

CENTRAL SWINDON NORTH PARISH COUNCIL

25.05.2023

Dear Councillor,

You are formally **summoned** to attend a meeting of the
**CENTRAL SWINDON NORTH PARISH COUNCIL PROPERTY & ASSETS
MANAGEMENT COMMITTEE MEETING** to be held on **MONDAY 12TH June
2023 at The READING ROOMS (32 THE CIRCLE) at 7.00pm**
And online via **TEAMS LINK** (provided by the Estates Manager)



Andy Reeves
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. Apologies

2. Declarations of Interest & Applications for Dispensation

To **RECEIVE** any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.

3. List of Items from April 23 L&R to Devolve to the Property & Asset Committee

To **APPROVE** the following items for transfer:

- A. Grounds & Street Cleansing Review.
- B. Review of Penhill Bowls Club
- C. Fire Door Assessments
- D. DMWCC – Electrical Work
- E. Mechanical Sweeper

4. Grounds & Street Cleansing PQMS Data Review

- A. To **NOTE** the Project Quality Management System data and Client Issues Log, as presented by Mike Ware (Idverde Contracts Manager).
- B. To **NOTE** a verbal update about the grass cutting round and mechanical sweeper.
- C. To **NOTE** the responses following the open survey, distributed in the Parish Newsletter.

5. **Current Workload**
To **NOTE** an update from the Estates Manager & Maintenance Officer in regard to ongoing work & projects.
6. **Building Management System Audit**
To **NOTE** a verbal update on the project.
7. **Fire Door Review**
To **CONSIDER** the request of the Estates Manager to conduct a formal tendering exercise for the works.
8. **PTCC Solar Battery**
To **NOTE** a verbal update on the project.
9. **Penhill Bowls Club Condition Survey**
To **NOTE** the structural condition survey report.
10. **Bridges**
To **NOTE** a verbal update on the Sarsen Stone bridge located within HbUF and the pedestrian bridge located at Mannington Recreation.

Members of Parish Council

Cllr Tom Smith (Chair)
Cllr John Ballman (Vice Chair)
Cllr Paul Exell
Cllr Steph Exell
Cllr Mick Lucas
Cllr Kevin Small
Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.