



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1RF

PROPERTY & ASSET MANAGEMENT COMMITTEE MEETING MINUTES

MONDAY 27th NOVEMBER 2023 19.00

Present:	
Councillors:	Cllr Tom Smith (Chair) Cllr Mick Lucas Cllr James Yeowell
Clerk:	Mr Andrew Briggs
Member of the Public Present: None	
Apologies	Cllr Paul Exell

		Action
PAM035	Declarations of Interests None received. RESOLVED: Item Noted.	
PAM036	Public Questions & Public Correspondence None Received.	
PAM037	Year to Date Budget & EMR Review A Briggs presented the YTD Budget overview and EMR information.	

	RESOLVED: Members NOTED the item.	
PAM038	24/25 Budget Considerations A Briggs presented the associated report. A copy of which can be found in appendix A. Cllr T Smith queried the suggested uplift of the budget code 'Green Energy Review', commenting that there was a potential projected overspend. A Briggs advised that given the remit of that specific budget code being used for asset improvements. That spending could be managed as to not exceed the allocated budget. It was advised the uplift was in line with RPI and considerate of the potential recommendations being sought through the Heat Decarbonisation Plans, which were currently being produced. Cllr J Yeowell mentioned the consideration needed for the additional maintenance requirements of the new Moredon Sporting Hub. Members held general discussion. Cllr M Lucas suggested that consideration should be given to financing a Public Works Loan to facilitate capital works. Members held discussion on reduction of a number of underspent budget codes. These were confirmed as 'Tree Works' and 'Additional Grounds Maintenance'. Cllr j Yeowell queried what the additional grounds maintenance budget was used for. It was explained this is for works outside of the contracted specification or unplanned works that needed to be completed. Comment was given to the coding of some of the associated budget spend. A Briggs advised he would speak with the finance team to ensure costs were being coded to the correct budget lines. Members noted the income figures for PTCC & JMH. A Briggs presented the associated report. A copy of which can be found in appendix B. Members noted the projected overspend on both the General Maintenance & General compliance budget codes. A Briggs reminded Members that officers were looking to source match funding to support the mechanical works within the Penhill changing rooms.	

	A Briggs informed Members that the Council had been successful in securing £165k worth of external funding to support the Penhill bowls club renovation project. A Briggs presented the associated report. A copy of which can be found in appendix C. Members discussed the associated options and costs within the report. Cllr J Yeowell queried whether a PWLB could be used to finance the purchase of the mechanical sweeper. A Briggs advised against using a PWLB to support the purchase of mechanical equipment or vehicles. A Briggs spoke about early data from an open resident budget consultation, that evidenced the standard of Grounds Maintenance and Street Cleaning is high priority, and that the current perception score of the standard being delivered is average or just below. Cllr M Lucas spoke at length about potential devolvement of more services from Swindon Borough Council. No detailed information at the present time. Cllr M Lucas commented that assumption of additional services would affect budget setting. A Briggs stated that many services being delivered by SBC were statutory, and that any devolvement should be accompanied with financial assistance for the Parish to deliver, and not at the detriment of residents. Members held discussion on the matter. Members held discussion at length about the option of a Public Works Loan to support capital works delivery. Cllr T smith proposed the recommendations as outlined within the Officers report. Cllr M Lucas Seconded All Members voted in Favor. RESOLVED: Members NOTED 3 associated reports and APPROVED the recommendations as outlined by the Head of Operations reports.	
PAM039	PA&M Committee Budget Proposal The Property & Asset committee agreed that the items listed 1 through 5 are proposed and tabled for consideration at the December Finance & General Purposes committee, to form part of 24/25 budget setting process.	

	1. Attribute an appropriate capital works budget to complete essential project & compliance works. 2. Increase both General Maintenance & General Compliance budget codes to reflect year on year overspend, the increase in No' assets, inflation. 3. To increase the Grounds Maintenance & Street Cleaning contract in line with RPI. 4. Apply broader budget distribution by adding in additional budget lines. To allow for greater specificity and better auditing of what's being spent and where. 5. Support the consideration & feasibility review for of a PWLB to facilitate delivery of capital works & projects. RESOLVED: Members APPROVED items 1 through 5 and AGREED that all itemized requests are presented as part of the 24/25 budget setting review to December FGP.	
	Meeting Closed at 19:50	

Signed.....

Date.....