



Parish Council

Central Swindon North Parish Council

Pinetrees Community Centre,

The Circle,

SWINDON SN2 1QR

COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES

Wednesday 06 September 2023 19.00

Present:	
Councillors:	Cllr Dave Patey Cllr James Yeowell Cllr Marilyn Beale Cllr Ana Fernandes
Clerk:	Mr Andy Reeves
Officers:	Mr Aaron Cripps & Ms Gladys Barr
Member of the Public Present: None	
Apologies:	Cllr Paul Exell

Min Ref	Minutes	Action
CD029	Declarations of Interest Cllr M Beale declared an interest in the Penhill Orchard.	
CD030	Public Questions & Public Correspondence None	
CD031	Pinetrees Circle Café Tender The Clerk provided a verbal update on the interviews with took place on August 16 th 2023 assessed by Cllrs Ian Edwards, Mick Lucas & James Yeowell. The successful organisation was the "Kelly Foundation" based in the Pinetrees Community Centre and will start in October 2023.	

CD032	Kelly Foundation Funding Councillors APPROVED equipment purchases for £1,357 which will be paid back by the tenant before April 2024 as part of the rental agreement. The items will remain the property of the Parish Council until the balance is repaid. A) T & F Cold GM 600 SS 534 L deep-freeze with stainless steel top £660 B) Adexa Countertop Air Fryer 23 litre ATS 25K £89 (Existing AF too small for commercial use) C) Pannini Contact Grill Adexa £44 D) Tefcold by H2 Catering SC381 Upright display Fridge £405 E) Adexa WHEG 820AF Commercial Smooth Griddle £159	
CD033	Community & Youth Officers Update The Community & Youth Officer was unable to attend the meeting. The Clerk read out a written report shown as APPENDIX A.	
CD034	Assets Managers Update The Assets Manager provided a verbal and written report shown as APPENDIX B. John Moulton Hall bookings have increased 40% from July. Pinetrees has increased by 40% from July but the hours of use have reduced slightly. September sees the return of the Swindon Amateur Radio Group. Silver Saturday starts on October 7th. Swindogs has finished and dogs have been collected. Participants have visited the centre from across the town, it was positive to showcase the café and centre to those who may not be aware of the centre. There were no cases of vandalism on any of our Swindogs. New SEN Toddler Group commences next week.	
CD035	Grants Managers Update The Grants Manager provided a written and verbal update shown as APPENDIX C.	
CD036	Events Working Group Update Councillors resolved to amend the Events Working Group meeting to October 3rd 18.00.	
CD037	Libraries Manager Update The Libraries Manager advised the Summer Reading Challenge was well attended as was the storytime laminates erected within Penhill Park by the Street Wardens. Cllr M Beale advised these are still up in the park.	

	Local initiatives include the Penhill Library Lego Club on a Saturday morning. The intention is to extend this to other libraries. Storytime starts again in September after a brief rest over August. The Libraries have increased Ukrainian bilingual books across the Parish. In addition Ukrainian City of Sanctuary would welcome surplus book stock. The plan over the next few months will see a library service review which will be presented in January 2024. Councillors noted the Libraries Managers update	
CD038	Wiltshire, Dorset & Swindon Resilience Forum Cllr J Yeowell advised that he attended the Community Resilience Forum which provide Town & Parish Councils with advice on flood mitigation and emergency planning. The Clerk was asked to provide an updated Rest Centre Plan to the next meeting.	
Meeting Closed 20:10		

Signed.....



Date.....

23/01/2024

Chair of Committee

