



Central Swindon North Parish Council

Clerk: Mr. Andy Reeves
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Parish Council

30th May 2024

To Councillors: Cllr Dave Patey (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr John Ballman
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr James Yeowell

You are summoned to a **face to face** Meeting of the **FINANCIAL & GENERAL PURPOSES Committee** on **Tuesday** the **4th June 2024** at 19.00 in Pinehurst Reading Rooms, The Circle, Pinehurst, SWINDON SN2 1QR

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence (maximum 10 Minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting**
To **NOTE** the minutes of the previous meeting held on Tuesday 2nd April 2024
4. **Transaction Logs**
Cllr M Lucas to confirm **REVIEW** of March 2024 transaction logs.

A Councillor to be assigned the role of Transaction Log Reviewer for 2024/25.
5. **Budget Report**
To **NOTE** the income and expenditure and forecast reports for March 2024.
6. **Debtor List**
To **REVIEW** the debtors list for March 2024.

7. **Ear Marked Reserves**

To **NOTE** the balances of the Ear Marked Reserves as at the 31st March 2024.

8. **Ward Allowance Update**

To **NOTE** the current balances of Ward Allowances.

Cllr Tom Smith requests £1,200 of his Ward Allowance be used towards 2nd Swindon Penhill Scouts to make their minibus roadworthy.

9. **Grant Requests**

Balance of Grant Fund £14,368.

To **NOTE** balance of Grant Fund.

SMASH have requested £1,000.00 towards a new kitchen.

The Kelly Foundation have requested £7,500 over three years towards rent increases and running costs.

10. **Policy Review**

To **NOTE** the Policy and Procedures schedule.

To **REVIEW** and **APPROVE** the following policies and procedures;

- Training Policy
- Records Management Policy

11. **MSH - IT Works and Mobile Broadband**

To **APPROVE** IT infrastructure spending for MSH.

12. **Grounds & Street Cleansing Ops Revision**

To **NOTE** and **REVIEW** to report.

13. **Properties & Assets Management**

To **AGREE** an outline of the new responsibilities for Properties & Asset Management.

14. **Bank Review**

To **NOTE** update on the transfer of banks.

To **AGREE** procedure for adding Cllr Ian Edwards.