

CENTRAL SWINDON NORTH PARISH COUNCIL

28.10.2022

Dear Councillor,

You are formally **summoned** to attend a meeting of the
CENTRAL SWINDON NORTH PARISH COUNCIL
LEISURE & RECREATION COMMITTEE to be held on **THURSDAY 3rd**
NOVEMBER 2022 at The READING ROOMS (32 THE CIRCLE) at 7.00pm
And online via **TEAMS LINK** (provided by the Estates Manager)



Andy Reeves
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To **RECEIVE** any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Grounds & Street Cleansing PQMS Data Review**
To **NOTE** the Project Quality Management System data and Client Issues Log, as presented by the Estates Manager & M Ware (Idverde Contracts Manager).
4. **Budget & EMR Code Update (Aug/Sept 22)**
To **NOTE** the associated report, presented by the Estates Manager.
5. **Project Updates**
To **NOTE** the associated document, and verbal update provided by the Estates Manager.
6. **Allotments**
 - A) To **NOTE** the notes of the Allotment Working Group meeting, held 25.10.22.
 - B) To **NOTE** the 1st draft of the Allotment plan, as presented by the Estates Manager.
7. **Play Area Working Group**
To **NOTE** the notes of the Play Area Working Group meeting, held 02.11.22.

8. Building Management System Audit

To **NOTE** the verbal update provided by the Estates Manager, regarding auditing of the building Management Systems (BMS) of CSNPC Assets.

9. Rewilding Project 2023

To **CONSIDER** the comments from the Environment & Planning Committee regarding the project. Resolved;

'The committee considered the initial Rewilding report. Further discussion is required to ascertain suitable areas within the parish. A Briggs to take back to the Leisure and Recreation Committee to propose the setting up of a working party'.

10. Vendor Policy 2023

To **CONSIDER** the revised vendor pricing structure, as detailed within the associated document.

11. Draft SLA for Allington Rd Community Garden Project

To **NOTE** an update regarding the associated draft Service Level Agreement and project, as presented by the Estates Manager.

12. CSNPC Tenants (standing item)

A. To **RECOMMEND** the drafting of a formal tenant lease for the Renew Charity at Chippenham Close CC, with the inclusion of up to £1,500.00 to cover legal fees within the of 23/24 budget setting process <https://www.renewswindon.org.uk/mens-shed>

B. Moredon Croquet Club – (Awaiting lease of Moredon Recreation Ground).

Members of Parish Council

Cllr Ray Ballman

Cllr John Ballman (Chair)

Cllr Marilyn Beale

Cllr Mick Lucas (Vice Chair)

Cllr David Patey

Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.