



Central Swindon North Parish Council

Clerk: Mr. Andy Reeves
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Parish Council

30th Jan 2025

To Councillors: Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr Paul Exell
Cllr Muhammad Khan
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr James Yeowell

You are summoned to a **face to face** Meeting of the **FINANCIAL & GENERAL PURPOSES Committee** on **Tuesday the 4th FEBRUARY 2025** at 19.15 in Moredon Sporting Hub, Cheney Manor Industrial Estate, SWINDON SN2 2QJ.

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence (maximum 10 minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting**
To **NOTE** the minutes of the previous meeting held on Tuesday 7th January 2025.
4. **Grounds Maintenance Update**
To **RECEIVE** the associated report from Mike Ware.
5. **Transaction Logs**
Cllr M Lucas to confirm **REVIEW** of November 2024 & December 2024 transaction logs.
6. **Budget Report**
To **NOTE** the income and expenditure and forecast reports for December 2024

7. **Debtor List**
To **REVIEW** the debtors list for December 2024.
8. **Ear Marked Reserves**
To **NOTE** the balances of the Ear Marked Reserves as at the 30th January 2025.

To **APPROVE** request from Cllr M Lucas to transfer the balance of **£14,913.09** from **EMR 333** – Moredon Youth Hub to **EMR 343** – Rodbourne Chen Play Area.
9. **Ward Allowance Update**
To **NOTE** the current balances of Ward Allowances.
10. **Grant Requests**
Balance of Grant Fund £9,268.

To **NOTE** balance of the Grant Fund.
11. **Sexual Harassment Prevention Policy**
To **CONSIDER** and **APPROVE** the Sexual Harassment Prevention Policy.
12. **Policy Review**
To **NOTE** the Policy and Procedures schedule.

To **REVIEW** and **APPROVE** the following policies and procedures:
 - Freedom of Information Procedure
 - General Data Protection Policy
13. **Ops Manager Update**
To **NOTE** update.