



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON, SN2 1RF

FULL COUNCIL COMMITTEE MEETING MINUTES

Wednesday 26th July 2023 19.00

Present:

Councillors:

Cllr Kevin Small – Chair
Cllr John Ballman
Cllr Ian Edwards
Cllr Ana Fernandes
Cllr Dave Patey
Cllr Javes Rodrigues
Cllr Will Stone
Cllr James Yeowell

Clerk:

Mr Andrew Briggs

Member of the Public Present: 1 Member of Public present - Dominic

Apologies:

Cllr Ray Ballman
Cllr Marilyn Beale
Cllr Paul Exell
Cllr Mick Lucas
Cllr Raj Patel

		Action
FC289	Declarations of Interest Cllr J Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF), the Royal Society for the Protection of Birds (RSPB) and The Leisure & Library Trust.	Noted.
FC290	Public Questions & Public Correspondence None Received.	Noted.

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FC291	Minutes of Previous Meeting The Chair presented the minutes of the meeting held on 28th June 2023 to be approved as a true and correct record. RESOLVED to approve the minutes of the meeting held on the 28th June 2023 as a true and accurate record.	
FC292	Environment & Planning Committee The Committee Vice Chair presented the minutes of the Environment & Planning Committee meeting held on the 21st June 2023 and 5th July 2023 to be approved as true and accurate record. RESOLVED to approve the minutes of the Environment & Planning Committee meetings held on the 21st June 2023 and 5th July 2023 as true and accurate record.	
FC293	Finance & General Purposes Committee The Committee Chair presented the minutes of the Finance & General Purpose Committee meeting held on the 4th April 2023 and 4th July 2023 to be approved as a true and accurate record. RESOLVED to approve the minutes of the Finance & General Purpose Committee meeting held on the 4th April and 4th July as a true and accurate record.	
FC294	Leisure & Recreation Committee The Committee Chair presented the minutes of the Leisure & Recreation Committee held on the 1st June 2023 and 6th July 2023 to be approved as a true and accurate record. Cllr J Ballman proposed that the report associated with Minute Ref LR271 be presented to the September 23 Full Council Committee Meeting. Cllr D Patey Seconded. All Members voted in favour. RESOLVED to approve the minutes of the Leisure & Recreation Committee meeting held on the 1st June and 6th July as a true and accurate record. RESOLVED that the Parish Clerk present a report regarding land acquisition for The Circle Pinhurst to the September 23 Full Council Committee.	
FC295	Community Development Committee The Chair of the Committee presented the minutes of the Community Development Committee meeting held on the 5th July 2023 to be approved as a true and accurate record.	

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	RESOLVED to approve the minutes of the Community Development Committee meeting held on the 5th July 2023 as a true and accurate record.	
FC296	Capital Works Requests Members were presented with a quotation for £3,600.00 +VAT for works to replace 7 faulty external lights at the Even Swindon Community Centre carpark. Cllr D Patey queried the available budget. The Estates Manager advised the cost would be attributed to the Property & Asset Management budget code. All Members voted in favour. Members were presented with a quotation for £5,360.00 +VAT for works to replace the distribution board at the Des Moffat Western Community Centre. Members were informed quotation was cheaper than the first quotation received by an alternate contractor. Cllr J Ballman requested that smart metering be considered with future upgrades. All Members voted in favour. RESOLVED to approve the cost of £3,600.00 to replace 7 lights within the Even Swindon Community Centre carpark. That the associated cost be attributed to budget code 200/5515 RESOLVED to approve the cost of £5,360.00 to replace the distribution board within the Des Moffat Western Community Centre carpark. That the associated cost be attributed to budget code 200/5510	
FC297	CSNPC's Membership within the Co-operative Council Group The Chair provided an overview of the Co-operative Council Group and copies of a leaflet were handed out to Members. Cllr K Small proposed that CSNPC obtain an annual Membership of the Co-operative Council Group. Cllr J Ballman Seconded. Cllr D Patey asked whether there was a cost involved in joining. It was confirmed there was an annual membership cost of £500.00 All Members voted in favour.	

	RESOLVED to approve Central Swindon North Parish Councils Membership of the Co-operative Council Group and approve the associated cost of £500.00.	
FC298	The Chair informed Members Item 11 had been withdrawn from the Agenda.	
FC299	Exclusion of Public & Press RESOLVED that in accordance with Standing Order 3 (d) that in view of the confidential nature of the business about to be transacted that the public and press be excluded, and they be instructed to withdraw from the meeting.	
FC300	Salix - Heat Decarbonisation Plan The Estates Manager presented information pertaining to the procurement of a contractor, as to produce a heat decarbonisation plan (HDP) that encompasses all parish buildings. It was explained that due to tendering thresholds, CSNPC legally had to complete a tender framework as part of the project. It was further explained that the production of the plan was being funded by an external grant that has been successfully awarded to CSNPC by Salix Finance. That the production of the plan could lead to future application for funding as to support implementation of recommendations. Members were informed of the timeline for procurement and return of funding information to Salix. Members were informed that 11 proposals had been received, these had been reduced to 6 due to the reason of either their abnormally low or abnormally high cost. Members raised a number of queries regarding the remaining proposals and legislation around carbon emissions reduction. Members were informed Contractor C has been ranked 1 on the evaluation due to the cost price per hour, and were deemed the best value for money. Cllr K Small proposed that Council approve the Estates Managers recommendation to proceed with Contractor C. Cllr J Ballman Seconded. Cllr J Rodrigues requested Parish Officers start looking in to associated funding as to support the future implementation of the HDP recommendations. All Members voted in favour. RESOLVED to approve the proposal and associated quotation for the production of a Heat Decarbonisation Plan, as received by Contractor C during the Contracts Finder Tendering process.	
Meeting Closed 19:47		

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Signed (Chair) Keri Paul

Date 27/6/24