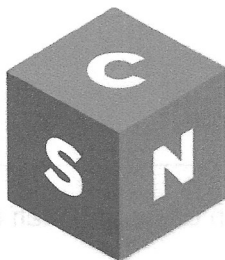


Environment and Planning Committee



**Parish Council**

**Central Swindon North Parish Council**

**Pinetrees Community Centre,**

**The Circle,**

**SWINDON SN2 1QR**

**ENVIRONMENT & PLANNING COMMITTEE MEETING MINUTES**

**Wednesday 05<sup>th</sup> July 2023 18.00**

**Present:**

**Councillors:**

Cllr P Exell (Chair) – (Virtually)  
Cllr J Yeowell (Vice Chair)  
Cllr M Beale  
Cllr A Fernandes  
Cllr D Patey  
Cllr J Rodrigues

**Clerk:**

Mr A Reeves (Parish Clerk)

**Officers:**

Mr A Briggs (Estates Manager)

**Members of the Public Present:** None

**Apologies**

AG1 - None

| Min Ref | Minutes                                                                                           | Action |
|---------|---------------------------------------------------------------------------------------------------|--------|
| EP727   | AG2 - Declarations of Interest & Application for Dispensation.<br><br>None                        |        |
|         | AG3 - Planning Applications to be Examined                                                        |        |
| EP728   | AG3.1<br>S/LBC/23/0694 - Refurbishment of Guest Service Area.<br><br>Great Western Outlet Village |        |

Environment and Planning Committee

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|       | <p>1-144 Kemble Drive<br/>Swindon<br/>SN2 2DY</p> <p>All members voted unanimously.<br/><b>RESOLVED No Objection</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                             |
| EP729 | <p>AG3.2<br/><b>S/LBC/23/0693</b> - Conversion of existing staff toilets into new public changing facility.</p> <p>Great Western Outlet Village<br/>1-144 Kemble Drive<br/>Swindon<br/>SN2 2DY</p> <p>All members unanimously.<br/><b>RESOLVED No Objection</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |
| EP730 | <p>AG3.3<br/><b>S/COND/23/0556</b> – Discharge of condition 6 Noise Management Plan.<br/>30 Wheeler Avenue<br/>Swindon<br/>SN2 7HH</p> <p>The clerk presented the Noise Management Plan, the plan highlights possible sources of noise and what has been put in place to mitigate it.</p> <p>All members voted unanimously.<br/><b>RESOLVED No Objection</b></p>                                                                                                                                                                                                                                                                                                                                                       |                                             |
| EP731 | AG4 Update on Applications Previously Examined                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | To be looked at, at the next E & P meeting. |
| EP732 | <p><b>Bins</b></p> <p><b>Update on the Bin Policy</b></p> <p>A Briggs presented the Litter Bin Policy, this document is to formalise Guidance and Procedures that are already set in place but had no written policy.</p> <p>Whilst there is no legal requirement for the Parish Council to provide bins, it does have a duty to keep council owned land and public highways clear of litter as is practicable.</p> <p>There are approximately 170 bins across the parish with a capital cost in the region of £50,000.00 (excluding fixings/anchoring's).</p> <p>Bins will only be allocated in areas where it can be demonstrated that there is genuine need, and all locations must be agreed by the committee.</p> |                                             |

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|  | <p>Requests for new bins must be received in writing to either the Environment &amp; Planning Committee of the Parish Estates Manager and must show include demonstration of the need for a new bin, the proposed location, and the type of bin required.</p> <p>All new bin requests will be assessed using set criteria.</p> <p>The parish will not install bins on private land or in a location which may encourage disposal of trade waste.</p> <p>Bins already sited will continually be monitored and may be replaced, removed, or upgraded.</p> <p>Councillor Yeowell asked for a copy of documentation that shows the location of all parish bins.</p> <p>The Clerk responded that a map showing all bins in the parish is on the CSNPC website.</p> <p><b>RESOLVED</b></p> <p>The committee voted unanimously in favour of adopting the document as the new Bin Policy.</p> <p><b>Bin Requests</b></p> <p>Ben Bell Plastic Free Swindon – Pathway by the Oasis from Station Road to Ferndale.</p> <ul style="list-style-type: none"><li>a. Pathway (Western Flyer) is a key arterial route linking CN with the town centre.</li><li>b. The pathway is approx. 2500ft (740m) in length.</li><li>c. It is heavily used on a daily basis with 100's of people, both pedestrian and cyclists passing through.</li><li>d. CSN never assumed maintenance liability for the pathway. However, have been completing ad-hoc cleaning schedules to ensure its upkeep for safe use.</li><li>e. General signs of nominal litter are persistent.</li><li>f. There are 3 bins located in proximity to the Iffley Rd / Ferndale rec area. However, there are no bins located along the footpath itself.</li><li>g. It must be noted that it is high risk area for vandalism and damage or arson.</li></ul> <p>I (A Briggs) think justifiably, there is evidence that additional bins along this route would be warranted. I would be mindful to be strategic in their positioning, as to not create ASB issues or cause obstruction to cyclists.</p> <p>Supporting info: I calculate there are 25 CSNPC bins within the Ferndale Ward Area. This equates to</p> |  |
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|  | <p>(approximately) 1 x bin for every 200 – 280 people - LOW (population range between 5k – 7k)</p> <p>Cllr Beale asked whether the CCTV along the path from Iffley Road to Central Swindon Parish was effective.</p> <p>The Clerk responded that he felt that it was effective if monitored but he did not think SBC monitored it all the time.</p> <p>The chair stated that the CCTV was re-active rather than pro-active.</p> <p>Cllr Rodrigues asked as to where the request had come from and that there had been a previous request from them. He stated that since the parish was established the number of bins had increased by more than 30%.</p> <p>The chair responded that there had been three previous requests one of which was approved the other two rejected.</p> <p>Cllr Rodrigues commented that whilst he had no significant objection he was trying to understand the justification behind their request for bins, why this is going to be an ongoing fixed cost for the parish through Idverde and that he does not see the justification for the cost.</p> <p>The Clerk replied that bin collections are up and collection of litter from the street is down.</p> <p>Cllr Beale asked if a study/survey had been carried out across the parish to ascertain the bins that are used the most/least and that the least used could always be re located.</p> <p>A Briggs responded that Mike (Idverde) was in the process of reviewing this for us.</p> <p><b>RESOLVED</b></p> <p>The committee voted 4 to 1 in favour of approving this bin request.</p> <p>Cricklade Road Bus Stop opposite side of the road to Clive Parade.</p> <ol style="list-style-type: none"> <li>Cricklade road links North Swindon to the Town Centre, opening into dual carriage way (GWW). It is a very busy and strategic highway.</li> <li>There are 5 bins located at Clive Parade shopping precinct.</li> <li>It is heavily used on a daily basis with 100's of people passing through. There are numerous fast food outlets, which impact littering, as most</li> </ol> |  |
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Environment and Planning Committee

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|  | <p>rubbish seen are packaging and fizzy drinks cartons.</p> <ul style="list-style-type: none"> <li>d. The closest bin on the same side of the road is located approx. 600ft (185m) away (across a busy road and well past a second bus stop).</li> <li>e. There are continual signs of litter at the requested location.</li> <li>f. Siting a bin in this location would have to be such as not to cause obstruction to pedestrians, or those residents in the adjoining houses.</li> <li>g. Collection crews can park safely along headlands grove to conduct collection.</li> </ul> <p>I think justifiably, there is evidence that a bin in this location would be warranted. I would be mindful to be strategic in their positioning, as to not create ASB issues or cause obstruction to cyclists.</p> <p>Supporting info: I calculate there are 14 CSNPC bins within the Pinehurst Ward Area. This equates to (approximately) 1 x bin for every 285 – 428 people - VERY LOW (population range between 4k – 6k)</p> <p>Cllr Rodrigues mentioned the bins that are situated on the opposite side of Cricklade road.</p> <p>A Briggs stated that these bins had little to no affect on the litter near the bus stop across the road.</p> <p><b>RESOLVED</b> The committee voted 4 to 1 in favour of approving this bin request.</p> <p>Bottom of Latten Close Penhill (Dog Walking Route)</p> <ul style="list-style-type: none"> <li>a. Park of an almost circular route. This location forms part of the footway that borders the entire Penhill boundary. Popular dog walking route and access for residents to other parts of Penhill and leads to Cricklade Road.</li> <li>b. There are few bins located along this route. With an additional bin being agreed at Farndale in March 23.</li> <li>c. The closest bin is located around Minety Rd green space approx. 675ft (200m) away.</li> <li>d. There have been very few issues logged on client issue log (IDV) of reports of littering in this area.</li> <li>e. This location is at the end of a cul-de-sac esq location – due to seclusion It must be noted that there would be a higher risk for vandalism and damage or arson.</li> </ul> | <p>A Briggs to check bin stock, for small, mounted bin.</p> |
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|  | <p>f. There are no access issues for crews or residents use.</p> <p>I think due to the bin to person ration that additional bin resource could be justified, this request has also come from a resident. I would be mindful to be strategic in their positioning, as to not create ASB issues.</p> <p>Supporting info: I calculate there are 35 CSNPC bins within the Penhill Ward Area. This equates to (approximately) 1 x bin for every 142 – 200 people - LOW (population range between 5k – 7k)</p> <p>There has been no history of litter complaints in the area.</p> <p><b>RESOLVED</b><br/>The Committee voted unanimously in favour of turning down the request at the moment on the basis of there being no demonstrable litter problems..</p> <p><b>Declined</b></p> <p><b>2. Bus Stop Outside 112 Pinehurst Road.</b></p> <ol style="list-style-type: none"> <li>Well used bus stop. General consensus that litter bins in proximity to bus stops are beneficial.</li> <li>Footpath is busy route towards the shops on The Circle or towards Town Centre.</li> <li>Closest bin located at The Circle approx. 980m (300m) away.</li> <li>Often fizzy drinks bottles and cans along with other small bits of litter can be found in the area.</li> <li>There are no access issues for crews or residents use.</li> </ol> <p>I think justifiably, there is evidence that a bin in this location would be warranted at both this bus stop and the other located at 142 Pinehurst Road.</p> <p>Supporting info: I calculate there are 14 CSNPC bins within the Pinehurst Ward Area. This equates to (approximately) 1 x bin for every 285 – 428 people - VERY LOW (population range between 4k – 6k)</p> <p><b>RESOLVED</b> Approved subject to sourcing.<br/>The committee voted 4 to 1 in favour of approving this bin request.</p> | <p>A Briggs to submit a report for the following E &amp; P Mtg. On what ratio of bins to order for 2023/24</p> |
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Environment and Planning Committee

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|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | As a block order to minimise delivery costs and maximise possibility of a discount. |
| EP733 | <p><b>Grass Verges</b></p> <p>There is no further news on the Cheney Manor verges , the Clerk thinks this may have been resolved.</p> <p>A Reeves has had a meeting with Jim Grant and Sam Mowbray. There is a commitment with any future verge working group that the parish would be a part of it .Verges are a priority as part of the new Parish working initiative and Parish Charter and the responsibility of verges will be taken more seriously particularly in council estate areas because there has been no ownership of verges outside of the gateway and that will now be a strategic priority for Swindon, which the Clerk thought was good news, he thinks we will be seeing an improvement in the next couple of years.</p> |                                                                                     |
|       | <b>Meeting Closed 18:47</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                     |

Signed.....

Date.....2.8.23.....

Chair of E & P

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|------------------------------------------------------------------------------------------------|------------|-------------|--------------|-------------|
| 1. Name                                                                                        | 2. Address | 3. City     | 4. State     | 5. Zip      |
| 6. Date                                                                                        | 7. Time    | 8. Initials | 9. Signature | 10. Remarks |
| [Faint, illegible text in the main body of the form, possibly a checklist or report template.] |            |             |              |             |

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