



Central Swindon North Parish Council

Clerk: Mr. Andy Reeves
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Parish Council

23rd Aug 2023

To Councillors: Cllr Dave Patey (Chair)
Cllr Paul Exell (Vice Chair)
Cllr Mick Lucas
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr James Yeowell

Cllr Steph Exell

You are summoned to a **face to face** Meeting of the **FINANCIAL & GENERAL PURPOSES Committee** on **5th September 2023** at 19.00 in Pinehurst Reading Rooms, The Circle, Pinehurst, SWINDON SN2 1QR

Andy Reeves
Parish Clerk

AGENDA

1. **Apologies and Declarations of Interests**
*To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence (maximum 10 Minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Previous Meeting**
To NOTE the minutes of the previous meeting held on Tuesday 4th July 2023.
4. **Transaction Logs**
Cllr P Exell to confirm review of April 2023, May 2023, June 2023 and July 2023 transaction logs.
5. **Budget Report**
To NOTE the summary income and expenditure against budget report for May 2023, June 2023 and July 2023.
6. **Payments Lists**
To APPROVE the payment lists for May 2023, June 2023 and July 2023.
7. **Ear Marked Reserves**
To NOTE the balances of Ear Marked Reserves as at 31st July 2023.

8. **Ward Allowance Update**

To NOTE the current balances of ward allowances.

Cllr Steph Exell requests £1,000 of her ward allowance be used towards Artsite Limited mural fund request.

Cllr Dave Patey requests £1,000 of his ward allowance be used towards Gorse Hill Community Centre floor repair.

Refer to Grant Requests re supporting both with Ward Allowances.

9. **Grant Requests**

Balance of Grant fund, £12,752 remaining.

Gorse Hill Community Centre have applied for £1,000 towards £3958.70 needed to repair the floor.

Artsite Limited have applied for £1,000 towards the creation of a mural at Rodbourne. Total expected cost £4,000.

Arts and Humanities Research Council (on behalf of Pattern Church) have applied for £300 to remove green waste.

10. **Internal Audit Report 22/23**

To NOTE the Internal Audit Report 22/23.

11. **Bad Debt Provision 22/23**

To NOTE Bad Debt Provision set as part of the 22/23 year end.

12. **Policy Review**

To REVIEW the following policies and procedures;

- a) Tree Planting Policy
- b) Records Management Policy
- c) Training Policy

13. **Co-option Appointment**

To Co-opt Cllr John Ballman as a member of the Financial & General Purposes Committee.