutes of the meeting held on the 7th January 2025 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the meeting held on the 7th January 2025 as a true and accurate record.	
FGP347	Grounds Maintenance Update Mr M Ware presented a verbal update from a written report. See Appendix 1. Cllr J Ballman asked about the barrow person removal. Mr M Ware explained that the barrow people were moved to the sparkle team. Cllr J Ballman mentioned the recent meeting around fly tipping. Mr A Reeves explained that at the meeting it was agreed that the only weapons available to The Parish were communication and enforcement. Cllr D Patey asked Mr M Ware about bin usage data. Mr M Ware noted that there is a meeting tomorrow with The Parish about this subject. He asked what type of information The Parish were looking for. Mr A Reeves explained that The Parish required information on bin usage to understand which bins were not being used, which were well used etc. The information would be used to plan a better placement and size of bin across The Parish. Mr M Ware explained that this was complex information as bin usage can vary on a seasonal basis.	

	A discussion was held on the different types of rubbish collections and bags being left out for long periods of time. RESOLVED Councillor NOTED the Grounds Maintenance Update.	
FGP348	Transaction Logs Cllr M Lucas to confirm review of November 2024 (£8,004.90) and December 2024 (£11,042.02) transaction logs. RESOLVED: Cllr M Lucas confirmed the GPC transaction logs for November 2024 and December 2024.	
FGP349	Budget Report & Forecast To NOTE the summary of income and expenditure and Forecast against the budget report for December 2024. Mrs E Till explained the December 2024 budget report. Mr A Reeves explained that the overspend in computers and software and fixtures and fittings were for equipment needed at Moredon Sporting Hub. RESOLVED to NOTE the summary of income and expenditure and Forecast against the budget report for December 2024.	
FGP350	Debtor List To REVIEW the Debtor list for December 2024. Cllr J Ballman asked would all the debts be paid. Mr A Reeves explained that all the debts would be paid eventually. Cllr K Small asked if the debts were on behalf of clubs instead of individuals. Mr A Reeves responded yes. RESOLVED to NOTE the Debtor list for December 2024.	
FGP351	Ear Marked Reserves To NOTE the balances of Ear Marked Reserves as of 30th January 2025.	

	RESOLVED to NOTE the balances of Ear Marked Reserves as at 30th January 2025. Cllr M Lucas PROPOSED the transfer the balance of £14,913.09 from EMR333 to Moredon Youth Hub to EMR343 Rodbourne Chen Play Area. Cllr P Exell proposed EMR333 be renamed Pembroke Gardens Youth Hub so that it could be used for various youth activities inline with Cllr S Exell original desire. RESOLVED Councillors APPROVED the renaming of EMR333 to Pembroke Gardens Youth Hub.	
FGP352	Ward Allowance Update To NOTE the current balances of Ward Allowances. RESOLVED Councillors NOTED the Ward Allowance balances. Cllr John Ballman requests £2,000.00 towards Pinehurst Initiative Forum for their events. RESOLVED Councillors APPROVED Cllr John Ballman request for £2,000.00 of his Ward Allowance towards the Pinehurst Initiative Forum for their events.	
FGP353	Grant Requests Balance of Grant Fund £9,268.00 RESOLVED Balance of Grant Fund NOTED.	
FGP354	Sexual Harassment Prevention Policy To CONSIDER and APPROVE the Sexual Harassment Prevention Policy. RESOLVED Councillors APPROVED the Sexual Harassment Prevention Policy to be taken to March Full Council for ratification.	Sexual Harassment Prevention Policy to go to March Full Council.
FGP355	Policy Review To REVIEW and APPROVE the following policies and procedures; a) Freedom of Information Procedure b) General Data Protection Policy	

	a) Councillors RESOLVED to ADOPT the Freedom of Information Procedure. b) Councillors RESOLVED to ADOPT the General Data Protection Policy.	
FGP356	Ops Update Mr A Briggs presented an update. See Appendix 2. RESOLVED Councillors NOTED the update. Cllr D Patey asked about the PWLB Loan. Mr A Reeves explained that The Parish is receiving communications and The Parish hopes to receive the money around March 2025.	
	Meeting Closed 20:06	

Signed..........

Date.....4/3/25.....

