



Parish Council
Central Swindon North Parish Council
Pinetrees Community Centre,
The Circle,
SWINDON SN2 1QR

FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES

Tuesday 3rd September 2024 19.00

Present:	
Councillors:	Cllr Dave Patey (Chair) Cllr Mick Lucas (Vice Chair) Cllr Javes Rodrigues Cllr Kevin Small Cllr James Yeowell
Clerk:	Mr Andy Reeves
Member of the Public Present: Mike Ware (Idverde) Carron Johnston	
Apologies	Cllr Muhammad Khan Cllr Joy Grotzinger

		Action
FGP267	Declarations of Interest None.	
FGP268	Cllr Muhammad Khan & Cllr Joy Grotzinger Cllr M Khan and Cllr J Grotzinger request to join the Finance & General Purposes Committee. RESOLVED councillors APPROVED that all were in favour and Cllr M Khan and Cllr J Grotzinger were now accepted as part of the Finance & General Purposes Committee.	

FGP269	Public Questions & Public Correspondence None	
FGP270	Minutes of the Previous Meeting The Chair presented the minutes of the meeting held on the 2 nd July 2024 to be approved as a true and accurate record. See FGP 02.07.2024 Draft Minutes. RESOLVED to APPROVE the minutes of the meeting held on the 2 nd July 2024 as a true and accurate record.	
FGP271	Transaction Logs Cllr M Lucas to confirm review of May 2024 (£6,687.44) & June 2024 (£15,817.20) Transaction logs. RESOLVED: Cllr M Lucas confirmed the GPC transaction logs for May & June 2024.	
FGP272	Budget Report & Forecast To NOTE the summary of income and expenditure and Forecast against the budget report for May, June and July 2024. Cllr K Small asked about the new budget layout. Cllr D Patey advised that he had spoken to the Finance Manager and suggested a new simplified layout breaking down the income and expenditure for each one of the areas. He has also requested that it is reviewed on a more regular basis to make sure that we are in line with the budget. Cllr Javes Rodrigues asked why the transaction logs were brought to this meeting. Was it compliance or due diligence? Mr A Reeves confirmed that the auditors require that these transactions are checked by a council member for legitimacy. RESOLVED to NOTE the summary of income and expenditure and Forecast against the budget report for May, June and July 2024.	
FGP273	Debtor List To REVIEW the Debtor list for May, June and July 2024. Mr A Reeves confirmed the total value of debtors is at £4,496.00 which is the lowest it has ever been. Cllr Kevin Small asked if the papers could be labelled a little more clearly as he was unable to identify the debtors list. Mr A Reeves acknowledged this. Cllr Mick Lucas raised the allotment holders debts. Bills are issued on the 1st April. They should be given strictly 3	

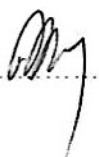


	Months to settle before the plots are taken back. Cllr Dave Patey suggested they are sent a reminder and given until the end of September to settle. Mr A Reeves advised that some of the allotment holders were vulnerable and some discretion should be shown as sometimes there are mitigating reasons on why bills are outstanding. Cllr Dave Patey suggested that the allotment officer deal with these and use their judgement on what is reasonable. Cllr Kevin Small queried why people that we owe money to (creditors) were appearing on the debtors list. RESOLVED to NOTE the Debtor list for May, June and July 2024.	
FGP274	Ear Marked Reserves To NOTE the balances of Ear Marked Reserves as at 31st August 2024. As part of the budget for next year we need to find out how much we need to pay in to the general reserve account. This will be confirmed when Mr A Reeves completes his budget review. RESOLVED to NOTE the balances of Ear Marked Reserves as at 31st August 2024.	
FGP275	Ward Allowance Update To NOTE the current balances of Ward Allowances. RESOLVED to NOTE the current balances of Ward Allowances. Cllr Paul Park and Cllr Tom Smith request £250 each from their Ward Allowances for the cost of a new defib cabinet, £495.00, that was damaged recently. NOTE The police are prosecuting this so there is the potential for proceeds of crime. If successful an application will be made and any funds will be returned. RESOLVED to APPROVE Cllr Paul Park and Cllr Tom Smith request £250 each from their Ward Allowances for the cost of a new defib cabinet, £495.00, that was damaged recently. Cllr Dave Patey requests £700.00 from his Ward Allowance to pay for a CCTV camera and sign to deter fly tipping next to the old Co-Op at Gorse Hill. RESOLVED to APPROVE Cllr Dave Patey requests £700.00 from his Ward Allowance to pay for a CCTV camera and sign to deter fly tipping next to the old Co-Op at Gorse Hill.	

	Cllr Kevin Small requests £2,012 of his Ward Allowance be used towards Christmas lights. Cllr Muhammad Khan requests £2,012 of his Ward Allowance be used towards Christmas lights. RESOLVED to APPROVE Cllr Kevin Small requests £2,012 of his Ward Allowance be used towards Christmas lights. Cllr Muhammad Khan requests £2,012 of his Ward Allowance be used towards Christmas lights.	
FGP276	Grant Requests Balance of Grant Fund £13,368. To NOTE balance of Grant Fund. Renew Swindon CIC request £1,100.00 for extra works in conjunction with a renovation of the Chippenham Close community centre kitchen area. See Appendix 6.1 Renew Grant application and Appendix 6.2 Renew Swindon CIC31-08-2023. RESOLVED to APPROVE Renew Swindon CIC request £1,100.00 for extra works in conjunction with a renovation of the Chippenham Close community centre kitchen area. Chronic Pain Awareness Group request £1,000.00 towards a new group at Pinetrees to cover room rental, refreshments and guest speakers. See Appendix 7 Chronic Pain Awareness Group Grant application RESOLVED to APPROVE Chronic Pain Awareness Group request £1,000.00 towards a new group at Pinetrees to cover room rental, refreshments and guest speakers Balance of Grant Fund NOTED.	
FGP277	Policy Review To REVIEW and APPROVE the following policies and procedures; a) Equality & Diversity Policy b) Youth Safeguarding Policy c) Vendor Policy d) Minibus Policy a) Councillors RESOLVED to ADOPT the Equality & Diversity Policy. b) Councillors RESOLVED to ADOPT the Youth Safeguarding Policy. c) An amendment was made to update the Head of Operations. Councillors RESOLVED to ADOPT the Vendor Policy.	

	d) We are looking into a shared use agreement with British Cycling which would address the Cat D Licence issues we have been encountering. This policy will have to be reviewed and agreed at a later date once the amendments have been finalised.	
FGP278	Idverde Contract Report Mr A Reeves gave a verbal update from a written report provided by Mike Ware (Idverde) See Appendix 1. Cllr James Yeowell asked if there was anything Idverde can do about the weed killing in certain areas as SBC were not undertaking this task at present. Mr A Reeves advised that SBC hadn't done any of the highways this year and that it was too late now to add anything else to the Idverde contract. Cllr Kevin Small expressed his disappointment with the decision to remove the full time street cleaner from Rodbourne and the wider area. The Morrison Street area is particularly bad and Cllr Small has logged several complaints. Mike Ware advised that Rodbourne was on the rota for the sparkle team in the next few weeks. Cllr Kevin Small noted that Mannington Recreation Area is also looking poor. The amount of complaints from residents has increased. Mike Ware advised that the adverse weather has caused real issues. The drainage is poor at Mannington making the ground is very wet. RESOLVED Councillors NOTED the report.	
FGP279	Ops Update Mr A Reeves gave a verbal update from a written report. See Appendix 2. RESOLVED Councillors NOTED the update and agreed to place everything listed as part of the public works project with the exception of the Mannington Pavilion Changing room door which may have revenue implications if not fixed urgently. Mr A Reeves will provide an update at next month's meeting on where the budget will be obtained for this.	
FGP280	Penhill - Trees Mr A Reeves gave a verbal update from a written report. See Appendix 3. RESOLVED Councillors NOTED the update and agreed to proceed High-priority actions include the immediate removal of hazardous branches and ongoing monitoring of	

	trees with lower vigour. Mr A Reeves will provide an update at next month's meeting on where the budget will be obtained for this.	
FGP281	Public Works Loan Mr A Reeves asked Councillors to NOTE The report following an online consultation with residents in connection with the PWLB maintenance loan. RESOLVED to NOTE the report.	
FGP282	Boundary Changes Cllr Small Cllr Kevin Small asked Councillors to NOTE the following update. a. press to submit to the Boundary Commission our comments on the proposals which are that we would agree with the vast majority, b. express our concerns that Gorsehill is to become a single member ward that the proposal brought forward by the Swindon Ledger Group would be more appropriate for Pinehurst and Gorsehill c. note and support the proposed changes to our ward boundaries. RESOLVED to NOTE The update and to proceed with the response to the Boundary Commission.	
FGP283	NNDR Payments to SBC To RECEIVE an update. RESOLVED to RECIEVE the update.	
Meeting Closed 20:12		

Signed.....

Date.....5/6/24.....