

CENTRAL SWINDON NORTH PARISH COUNCIL

04.07.2023

Dear Councillor,

You are formally **summoned** to attend a meeting of the
**CENTRAL SWINDON NORTH PARISH COUNCIL PROPERTY & ASSETS
MANAGEMENT COMMITTEE MEETING** to be held on **MONDAY 10TH July
2023 at The READING ROOMS (32 THE CIRCLE) at 7.00pm**
And online via **TEAMS LINK** (provided by the Estates Manager)



Andy Reeves
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To **RECEIVE** any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Grounds & Street Cleansing PQMS Data Review**
 - A. To **NOTE** the Project Quality Management System data and Client Issues Log, as presented by Mike Ware (Idverde Contracts Manager).
4. **Grounds Maintenance & Street Cleansing Contract**
 - A. To **CONSIDER** the presented cost for ongoing roundabout maintenance.
 - B. To **NOTE** the date of the next Grounds Contract Working Group Meeting.
5. **Projects and General Maintenance Works Update**
 - A. To **NOTE** the available 23/24 Property & Maintenance budget(s).
 - B. To **NOTE** a verbal update on the current project workload.
6. **Penhill Haven Request**
To **CONSIDER** the request from the Penhill Street Reps & Housing team for an external tap to be installed at John Moulton Hall.

7. **Asset Remedial Works**

- A. To **CONSIDER** the quotation for works at Even Swindon CC to replace carpark lights.
- B. To **CONSIDER** the quotation for works, to replace the distribution board at the Des Moffatt Western CC.

8. **Salix Update**

To **CONSIDER** & **APPROVE** the recommendation of the Estates Manager following a project update.

9. **Asset PPM Working Group**

To **CONSIDER** the establishment of an Asset Planned Preventative Maintenance (PPM) Working Group.

Members of Parish Council

Cllr Tom Smith (Chair)
Cllr John Ballman (Vice Chair)
Cllr Paul Exell
Cllr Steph Exell
Cllr Mick Lucas
Cllr Kevin Small
Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.