



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

LEISURE & RECREATION COMMITTEE MEETING MINUTES

Thursday 6th June 2024 19.00

Present:

Councillors:

Cllr John Ballman (Chair)
Cllr Ian Edwards (Vice Chair)
Cllr Mick Lucas
Cllr Paul Park (virtually)
Cllr James Yeowell

Clerk:

Mr Andrew Briggs (Head of Operations)
Mr Neil Jackson (virtually)
Mr Matt Gleed (virtually)

Member of the Public Present: None.

Apologies

None

		Action
LR337	Declarations of Interest Cllr John Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF), the Royal Society for the Protection of Birds (RSPB) and The Leisure & Library Trust.	

	Cllr Ian Edwards declared a non-pecuniary interest in The Leisure & Library Trust. RESOLVED: Item NOTED.	
LR338	Public Questions & Public Correspondence None.	
LR339	Play Area A. To RECEIVE the notes of the Play Area Working Group, held 13th May 2024. Mr A Briggs presented a report on the Play Area Working Group. See Appendix 1. Councillors NOTED the Play Area Working Group report. B. To RECEIVE a verbal update regarding the Community Ownership Fund. Mr A Briggs presented a verbal update. Councillors NOTED the update regarding the Community Ownership Fund. C. To RECEIVE a report regarding the commencement of the Play Area capital works programme. Mr A Briggs presented a written report.. See Appendix 2. Cllr J Ballman commented on the length of time the Council had been working on play area improvements with few tangible outcomes. RESOLVED to NOTE & APPROVE the report as presented and recommendations 1.1, 1.2, 1.3, 1.4 & 1.5.	
LR340	Allotments A. To RECEIVE the notes of the Allotment Working Group, held 13th May 2024. Mr A Briggs presented the notes of the Allotment Working Group meeting. See Appendix 3.	

Cllr M Lucas asked about Allotment Invoices going out in March instead of April and May next year.

Cllr J Ballman asked how many plots were paid for but not cultivated.

Mr N Jackson explained that 3-6 non-cultivation letters have been going out each month. The process takes time to work through.

Councillors **NOTED** the notes of the Allotment Working Group, held 13th May 2024.

- B. To **REVIEW & APPROVE** the judging criteria for a 'best in show' Parish Allotment competition 2025/2026.

Mr A Briggs presented the Allotment Judging criteria.

See Appendix 4.

Councillors **NOTED** the Allotment Judging criteria and ask Officers to adjust them and bring them back to July 2024 L&R.

- C. To **RECEIVE & CONSIDER** Third Party Request for Lease of Allotment Land along Kiln Lane, Cheney Manor.

Mr A Briggs presented a Third Party request.

See Appendix 5.

Cllr J Ballman queried the intended use of the area.

Mr A Briggs commented that the area would be used for vehicle parking only.

Cllr J Ballman was concerned about oil and petrol making it's way onto allotment plots.

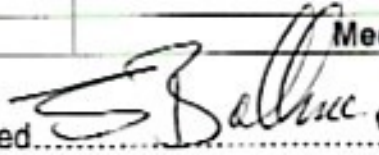
RESOLVED to **APPROVE** the recommendations 1.1, 1.2 & 1.3.

- D. To **NOTE** the intended 24/25 capital works programme.

Mr A Briggs provided a verbal update on the intended 24/25 Allotment Capital Works programme.

	Councillors NOTED the intended 24/25 capital works programme.	
LR341	Parks & Open Spaces A. To RECEIVE a verbal update on wildflower planting. Mr A Briggs presented a verbal update. Councillors NOTED the update. B. To RECEIVE a verbal update on completed tree planting through 'Trees for Climate'. Mr A Briggs presented a verbal update. Councillors NOTED the update.	
LR342	Green Flag A. To RECEIVE a verbal update regarding the Penhill Park Green Flag assessment. Mr A Briggs provided a verbal update. Councillors NOTED the update. B. To NOTE the final draft of the interpretation boards for St Marks & Penhill Park. Mr A Briggs presented an update. Councillors NOTED the update.	
LR343	Sports Pitches A. To RECEIVE an update on sports pitch conditions & maintenance. Mr A Briggs provided a verbal update. A discussion was held around the need for drainage work to be carried out and the process to gain funding. Councillors NOTED the update. B. To RECEIVE an update regarding Kingsdown FC use of Southbrook Recreation. Mr A Briggs provided a verbal update.	

	Cllrs requested further information regarding Kingsdown FC's usage proposal of Southbrook Recreation ground be brought back to a future Committee meeting. Councillors NOTED the update. Exclusion of Press and Public to RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded during consideration of the following item due to confidentiality reasons.	
LR344	Penhill Bowls Club Tender Evaluation To CONSIDER & APPROVE the recommendations within the associated report. Mr A Briggs presented a verbal report detailing the funding available, Evaluation Model and the 3 Contractors to be reviewed. Mr A Briggs explained what was discussed at the evaluation panel and the reasons for recommending Contractor B. Cllr M Lucas and Cllr P Park explained how well presented and created the quote from Contractor B was, and how competent they appeared at the interview. The Chair PROPOSED that Contractor B be awarded the tender for the Penhill Bowls Club refurbishment, and that the recommendation go to the next Full Council meeting for final approval. RESOLVED to APPROVE that Contractor B be awarded the tender for the Penhill Bowls Club refurbishment, and that the recommendation go to the next Full Council meeting for final approval.	
	Meeting Closed 21:00	

Signed 

Date 04.09.2024