

Operational Update

Property & Asset Management

Date: 8th April 2024

Author: Andrew Briggs

Wards Affected: All CSNPC Wards

CSNPC Priorities: To provide a high standard of services & facilities.

1. Purpose and Reason

- 1.1 To provide Members with an update on a number of completed and ongoing projects.

2. Recommendations

Members are recommended to:

- 2.1 To note the report.
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3. Detail

- 3.1 **Des Moffatt Western CC:**
Non economical heating system – within capital project scope.
- 3.2 **The Reading Rooms:**
Roof repairs – Outstanding.
Brickwork pointing – Outstanding.
- 3.3 **JMH**
Sliding auto door issues main hall & library - complete.
Door frame to meeting room damaged – Part of fire
External Brickwork pointing - ongoing.
Installation of Defib – In progress.
- 3.4 **Even Swindon**
Water ingress - Lead flashing to glass seal perished – Quote
£1,950.00
- 3.5 **Gorse Hill**
Light fitting getting hot - complete.
- 3.6 **Moredon**
Inadequate heating in the main hall – awaiting quote.
Plumbing issues within toilets – being quoted.

Further information on the subject of this report can be obtained from Andrew Briggs on Direct Dial No. 07900782215 or Email: Ops@centralswindonnorth-pc.gov.uk

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- 3.7 **Chippenham Close**
Inadequate heating system – within project scope.
- 3.8 **Southbrook Pavilion:**
Uneven paving slabs – within project scope.
Internal redecoration - ongoing
- 3.9 **Mannington Pavilion:**
Footbridge – ongoing.
Internal & external redecoration – To be reviewed.
Changing room door(s) damaged – ongoing.
- 3.10 **PTCC:**
LED replacement for light bulbs in Café (No' bulbs not working) – ongoing.
Carpark light upgrade – ongoing.
Main hall sliding door issue - being investigated.
Extractor fan in café kitchenette – Quote 1 **£12,775.00**
Installation of Defib – In progress.
- 3.11 **Chapel St**
Sharps bin installation – in progress.
- 3.13 **Seven Fields**
Replacement of mechanical system - within project scope.
Paint external doors – To be completed in summer.
- 3.12 **Winter works scheduling**
Maintenance Officer & Allotment Officer tasked with completing general maintenance works on assets over the winter period:
1- Leaf clearance and weeding around recreational pavilions.
2- Bark chippings installed at play areas.
3- Pothole repairs at allotment sites.
4- Report of broken drain cover around Paddington Drive.
5- General rubbish clearance from Allotment sites.
6- Installation of concrete pads for cycling repair units.
7- Installation of new litter bins.
- 3.11 **March summary of other works (see below).**

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General Remedials / Maintenance

Job No' + Date	Location	Breif Job Description	Action Required	Marterials / Cost	Action Required	al	Job Status + Date
1 -	Flower park	install new signage	Purchase screw caps	£3.22	jc		complete 18-03
2 -	Install post mount bin	new bin	Fitted by corperation bridge	from stock	jc/nj		complete 18-03
3 -	JMH	Meeting room door	re plug door hinge as loose	from stock	jc		complete 11-03
4 -	Des moffat	Hall lights tripping	Install new led lights and adapted wiring	£770.00	jc/electrician		being installed 30-03
5 -	Even swindon	leak on glass foyer / roof	Roofer getting qoute to erect scaffold and re lead and new mortar	?	pitch perfect		in progress
6 -	JMH	Sliding door malfunction	New sensor to be fitted	£400.00	Taurus doors		complete 13-03
7 -	St marks	flag pole lock vandilised	Put temp cover over with banding	£8.40	jc		complete 15-03
8 -	St marks	knocked down bollard	Concrete bollard	£17.04	jc		complete 25-03

Allotment Remedials / Maintenance

Job No' + Date	Location	Breif Job Description	Action Required	Marterials / Cost	Action Required	al	Job Status + Date
1 -	MSH	reception desk	install new reception	£1,898.00	jc		in progress

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