



Central Swindon North Parish Council

Committee Clerk: Mr Andrew Briggs
01793 466499

Admin@centralswindonnorth-pc.gov.uk
www.centralswindonnorth-pc.gov.uk

Parish Council

06 11 2023

To Councillors:

Cllr Tom Smith (Chair)
Cllr John Ballman (Vice Chair)
Cllr Paul Exell
Cllr Steph Exell
Cllr Mick Lucas
Cllr Kevin Small
Cllr James Yeowell

You are summoned to a **face to face** Meeting of the **Property & Asset Management Committee** on **Monday 13th November 2023** at 19.00 in Pinehurst Reading Rooms, The Circle, Pinehurst, SWINDON SN2 1QR

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence (maximum 10 Minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Grounds & Street Cleansing PQMS Data Review**
 - A. To NOTE the Project Quality Management System data and Client Issues Log, as presented by Mike Ware (Idverde Contracts Manager).
 - B. To CONSIDER the associated report and recommendations.
4. **Grounds Contract Working Group**
To NOTE the notes of the Grounds Working Group meeting, held 14th September 2023.
5. **24/25 Grounds & Street Cleaning Budget Considerations**
To CONSIDER the associated report.
6. **Estates Manager Update**
To CONSIDER the associated report.
7. **24/25 Project & Remedial Budget Considerations**
 - A. To CONSIDER the associated report.
 - B. To CONSIDER the cost to replace 2 x fire doors at Pinetrees Community Centre.

8. **Asset Audits**
 - A. To NOTE the associated Building Management system reports and CONSIDER the identified recommendations.
 - B. To NOTE the update on the Salix Finance Heat Decarbonisation Project.
9. **Penhill Rec Changing Rooms Remedial Works**

To CONSIDER information regarding mechanical works required at the Penhill Recreation Changing Rooms.
10. **Penhill Haven Request**

To CONSIDER the cost to install an external tap at John Moulton Hall.
Requested by the Penhill Street Reps & SBC Housing team.
11. **HBuF Tractor Access Proposal**

To CONSIDER the tractor access proposal as presented by Andy Bentley, Chair of Hreod Burna Urban Forest.
12. **Community Centre Lease and Schedule Review**

To CONSIDER a review of the lease agreements between CSNPC and each respective Committee managed Community Centre.