



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

PROPERTY & ASSET MANAGEMENT COMMITTEE MEETING MINUTES

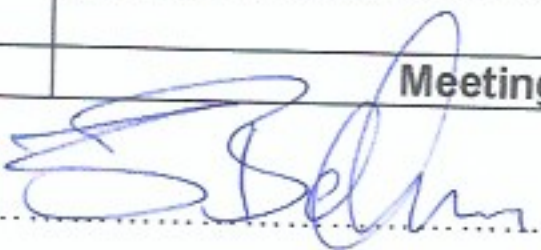
Monday 8th January 2024 19.00

Present:	
Councillors:	Cllr John Ballman (Vice Chair) Cllr Mick Lucas Cllr James Yeowell
Clerk:	Mr Andrew Briggs (Head of Operations)
Member of the Public Present: None.	
Apologies	Cllr Paul Exell

		Action
PAM047	Declarations of Interest Cllr John Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF), the Royal Society for the Protection of Birds (RSPB) and The Library & Leisure Trust.	
PAM048	Public Questions & Public Correspondence None	
PAM049	Grounds & Street Cleansing PQMS Data Review Mike Ware, Idverde Contracts Manager's PQMS report was presented by A Briggs. A copy of which can be found in appendix A.	Officers to write to Swindon Borough Council

Site inspection results were as follows; - 22 sites with a score of 4 (58%) - 11 sites with a score of 3 (29%) - 5 sites with a score of 2 (13%) There have been over 300 white recycling bags collected, that were deposited around the area, over the December period. A large portion of this coming from Gorsehill. The excessive amount of uncollected white bags also lead to a lot of plastic rubbish spreading out over surfaces from split bags. Litter picking and bin emptying was conducted over the weekend before Christmas and on New Years Day, this was very successful, and no complaints were received about full bins or litter during that time. Shrubs and hedges work continues, they are in Penhill at the moment. Tree planting will be done in St Marks over the next month. Cllr J Ballman queried how inspection areas were chosen. A Briggs explained that the areas to inspect come through from his Headquarters and he then reports back to them and The Parish. Cllr J Ballman noted that the impact of the change in recycling policy by Swindon Borough Council had caused an increase in surface litter. He noticed that this had been dealt with by The Parish, and asked whether this cost should be dealt with by Swindon Borough Council not The Parish. Councillors discussed the issue. A Briggs explained that The Parish has been in communication with Brian about more enforcement by Swindon Borough Council. The Parish has been sending letters to residents about the issue. A Briggs asked the Councillors if they were happy for the Officers to write to Swindon Borough Council for; a) A long-term solution for the collection of plastic waste. b) Any enforcement solution in relation to the problem. Councillors NOTED the PQMS data report and AGREED to Officers writing to Swindon Borough Council for a	about a long-term solution to the uncollected white bag plastics situation. 
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	long-term solution to the white bag recycling of plastics problem.	
PAM050	Operational Update A Briggs presented an associated written report. A copy of which can be found in appendix B. Cllr J Ballman asked how no heating in the main hall was affecting the use. A Briggs explained that in the short-term portable heaters can be used, but The Parish is in the process of ordering and replacing the damaged motors. Councillors NOTED the Ops Manager report.	
PAM051	Asset Audits A Briggs provided a verbal update on the Salix Finance Heat Decarbonisation project. A Briggs asked if Councillors would like a meeting with the people involved to receive a report on what has been done so far, and what it means. Councillors AGREED to A Briggs organising a meeting with Salix. Councillors NOTED the Salix Finance Heat Decarbonisation project update.	Ops Manager to organise a meeting between Salix and Councillors.
PAM052	Community Centre Lease and Schedule Review A Briggs asked Councillors to CONSIDER a review of the lease agreements between CSNPC and each respective Committee managed Community Centre. The Chair asked for a schedule to be created for the review, the policies reviewed first, and the review of leases to be done in the next financial year. RESOLVED; Councillors AGREED to a schedule being created for the review, policies to be reviewed and the review of leases to be done in the next financial year.	Ops Manager to create a review schedule.
Meeting Closed 19:35		

Signed.....

Date 31.1.2026

