



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

LEISURE & RECREATION COMMITTEE MEETING MINUTES

Thursday 11th July 2024 19.00

Present:	
Councillors:	Cllr John Ballman (Chair) Cllr Paul Park Cllr Raj Patel Cllr James Yeowell
Clerk:	Mr Andrew Briggs (Head of Operations)
Member of the Public Present: Carron	
Apologies	Cllr Ian Edwards

		Action
LR345	Declarations of Interest Cllr John Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF), the Royal Society for the Protection of Birds (RSPB) and The Leisure & Library Trust. Cllr Paul Park declared a non-pecuniary interest in The Leisure & Library Trust. RESOLVED: Item NOTED .	

LR346	Public Questions & Public Correspondence Carron asked do SALGA pay rent? Mr A Briggs confirmed SALGA pay a peppercorn rental of £1 per Annum. The agreement was set up prior to the Parish taking over management of the Allotments and will be up for review when the lease lapses around 2045.	
LR347	Play Area A. To NOTE the most recent play area weekly report information and any pending or outstanding repair works. Mr A Briggs explained the resident consultation agreed at FGP 02/07/2024. Councillors discussed the different types of surveys to be used. Councillors NOTED the report. B. To RECEIVE feedback following a site visit to Barnet 'Fair Play' play area on the 19th June 2024. Mr A Briggs explained about the visit to Barnet 'Fair Play' play area and the use of ESPO's to support purchasing power. See Appendix 1. Cllr J Ballman explained how well designed and built the park was. Cllr R Patel asked about the locations of the parks we were looking to upgrade. Mr A Briggs mentioned the Play Area Working group and the parks already identified which are St Marks and Inglesham/Pembroke Park as these areas already have, or will have, a lot of the infrastructure in place like toilets etc. Councillors NOTED the report.	
LR348	Allotments A. To NOTE an operational update from the Allotment Officer. Mr A Briggs presented a verbal update from a written report.	

	Councillors NOTED the update. B. To NOTE current occupancy rates. Our current occupancy rate is 95.2%, which is 587 plots out of 616. 29 plots unoccupied. Councillors NOTED the occupancy rates. C. To CONSIDER the request from the SALGA shop (Pickards Field) to review flood mitigation measures. Mr A Briggs presented a verbal report from a written report. See Appendix 2. Cllr J Yeowell asked about the possibility of lifting the containers up or moving them. Mr A Briggs explained that the way the doors open effects what can be built up to the containers, and the positioning was agreed originally with SBC. RESOLVED to APPROVE the recommendation outlined in point 5 of Appendix 2.	
LR349	Parks & Open Spaces A. To NOTE the installation of 5 free standing planters. Mr A Briggs gave a verbal update. Cllr R Patel noted how wonderful they look and recommended a location for another one. Councillors NOTED the update. B. To NOTE the receipt of the interpretation boards for St Marks & Penhill Park. Councillors NOTED the receipt of the interpretation boards. C. To CONSIDER locations for 24/25 tree planting through 'Trees for Climate' funding. Mr A Briggs gave a verbal update on proposed locations for future planting.	

	See Appendix 3. Councillors discussed the options available. Cllr J Ballman requested Mr A Briggs contact SBC for technical support when assessing the SALGA drainage. RESOLVED to APPROVE the locations recommended, and Officers to contact councillors about alternative areas.	
LR350	Green Flag A. To RECEIVE the outcome of the re-evaluation of St Marks Park Green Flag Award. Mr A Briggs explained that The Parish's Green Flag status was renewed at St Marks Park for another year. Councillors NOTED the update. B. To RECEIVE an update on the Penhill Park Green Flag application. Mr A Briggs explained that The Parish's Green Flag bid for Penhill Park was unsuccessful. There was lot's of advice given on what The Parish could do for their next application. Councillors NOTED the update.	
LR351	Sports Pitches A. To CONSIDER & APPROVE the terms of a hire agreement for Kingsdown FC for use of Southbrook Recreation (football). Mr A Briggs presented a verbal update from a written report. See Appendix 4. Cllr J Ballman explained that the plan looked good and the teams involved seemed committed and a valued future tenant. RESOLVED to APPROVE the hire agreement for Kingsdown FC for use of Southbrook Recreation for 12 months.	

	B. To CONSIDER & APPROVE the terms of a hire agreement for Penhill United for use of Penhill Recreation (football). Mr A Briggs gave a verbal update. RESOLVED to APPROVE the hire agreement for Penhill United for use of Penhill Recreation for 12 months. C. To NOTE an application to the Football Foundation for new goalposts. Councillors NOTED the application to the Football Foundation for new goalposts and sockets. D. To NOTE the intention to reconfigure pitch layouts at Mannington & Penhill Rec. Councillors NOTED the intention to reconfigure pitch layouts at Mannington & Penhill Rec.	
LR352	Penhill Bowls Club Tender Evaluation To RECEIVE a verbal update about the project. Mr A Briggs presented a verbal update on the funding and progress of the project. Cllrs were informed that procurement had been completed successfully. Officers were now in discussions with the winning bidder to discuss terms and arrange mobilisation. Members will be updated in due course. Cllr J Ballman queried receipt of the funding. Mr A Briggs explained that the funding will be dispersed subject to one final condition being met. Councillors NOTED the update.	
LR353	JMH External Tap Request To CONSIDER & APPROVE the request for the external tap at John Moulton Hall. Mr A Briggs presented an update on the request for an external tap at John Moulton Hall. RESOLVED to APPROVE the request for the external tap at John Moulton Hall.	

	Exclusion of Press and Public to RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded during consideration of the following item due to confidentiality reasons.	
LR354	Pickards Field Allotment – Tenant Dispute To RECEIVE a verbal report regarding matters pertaining to the Pickards Field Allotment site and APPROVE the method of resolution presented by the Officer. Mr A Briggs gave a verbal update on the disagreements occurring on Pickards Field Allotment site. A mediation has taken place and an adjustment in behaviour has been witnessed by other tenants. Mr A Briggs recommended that the tenant in question be allowed to remain on site as long as the improvement in behaviour continues, if it does not, he will have his tenancy terminated. Cllr R Patel asked if the behaviour continues would it be necessary to contact the police. Cllr J Ballman remarked that the Council should review it's appeals process. Mr A Briggs explained that in the tenants terms of conditions there is an appeals process available. Cllr R Patel asked if this tenant loses his allotment plot due to this situation would he be banned from all other allotment sites. Mr A Briggs confirmed this would be so. A 12 month probation period was recommended. Cllr J Ballman PROPOSED a 12 month probation period for the tenant in question, with any indiscretions within that period leading to a termination of tenancy. Also a review of the appeals process. RESOLVED to APPROVE a 12 month probation period for the tenant in question, with any indiscretions within that period leading to a termination of tenancy. Also a review of the appeals process.	

Meeting Closed 21:05

Signed. S. Belmer

Date. 29.01-2025