

CENTRAL SWINDON NORTH PARISH COUNCIL

LEISURE & RECREATION COMMITTEE MEETING

Minutes of the meeting held at The Reading Rooms (32 The Circle) at 7pm on Thursday 2nd March 2023.

Present Cllr J Ballman (Chair)
Cllr M Beale (Virtually)
Cllr M Lucas (Vice Chair)
Cllr J Yeowell
Cllr R Ballman

Officers A Briggs (Estates Manager)
A Reeves (Parish Clerk – Online)

Public M Wares (Representative from IDVerde)

Meeting started at 7.00pm.

LR236 Apologies
No Apologies

LR237 Declarations of Interest & Applications for Dispensation
Cllr J Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF), the Royal Society for the Protection of Birds (RSPB) and The Leisure & Library Trust.

Cllr M Lucas declared an interest in The Leisure & Library Trust.

Cllr M Beale declared an interest in The Leisure & Library Trust & The Penhill Orchard.

LR238 Grounds & Street Cleansing PQMS Data Review
The Estates Manager presented the associated document. A copy of which can be found in a Appendix A.

57 Quality Inspections had taken place between 1st February- 22nd February 2023. These were broken down in to:

- Bins 21 inspections - Average score 4.8
- Grass 1 inspection - Average Score 4
- Hard surfaces 24 inspections - Average score 4.37
- Hedges 7 inspections - Average score 4.85
- Shrubs 3 inspections - Average score 4

Average score 4.56%. Year to date 96.5%.

Hard surface at Maple Grove, and the hedge at Hawthorn Avenue received a lower score. Both areas have been cleared now.

Cllr J Yeowell asked about whether M Ware and A Briggs were scoring the same. M Ware explained he scored in line with what A Briggs scored.

Cllr J Ballman mentioned the shopping precinct at Gorse Hill, and praised for the work done in improving it.

Cllr J Ballman questioned the 96.5% year to date score and how such a high grade was possible. A Briggs explained that results were benchmarked against the standards set within the contract.

RESOLVED - Members **NOTED** the report.

The Estates Manager presented the associated document. A copy of which can be found in a appendix B.

A Briggs explained that on the 22nd February 2023 he walked around the Penhill Estate with another site manager from another council to check standards were in line with other councils.

A Briggs discussed the results of the review. Overall the standard being delivered was inline with contract spec. However, there were a number of additional works such as extra leaf clearing that was required as follow up action.

A Briggs mentioned there will be another inspection shortly.

Cllr J Ballman asked if we needed a small sweeper to clean pathways in tighter locations.

Cllr M Beale explained the path being discussed was extremely small.

It was agreed to do an inspection next week.

Cllr J Yeoman discussed the mapping issues. A Briggs responded to advise the matter was still being worked on with SBC.

Cllr J Ballman mentioned the SBC interactive mapping tool. Commenting on the automated response.

RESOLVED – Members **NOTED** the report.

Mick Ware left the meeting.

LR239 **Minute Ref LR196 Amendment**

To **CONFIRM & ADOPT** the amendment to the resolution of Minute Reference LR196, of the November 2022 Committee Meeting. The Amendment to be signed by the Committee Chair and attached to the Minute book.

RESOLVED & ADOPTED – Members agreed to the Amendment.

LR240 **L&R Budget Updates**

The most recent Leisure & Recreation Committee Budget & EMR figures were presented.

Cllr R Ballman asked if the EMR 324 would be rolled over until next year. This was confirmed.

Cllr J Ballman noted the EMR amount and commented on the addition of extra funds from the previous Grass verge EMR that would be assumed within the balance. He asked about the cost of a replacement item needed at St Marks Park.

RESOLVED – Members **NOTED** the items.

Capital Project & General Workload Update

LR241 The Estate Manager provided a thorough and detailed Project and Workload update.

Cllr M Beale mentioned about A Briggs colour coding jobs to show what works were complete, ongoing and outstanding. A Briggs noted this comment.

RESOLVED - Members **NOTED** the item.

LR242

Seven Capital – Oasis Skatepark Update

The Estate Manager explained an agreement had been reached with the land owner to move the skatepark from its current location at the Oasis site. Members were referred to the report presented at a recent Environment and Planning Committee Meeting

Cllr M Lucas spoke about the reason for choosing a specific area for it to be moved to.

Cllr R Ballman commented that choosing a specific area would affect the planning application by predetermination.

Cllr J Ballman agreed explained the planning process and asked for it to be noted that he had not predetermined his decision on the item.

RESOLVED - Members **NOTED** the item.

LR243

Storage Container Report

The Estates Manager presented an associated report, a copy of which can be found in appendix C.

Members were asked to **APPROVE** the following;

- 2.1 APPROVE relocation of 1 x storage container to Pinetrees Community Centre for use (Subject to ground / site checks).
- 2.2 APPROVE the commercial rental of 1 x storage container sited at Southbrook Recreation.
 - 2.2.1 REVIEW the storage container T&C's.
 - 2.2.2 APPROVE a rental amount listed in 4.6, of £200pcm.
 - 2.2.2 APPROVE an initial 6 month trial
- 2.3 APPROVE the use of rental income to offset costs in relocation of storage container to PTCC.
- 2.4 Rental income ringfenced to L&R Committee budget for use.
- 2.5 Propose items 2.1 through to 2.4 (inclusive) are presented to the March 23' Full Council for consideration.

Cllr J Ballman proposed and Cllr J Yeowell 2nd.

RESOLVED and **APPROVED** by members.

LR244

Football Pitch Renovation works

The Estates Manager presented an associated report. A copy of which can be found in appendix D.

Members are recommended to:

- 2.1 APPROVE quotation supplied by contractor 1. To complete Vertidrain aeration in March/April 23 and Vertiquake aeration in Oct/Nov 22.
As quoted:



Seven Fields

- 1) Vertidrain @ £300.00 +VAT per pitch - (x 4 = £1,200.00)
- 2) Vertiquake @ £300.00 +VAT per pitch - (x 4 = £1,200.00)

Mannington

- 3) Vertidrain @ £275.00 + VAT per pitch – (x 6 = £1,650.00)
- 4) Vertiquake @ £275.00 + VAT per pitch – (x 6 = £1,650.00)

Southbrook

- 5) Vertidrain x 1 – £350.00 +VAT – (x 1 pitch = £350.00)
- 6) Vertiquake x 1 - £350.00 +VAT – (x 1 pitch = £350.00)

At a total cost of **£6,400.00 + VAT**

- 2.2 Costs associated to be invoiced to each respective league secretary and covered as part of FF grant funding.

Proposed Cllr J Ballman and Cllr M Lucas 2nd.

RESOLVED and AGREED to accept the quotation as provided by contractor 1.

Cllr J Ballman mentioned that money would need to be allocated in the future for when Football Foundation funding ends.

Cllr R Ballman queried the quality of the work done by the contractors who submitted quotes. A Briggs explained contractor 1 came by verbal recommendation after they did similar work for another parish.

Cllr J Ballman queried if we could do the work ourselves. A Briggs explained this wouldn't be possible.

Cllr M Beale left meeting.

Penhill Bowls Club/Site

LR245

The Estates Manager presented the associated report. A copy of which can be found in appendix E.

Cllr J Ballman queried about future uses for the building.

A Briggs advised that public comment was to see a café area or youth facility.

A discussion was held about the state of the building and the different alternative uses.

A Briggs recommended a feasibility study be done first to see what condition the building is in first.

Cllr M Lucas proposed a feasibility study be done, Cllr J Yeowell 2nd.

RESOLVED and AGREED to perform a feasibility study.

St Marks Park

LR246

The Estates Manager provided a verbal update on the item.

A verbal update regarding the St Marks Green Flag application and the responses from the 'Friends of St Marks' survey, carried out in association with the Green Flag application was given.

RESOLVED – Members **NOTED** the item.

A discussion about the damaged birds nest climber located in the play area, to consider allocation of up to £20,000 from Play Area EMR 324 to replace the item in full and what had happened in relation to safety checks.

A discussion was had about the safety inspectors lack of precision.

Cllr J Yeowell queried the life expectancy of the equipment. A Briggs confirmed the item was eleven years old and usually had a life expectancy of ten years.

Cllr J Yeowell queried what the public would like. A Briggs confirmed that the public would like a like for like.

Cllr J Ballman proposed allocation of up to £20,000 from Play Area EMR 324 to replace item in full and that any surplus monies not spent be returned to EMR 324. Also to present the report and three recommendations to the Full Council meeting in March. Cllr J Yeowell 2nd.

RESOLVED and AGREED to the proposal.

Nature Restoration Working Group

LR247

To **NOTE** the time/date of the upcoming Nature Restoration Working Group.
Scheduled: 6pm on Monday 6th March 2023.

RESOLVED – Members **NOTED** the item.

The meeting closed at 8.50pm

Signed.....

Date.....

4/5/23
Chair of the Leisure & Recreation Committee