



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES

Tuesday 2nd April 2024 19.00

Present:

Councillors:

Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr Paul Park
Cllr Javes Rodrigues
Cllr James Yeowell

Clerk:

Mr Andy Reeves
Mr Emma Till
Miss Rachel Westcott (virtually)

Member of the Public Present: Mr Ian Milne

Apologies

Cllr Paul Exell (dispensation)
Cllr Kevin Small

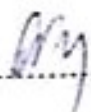
		Action
FGP226	Declarations of Interest Cllr J Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF), the Royal Society for the Protection of Birds (RSPB) and The Leisure & Library Trust.	

20

	Councillors NOTED the declarations of interest.	
FGP227	Public Questions & Public Correspondence None	
FGP228	Minutes of the Previous Meeting The Chair presented the minutes of the meeting held on the 5th March 2024 to be approved as a true and accurate record. RESOLVED to APPROVE the minutes of the meeting held on the 5th March 2024 as a true and accurate record.	
FGP229	Transaction Logs Cllr M Lucas to confirm review of February 2024 (£3,017.01) Transaction logs. RESOLVED: Cllr M Lucas confirmed the GPC transaction logs for January 2024.	
FGP230	Budget Report & Forecast To NOTE the summary of income and expenditure and Forecast against the budget report for February 2024. RESOLVED to NOTE the summary of income and expenditure and Forecast against the budget report for February 2024.	
FGP231	Payments List To APPROVE the payments list for February 2024. Cllr Javes Rodrigues asked about the Agency worker costs and whether employing staff permanently would be cheaper. Mr Andy Reeves explained the reduction in costs by only using Agency staff when we need them, rather than a permanent member of staff. RESOLVED to APPROVE the payments lists for February 2024.	Finance Manager to produce a breakdown of the cost difference between Agency and Contract staff.
FGP232	Ear Marked Reserves To NOTE the balances of Ear Marked Reserves as at 29th February 2024. RESOLVED to NOTE the balances of Ear Marked Reserves as at 29th February 2024.	

FGP233	Ward Allowance Update To NOTE the current balances of Ward Allowances. RESOLVED to NOTE the current balances of Ward Allowances.	
FGP234	Grant Requests Balance of Grant Fund remaining at 23/24 year end £4,894.00. Balance of Grant Fund remaining at 23/24 year end NOTED. Balance of Grant Fund at the start of 24/25 £15,000.00. Balance of Grant Fund at the start of 24/25 NOTED. Penhill Walking Group have applied for £632 to cover one years room rental and a shortfall due to increased room rental costs for the previous two years. Councillors RESOLVED and APPROVED Penhill Walking Group request for £632 to cover one years room rental and shortfall.	
FGP235	Policy Review To REVIEW and APPROVE the following policies and procedures; a) Reserves Policy b) Privacy Policy c) Co-option Policy a) Councillors RESOLVED to ADOPT the Reserves Policy. b) Councillors RESOLVED to ADOPT the Privacy Policy. c) Councillors RESOLVED to ADOPT the Co-option Policy.	
FGP236	FGP Meetings To REVIEW and APPROVE the request of FGP Chair to change the monthly date of the FGP meetings. The Chair explained that at the moment FGP review data two months behind. He proposed that the FGP be held on the 3rd week of the month instead of the 1st so as to be able to look at financial information from the previous month.	

	A discussion was held on the issue and how The Parish will need to agree meeting dates once Swindon Borough Council has agreed theirs. The Chair PROPOSED that a resolution be presented at Full Council in April to change the FGP meeting date to the 3rd week of the month instead of the 1st, and that the Property & Asset Management Committee meeting be amalgamated back into the Leisure & Recreation Committee. Councillors RESOLVED and APPROVED a resolution being presented at Full Council in April to change the FGP meeting date to the 3rd week of the month instead of the 1st, and that the Property & Asset Management Committee meeting be amalgamated back into the Leisure & Recreation Committee.	
	Meeting Closed 19:52	

Signed..........

Date.....27/6/24.....