



Central Swindon North Parish Council

Committee Clerk: Mr Andrew Briggs
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Parish Council

04 09 2023

To Councillors:

Cllr Tom Smith (Chair)
Cllr John Ballman (Vice Chair)
Cllr Paul Exell
Cllr Steph Exell
Cllr Mick Lucas
Cllr Kevin Small
Cllr James Yeowell

You are summoned to a **face to face** Meeting of the **Property & Asset Management Committee** on **Monday 11th September 2023** at 19.00 in Pinehurst Reading Rooms, The Circle, Pinehurst, SWINDON SN2 1QR

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence (maximum 10 Minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Grounds & Street Cleansing PQMS Data Review**
To NOTE the Project Quality Management System data and Client Issues Log, as presented by Mike Ware (Idverde Contracts Manager).
4. **PAM Budget Update**
To NOTE the latest Committee budget information.
5. **PAM Working Group**
To CONSIDER the creation of a Property & Asset Management Working Group.
6. **BMS Audits**
To NOTE the completion of the BMS audits and RECOMMEND that the PAM Working Group review the complied reports.
7. **Penhill Rec Changing Rooms Remedial Works**
To CONSIDER information regarding remedial works required at the Penhill Recreation Changing Rooms.

8. **Fire Door Compliance Review**
To NOTE the verbal update and RECOMMEND that the PAM Working Group review the item.
9. **Estate Managers Update**
To NOTE the associated report.
10. **Penhill Haven Request**
To CONSIDER the request from the Penhill Street Reps & Housing team for an external tap to be installed at John Moulton Hall.
11. **Grounds Contract Working Group**
To CONFIRM the date of the Grounds Contract Working Group.
12. **Parish PQMS Ward Walks**
To NOTE the intention to conduct area inspections with Members in their associated Ward.