



## Central Swindon North Parish Council

Committee Clerk: Mr Andrew Briggs  
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Parish Council

05 12 2023

### To Councillors:

Cllr Tom Smith (Chair)  
Cllr John Ballman (Vice Chair)  
Cllr Paul Exell  
Cllr Mick Lucas  
Cllr Kevin Small  
Cllr James Yeowell

You are summoned to a **face to face** Meeting of the **Property & Asset Management Committee** on **Monday 11<sup>th</sup> December 2023** at 19.00 in Pinehurst Reading Rooms, The Circle, Pinehurst, SWINDON SN2 1QR

Andy Reeves  
Parish Clerk

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### AGENDA

1. **Apologies and Declarations of Interests**  
*To receive any Apologies and any Declarations of Interests  
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence (maximum 10 Minutes)**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence.
3. **Grounds & Street Cleansing PQMS Data Review**
  - A. To NOTE the Project Quality Management System data and Client Issues Log, as presented by Mike Ware (Idverde Contracts Manager).
  - B. To CONSIDER the associated report and recommendations.
  - C. To CONSIDER ad-hoc or additional work to be completed by the end of the 23/24 FY.
4. **24/25 P&AM Budget Setting**
  - A. To RECEIVE an update on the Property & Asset Management Committee budget requests following consideration at the December Finance Committee meeting.
  - B. To RECEIVE the Resolution of the L&R Committee Min Ref LR292 point 8, and CONSIDER the associated report.
5. **Estates Manager Update**  
To NOTE the associated report.
6. **Asset Audits**  
To NOTE an update on the Salix Finance, Heat Decarbonisation project.
7. **Community Centre Lease and Schedule Review**  
To CONSIDER a review of the lease agreements between CSNPC and each respective Committee managed Community Centre