

Operational Update

Finance & General Purposes

Date: 5th November 2024

Author: Andrew Briggs

Wards Affected: All CSNPC Wards

CSNPC Priorities: To provide a high standard of services & facilities.

1. Purpose and Reason

- 1.1 To provide Members with an update on completed and ongoing operational matters.

2. Recommendations

Members are recommended to:

- 2.1 To note the report.

3. Detail

3.1 Des Moffatt Western CC:

Non economical heating system – within capital project scope (PWLb).
Various matters identified by Centre (disabled toilet access / carpark) #
Boiler Service Due

3.2 The Reading Rooms:

Remaining Internal redecoration (kitchen and toilets) – Outstanding
Flooring repairs – Outstanding.
Roof repairs – Outstanding.
Brickwork pointing – Outstanding.
Both jobs were assessed by SBC and priced by third party. Awaiting further detail. Consideration may need to be given to completion within capital works programme.

3.3 JMH

Entrance auto door issue. Motor requires replacement – Circa **£1,000.00**
External Brickwork requires re-pointing.
Kitchen flooring damage – Completed.

3.4 Even Swindon

Non economical heating system – within capital project scope (PWLb).
Water ingress entrance awning - Lead flashing to glass seal perished – Quote **£1,950.00**
Urinal refurbishment due to blockages and leak (existing pipework boxed in and inaccessible) – Quote **£5,500.00**
Flooring Repair in main hall – In progress

Further information on the subject of this report can be obtained from Andrew Briggs on Direct Dial No. 07900782215 or Email: Ops@centralswindonnorth-pc.gov.uk

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- 3.5 **Gorse Hill**
Non economical heating system – within capital project scope (PWLB).
Kitchenette Door, water ingress causing damage to flooring – Outstanding.
- 3.6 **Moredon CC**
Inadequate heating in the main hall - within capital project scope (PWLB).
Poss leak on lower roof – being monitored.
Light fittings faulty, now obsolete – All replaced, to LED.
- 3.7 **Chippenham Close**
Inadequate heating system – within project scope (PWLB).
Metal security grills around windows require replacement
Damaged patio slabs – to be repaired (PWLB).
- 3.8 **Southbrook Pavilion:**
Uneven paving slabs – within project scope (PWLB).
Internal redecoration.
All external doors painted – Completed.
- 3.9 **Mannington Pavilion:**
Footbridge crossing – SBC agreed to replace. Galvanised steel bridge Est Nov/Dec 2024
Internal & external redecoration – To be reviewed (external mural TBC)
Changing room door(s) vandalised – in progress.
Legionella Risk Assessment Due – Graham Water Hygiene
- 3.10 **PTCC:**
LED replacement for light bulbs in Café and reception area (No' bulbs not working) – ongoing.
Carpark light upgrade (PWLB).
Main hall sliding door, mechanism issue – Multiple repairs / poss requires new door.
Main Hall walls and floor deteriorating – require repair.
Current review of security fobs – Due to relocation of MP – in progress.
Kitchen ceiling leak – repairs required (PWLB)
Replaced locks and keys at PTCC – Due to security concern.
Faulty air con units in Smash offices – being investigated.
- 3.11 **Chapel St**
Sharps bin installation – Outstanding (supplier issues).

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3.13 Seven Fields

Replacement of mechanical system - within project scope and application in progress through Football Foundation.

Foul Drainage issue – Overflow, requires extraction. Initial assessment from Thames Water, suggests pump failure (likely historic / known by SBC).

3.18 Misc

- 1- ESS have completed fire door assessments – Reports being prepared. These will be reviewed once received and then used as part of the capital works programme.
- 2- Clearance of vegetation from Penhill refurb site.
- 3- Bedding of wildflower seeds, provided through Bug life funding – completed for St Marks and part of The Venny – Not enough seed or funds to complete other areas.
- 4- SBC inspection of solar panels at PTCC completed.
- 5- Display Energy Certificate (DEC) being updated for PTCC – Rating 77 D
- 6- 12 sites require updated Energy Performance Certificates (EPC's) – Non-Mandatory Compliance. Quote - **£9,678.00**
- 7- Priority tree works arranged for Penhill Est – Delayed – Est Nov 24.
- 8- Tractor Fault – currently out of use as replacement clutch required. Cost to repair estimated at **£5,071.49**
- 9- Cracked windscreen on van – repaired.
- 10- Replace missing bollard at Tovey Rd backland – Completed and new bin.
- 11- Install posts to stop access at Ferndale Rec.
- 12- Damage caused to Barnfield Rd acoustic fencing – Successful claim against third party insurance. Due to be installed Nov 24.
- 13- Install of new bike & Mobility Scooter shelter at PTCC – Use of EMR Funds from 2021 (Active Travel) – In progress.
- 14- Small repair to base of Mannington Footbridge (Morris St)
- 15- Drainage works at Pickards Field Salga shop – Complete.
- 16- Leaf Clearance from various sites
- 17- Gutter clearance at Southbrook, Penhill Change, Even Swindon CC.
- 18- Compact sweeper booked for WC 10th Nov.
- 19- Gully sucker booked for various sites to assist with drainage (leased assets)
- 20- More play bark .
- 21- New bins installed at Paddington Drive & Cricklade Rd.
- 22- CCTV Installed at MSH & Chapel St Toilet

See Cost update below.

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4. General Maintenance Budgets update: Sept – Oct 24

Sep-24	Line marking carpark at Moredon CC		£1,870.00	
Sep-24	Line marking carpark at Even Swindon CC		£1,276.00	
Sep-24	Line marking carpark at Western CC		£814.00	
Oct-24	Moredon CC - Lights		£210.00	
Aug-24	Jet Rod - Attend Seven Fields septic tank - Investigate		£90.00	
Oct-24	Carlton Services - PTCC Air con		£150.00	

Running Total - £19,469.85

4.2 General Compliance Budget Update: Oct 24

Oct-24	PTCC - DEC		£176.00	Display Energy Cert	
Oct-24	Stannah - Lift Service		£345.45	PTCC	

Running total - £17,717.57

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